



AISSMS

COLLEGE OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY



Approved by AICTE, New Delhi, Recognized by the Government of Maharashtra
An Autonomous College Under Savitribai Phule Pune University, Pune.
NAAC Accredited "A" Grade | NBA accredited for BHMCT-2022

SHRI MALOJIRAJE CHHATRAPATI
Honorary Secretary

Dr. SONALI JADHAV
Principal

MINUTES OF THE INTERNAL QUALITY ASSURANCE CELL MEETING NO. 3/2024-2025

A meeting of the Internal Quality Assurance Cell of All India Shri Shivaji Memorial Society's College of Hotel Management & Catering Technology, 55-56, Shivajinagar, Pune – 411005 was held at **11.00 hrs. on Thursday 27th February 2025** to take necessary decision on the agenda bearing no. HMCT/IQAC/2024-2025/2781 dated 18th February 2025 when the following were present: -

1.	Dr. Sonali Jadhav	---	Chairman (IQAC)
2.	Mr. Dhaval Jitkar	---	Member of Management
3.	Mr. Sunder Srinivasan	---	Coordinator (IQAC)
4.	Mr. Arun Nayar	---	Industry Representative
5.	Dr. Arun Sherkar	---	Teacher
6.	Dr. Rasika Gumaste	---	Teacher
7.	Dr. Sameer Diwanji	---	Teacher
8.	Dr. Hemraj Patil	---	Teacher
9.	Dr. Rajeshree Pol	---	Teacher
10.	Dr. Honey Tyagi	---	Teacher
11.	Mr. Sanjay Mitra	---	Teacher
12.	Mr. Ajay Dangar	---	Senior Administrative Officer
13.	Mr. Sunil Kshirsagar	---	Administrative Officer
14.	Ms. Drishya Mohan	---	Student Representative

Since the information was received from Dr. Seema Zagade (Academic Expert), Dr. Kalindi Bhat (Local Society Representative), Mr. Siddharth Joshi (Alumni Representative), Dr. Gauri Shah (Teacher) that they would not be able to attend the meeting, their leave was sanctioned.

The following decisions were taken in the meeting: -

SUBJECT NO.: 28

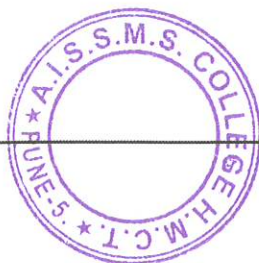
To confirm the minutes of the meeting held on 21st November 2024.

RESOLUTION NO.: 28

The minutes of the meeting held on 21st November 2024 were read and confirmed.

Proposed by: Mr. Sunder Srinivasan

Seconded by: Mr. Arun Nayar





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SUBJECT NO.: 29

To review the fulfillment of the resolutions passed in the meeting held on 21st November 2024.

RESOLUTION NO.: 29

The fulfillment of resolutions passed in the meeting held on 21st November 2024 were read and noted.

Proposed by: Mr. Sunder Srinivasan

Seconded by: Mr. Dhaval Jitkar

SUBJECT NO.: 30

To inform the committee about the institute annual event Atithya 2025.

RESOLUTION NO.:30

The committee was informed about the institute's flagship event Atithya 2025 which was conducted between 5th and 7th February 2027. There were twenty-four teams who participated in nine competitions covering the core and ancillary areas of hospitality. Welcomgroup Graduate School of Hotel Administration (WGSHA), Manipal (Karnataka) were crowned the champions of this season. The gala dinner night / awards ceremony on the penultimate day was based on a Jamaican theme. His Excellency Jason Keats Hall – High Commissioner of Jamaica to India was the chief guest and Mr. Alexander Shtifanov – Celebrity Flair Bartender (Russia) was the guest of honor. The institute also organized three competitions for the Pune Hoteliers Association.

Proposed by: Mr. Sanjay Mitra

Seconded by: Dr. Arun Sherkar

SUBJECT NO.: 31

To inform the committee about the Faculty Development Program organized by the institute.

RESOLUTION NO.: 31

The committee was informed that under AICTE – ATAL a Faculty Development Program "Exploring Hospitality Horizons: Navigating the Latest Trends" was conducted by the institute between 6th and 11th January 2025. There were fifty participants from various institutes who participated in this event. Prominent academicians, industry professionals, entrepreneurs, authors, and facilitators were invited as guest speakers for this event. There were hands-on workshop / training, team activities and industrial tour conducted as well. The institute has received an approval of Rs. 3,50,000/- for this event out of which Rs. 2,50,000/- was given as advance. The institute incurred an expense of Rs. 2,64,158/-. The institute has sent the financial details and records to AICTE and are awaiting approval of pending amount of Rs. 14,158/- to be received.

Proposed by: Dr. Rasika Gumaste

Seconded by: Dr. Sonali Jadhav





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SUBJECT NO.: 32

To inform the committee about the camp conducted at Andeshe village, Mulshi by the National Service Scheme (NSS) wing of the Institute.

RESOLUTION NO.: 32

The committee was informed that the institute's NSS wing conducted a week-long camp from 18th January to 24th January 2025 at Andhesgaon, Mulshi Taluka. The committee was updated with the programs and events conducted in this camp.

Proposed by: Dr. Rajeshree Pol

Seconded by: Dr. Arun Sherkar

SUBJECT NO.: 33

To inform the committee about the students industrial training details for academic year 2024-2025.

RESOLUTION NO.: 33

The committee was updated with the students industrial training status for academic year 2024-2025. A list of domestic and international recruiters was also presented.

Proposed by: Dr. Sameer Diwanji

Seconded by: Mr. Arun Nayar

SUBJECT NO.: 34

To update the committee about the student feedback on teaching for the odd semester of academic year 2024-2025.

RESOLUTION NO.: 34

The committee was updated with the student feedback on teaching for the odd semester of academic year 2024-2025. Mr. Arun Nayar suggested that there should be feedback taken from all stakeholders of the institute. However, Dr. Sonali Jadhav informed that the institute takes feedback from parents, alumni, industry, students on faculty teaching and infrastructure. Apart from these a student satisfaction survey is conducted every year.

Proposed by: Dr. Arun Sherkar

Seconded by: Mr. Sunder Srinivasan





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SUBJECT NO.: 35

To inform the committee of the Institute's Memorandum of Understanding (MoU) with SOFOSH, Bhumi, Planet Fluid and The Hedonist.

RESOLUTION NO.: 35

The committee was informed that the Institute has signed MoU's with the following: -

- BHUMI - To facilitate the execution of community engagement activities required under the NEP2020 for students.
- The District Legal Authority, Pune: - Promote legal awareness through outreach programs and workshops for students.
- SOFOSH (Society of Friends of Sassoon Hospital): - Promote student volunteers to work at Shreevatsa and Tara child care center to assist in various activities like care-giving, educational support, recreational activities, and therapy sessions.
- Panet Fluid: - To conduct executive bartending course for students of our institute.
- The Hedonist: - Offer opportunities for student's development through chef's table / guest lectures / visit at industry premises and internship opportunities.

Proposed by: Dr. Sameer Diwanji

Seconded by: Dr. Rasika Gumaste

SUBJECT NO.: 36

To inform the committee about the competitions participated by students of the institute.

RESOLUTION NO.: 36

The committee was updated with the competitions participated and positions secured by our institute's students.

Proposed by: Dr. Rasika Gumaste

Seconded by: Dr. Sonali Jadhav

SUBJECT NO.: 37

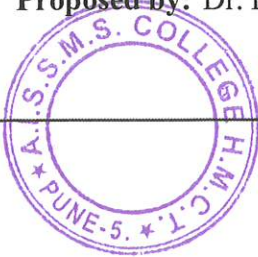
To inform the committee about the seminar conducted for Tourism Day.

RESOLUTION NO.: 37

The committee was informed that a one-day seminar was conducted by the institute to celebrate Tourism Day on 28th October 2024. Guest speakers invited for this session were Mr. Sarang Bhide, Proprietor, Sarang Global Tours and I Roots and Ms. Hemangi Vartak, Founder, Jungle Bells who spoke on topics like Current Trends in Tourism Post-COVID-19 and Sustainable Tourism Practices Promoting Responsible Tourism.

Proposed by: Dr. Rajeshree Pol

Seconded by: Mr. Sanja Mitra





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Principal

SUBJECT NO.: 38

To inform the committee about book/s published by faculty members of the institute.

RESOLUTION NO.: 38

The committee was informed that the faculty members published a book; details as given below:

Name of Book	Author Names
Entrepreneurship Development	Mr. Sunder Srinivasan Ms. Prerna Bhautik Ms. Mohini Rasal

The committee congratulated the faculty members and encouraged to publish more such books

Proposed by: Mr. Sunder Srinivasan

Seconded by: Dr. Rasika Gumaste

SUBJECT NO.: 39

To inform the committee about the patent received by faculty members.

RESOLUTION NO.: 39

The committee was informed that faculty members were granted a design patent; details as given below:

Title of patent	Patentee Names
IOT-Enabled Device For Enhancing Guest Experiences	1. Mr. Sunder Srinivasan 2. Dr. Kiran M. Shende 3. Dr. Hemraj N. Patil 4. Dr. Prerna N. Bhautik 5. Mr. Shailendra P. Darekar

The committee congratulated the faculty members for their effort.

Proposed by: Mr. Ajay Dangat

Seconded by: Dr. Sonali Jadhav

SUBJECT NO.: 40

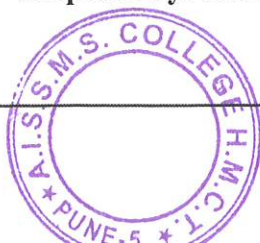
To inform the committee about the Consultancy with Reliance Retail Limited.

RESOLUTION NO.: 40

The committee was informed of the consultancy with Reliance Retail Limited to carry out recipe trials. The institute has received Rs. 31,200/- as first installment. The remaining amount of Rs. 30,000/- is pending to be received. Secondly, the committee was also informed of another consultancy with Indus Biotech Limited for conducting trials on various bakery & confectionery products using different percentages of fenugreek flakes. This was completed and the institute received a funding of Rs. 16,241/-.

Proposed by: Dr. Sonali Jadhav

Seconded by: Shri Dhaval Jitkar





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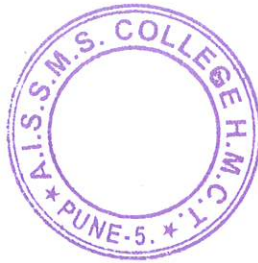
SHRI MALOJIRAJE CHHATRAPATI
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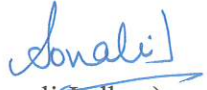
Dr. SONALI JADHAV
Principal

ANY OTHER SUBJECT WITH THE PERMISSION OF THE CHAIR

The following points were further discussed by the committee members:

- Report on operation of refrigerators to be prepared by Chef Sanjay Mitra.
- Counselling session of class representatives to be conducted by Dr. Arun Sherkar on feedback process to be followed in Course Monitoring Committee.
- Email to be sent by institute to uniform vendor for students to avail additional uniform sets.
- Mr. Arun Nayar suggested that the faculty of the institute should update themselves with industry trends & technology regularly and to incorporate the same into the syllabus of various programs. This will enable the institute to keep the students updated with the industry trends & technology as well.




(Dr. Sonali Jadhav)
Chairman (IQAC) & Principal