



AISSMS

COLLEGE OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY



Approved by AICTE, New Delhi, Recognized by the Government of Maharashtra
An Autonomous College Under Savitribai Phule Pune University, Pune.
NAAC Accredited "A" Grade | NBA accredited for BHMCT-2022

SHRI MALOJIRAJE CHHATRAPATI
Honorary Secretary

Dr. SONALI JADHAV
Principal

MINUTES OF THE INTERNAL QUALITY ASSURANCE CELL MEETING NO. 4/2024-2025

A meeting of the Internal Quality Assurance Cell of All India Shri Shivaji Memorial Society's College of Hotel Management & Catering Technology, 55-56, Shivajinagar, Pune – 411005 was held at **10.00 hrs. on Thursday 15th May 2025** to take necessary decision on the agenda bearing no. HMCT/IQAC/2024-2025/3742 dated 7th May 2025 when the following were present: -

1.	Dr. Sonali Jadhav	---	Chairman (IQAC)
2.	Mr. Dhaval Jitkar	---	Member of Management
3.	Mr. Sunder Srinivasan	---	Coordinator (IQAC)
4.	Mr. Arun Nayar	---	Industry Representative
5.	Dr. Kalindi Bhat	---	Local Society Representative
6.	Dr. Arun Sherkar	---	Teacher
7.	Dr. Rasika Gumaste	---	Teacher
8.	Dr. Gauri Shah	---	Teacher
9.	Dr. Rajeshree Pol	---	Teacher
10.	Dr. Honey Tyagi	---	Teacher
11.	Mr. Sanjay Mitra	---	Teacher
12.	Mr. Ajay Dangat	---	Senior Administrative Officer
13.	Mr. Sunil Kshirsagar	---	Administrative Officer
14.	Ms. Drishya Mohan	---	Student Representative

Since the information was received from Dr. Seema Zagade (Academic Expert), Mr. Siddharth Joshi (Alumni Representative), Dr. Hemraj Patil (Teacher), Dr. Sameer Diwanji (Teacher) that they would not be able to attend the meeting, their leave was sanctioned.

The following decisions were taken in the meeting: -

SUBJECT NO.: 41

To confirm the minutes of the meeting held on 27th February 2025.

RESOLUTION NO.: 41

The minutes of the meeting held on 27th February 2025 were read and confirmed.

Proposed by: Mr. Sunder Srinivasan

Seconded by: Dr. Sonali Jadhav





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SUBJECT NO.: 42

To review the fulfillment of the resolutions passed in the meeting held on 27th February 2025.

RESOLUTION NO.: 42

The fulfillment of resolutions passed in the meeting held on 27th February 2025 were read and noted.

Proposed by: Mr. Sunder Srinivasan

Seconded by: Mr. Arun Nayar

SUBJECT NO.: 43

To inform the committee about the funding approval received from Savitribai Phule Pune University, Pune under Quality Improvement Program (QIP).

RESOLUTION NO.:43

The committee was informed that the institute has received approval for two fundings from Savitribai Phule Pune University, Pune under Quality Improvement Program (QIP) under the categories given below: -

Category	Funding amount approved
E-Content Lab Upgradation	Rs 50,000/- (fifty thousand)
Women Empowerment Workshop	Rs 30,000/- (thirty thousand)

Proposed by: Dr. Rasika Gumaste

Seconded by: Dr. Gauri Shah

SUBJECT NO.: 44

To present the Academic Calendar compliance for academic year 2024-2025 to the committee.

RESOLUTION NO.: 44

The committee was informed that the institute had planned for 79 events out of which 76 were successfully completed. These events included activities like Faculty Development Program, Fitness & Sports, Library / National Digital Library of India, Guest Lectures, Demonstrations, Field Visits, Value Added Courses, Orientation Program and Theme Dinner. The compliance was 98% for the academic year 2024 – 2025.

Proposed by: Dr. Arun Sherkar

Seconded by: Dr. Sonali Jadhav





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SUBJECT NO.: 45

To inform the committee about the feedbacks taken from the stakeholders of the institute.

RESOLUTION NO.: 45

The committee was informed of feedback being obtained from various stakeholders viz. Students, Faculty, Infrastructure, Parents, Alumni, Peer, Student Satisfaction Survey, and Program Outcomes. The committee recommended to upload the same on the institute's website along with plan of action wherever necessary.

Proposed by: Dr. Rajeshree Pol

Seconded by: Dr. Kalindi Bhat

SUBJECT NO.: 46

To update the committee about the student feedback on teaching for the even semester of academic year 2024-2025.

RESOLUTION NO.: 46

The committee was updated about the student feedback on teaching for the even semester of academic year 2024-2025. The committee recommended to upload the same on the college website along with plan of action wherever necessary.

Proposed by: Dr. Honey Tyagi

Seconded by: Mr. Sanjay Mitra

SUBJECT NO.: 47

To inform the committee of the compliance of the academic session for even semester 2024 – 2025.

RESOLUTION NO.: 47

The committee was informed that the institute achieved 100% compliance for all the sessions (Theory & Practical) conducted in the even semester of academic year 2024 – 2025.

Proposed by: Dr. Arun Sherkar

Seconded by: Mr. Sunder Srinivasan





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SUBJECT NO.: 48

To inform the committee about the competition participated by students of the institute.

RESOLUTION NO.: 48

The committee was informed that students of the Institute participated in YOUNG SKAL Cricket Championship – IIHM 2025, at De Noble Cricket Ground, Vadgaonsheri, on 10th & 11th March 2025. They secured the 1st runners up position.

Proposed by: Mr. Ajay Dangat

Seconded by: Dr. Rasika Gumaste

SUBJECT NO.: 49

To present the Research Cell report for the academic year 2024 - 2025.

RESOLUTION NO.: 49

The committee was presented with the Research Cell report for the academic year 2024 - 2025. The report included particulars like journal publication, research paper presentation, book publishing, book chapter publishing, patents received, seminars and guest lectures conducted, etc.

Proposed by: Dr. Rasika Gumaste

Seconded by: Dr. Sonali Jadhav

SUBJECT NO.: 50

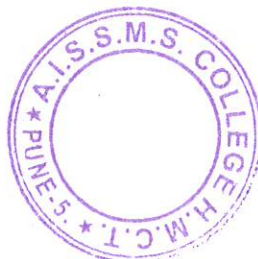
To inform the committee of the value-added courses conducted in academic year 2024-2025.

RESOLUTION NO.: 50

The committee was informed about the value-added courses conducted in academic year 2024-2025. These courses included Fruit and Vegetable Carving, Food Styling and Presentation, International Breads, Pop Up – Chef's Table, Mocktail Marvels, Sip and Learn, Enhancing Room Décor, Skill Development for Event Management, Impress your way through interviews, Cultural Sensitivity – Dubai and Kitchen Gardening. The institute was able to generate a revenue of Rs. 10,880/-.

Proposed by: Dr. Arun Sherkar

Seconded by: Dr. Rajeshree Pol





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SUBJECT NO.: 51

To present the NSS & Community Engagement report for the academic year 2024 - 2025.

RESOLUTION NO.: 51

The committee was presented the NSS & Community Engagement report for the academic year 2024 – 2025. The committee noted the same

Proposed by: Mr. Sunder Srinivasan

Seconded by: Dr. Gauri Shah

SUBJECT NO.: 52

To inform the committee of the Institute's Memorandum of Understanding (MoU) with Technological University of the Shannon, Ireland.

RESOLUTION NO.: 52

The committee was informed of the Institute's Memorandum of Understanding (MoU) with Technological University of the Shannon, Ireland wherein students will complete three years undergraduate degree at our institute and the final year at TUS. The MoU tenure is three years from March 2025.

Proposed by: Mr. Ajay Dangat

Seconded by: Dr. Sonali Jadhav

SUBJECT NO.: 53

To update the committee about the event / activity conducted under the UDAAN cell.

RESOLUTION NO.: 53

The committee was updated of the various events / activities conducted under the UDAAN cell. These activities included bread day, Diwali flea market, Christmas bazaar, pop-up events, inter-class competitions, entrepreneurship activities, etc. The institute was able to generate a revenue of Rs. 92,523/-. Shri Dhaval Jitkar suggested if the UDAAN cell can look into the possibility of having one pop-up event every month to boost the students learning experience.

Proposed by: Dr. Sonali Jadhav

Seconded by: Shri Dhaval Jitkar





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Principal

SUBJECT NO.: 53

To inform the committee about the best outgoing student recipients for academic year 2024-2025.

RESOLUTION NO.: 53

The committee was informed that Ms. Swarali Bagade from Final Year BHMCT and Mr. Deepesh Gawali from Final Year BSc HS were declared as best outgoing students for the academic year 2024-2025

Proposed by: Dr. Arun Sherkar

Seconded by: Mr. Sunder Srinivasan

ANY OTHER SUBJECT WITH THE PERMISSION OF THE CHAIR

SUBJECT NO.: 54

To inform the committee about the additional income generated by the institute.

RESOLUTION NO.: 54

The committee was informed that the institute was able to generate additional income of Rs. 5,33,200/- through various events and activities like consultancies, rent & food, bakers' day, events, pop-up events, theme dinners and value-added courses.

Proposed by: Dr. Sonali Jadhav

Seconded by: Mr. Arun Nayar



(Dr. Sonali Jadhav)
Chairman (IQAC) & Principal