YEARLY STATUS REPORT - 2023-2024

Part A	
Data of the Institution	
1.Name of the Institution	ALL INDIA SHRI SHIVAJI MEMORIAL SOCIETY'S COLLEGE OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY
• Name of the Head of the institution	Dr. SONALI JADHAV
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	02025511655
• Alternate phone No.	02025511655
• Mobile No. (Principal)	9881401482
• Registered e-mail ID (Principal)	sonalijadhav@aissmschmct.in
• Address	55-56, Shivajinagar
• City/Town	Pune
• State/UT	Maharashtra
• Pin Code	411005
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	17/02/2021
• Type of Institution	Co-education
• Location	Urban

• Financial Status	**Self-financing**
• Name of the IQAC Co-ordinator/Director	**Mr. Sunder Srinivasan**
• Phone No.	**02025520488**
• Mobile No:	**9823370772**
• IQAC e-mail ID	**iqac@aissmschmct.in**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://aissmschmct.in/wp-content/uploads/2024/04/AQAR-submitted-to-NAAC-2.pdf
4.Was the Academic Calendar prepared for that year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://aissmschmct.in/wp-content/uploads/2023/11/Academic-Calendar-2023-2024.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**A**	**3.15**	**2015**	**01/05/2015**	**31/10/2020**
Cycle 2	**A**	**3.21**	**2021**	**14/12/2021**	**13/12/2026**

6.Date of Establishment of IQAC	**03/06/2014**

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
NIL	**NIL**	**NIL**	**Nil**	**NIL**

8.Provide details regarding the composition of the IQAC:

• Upload the latest notification regarding the composition of the IQAC by the HEI	View File

9.No. of IQAC meetings held during the year	4	
• Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Did IQAC receive funding from any funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

• Quality: o Audit & Compliance: An external audit for academic year 2022 – 2023 was conducted wherein senior members from other NAAC accredited institutes were invited as auditors to conduct the audit and present their report to the institute. A financial audit was conducted by an external agency. o Feedback: Feedback was obtained of all stake holders viz. students, teachers, employers, alumni and parents. An action plan was prepared for any dissatisfaction identified. o Syllabus: The institute designed syllabus for all programmes aligned with National Education Policy (NEP 2020) has been implemented from the academic year 2023-2024. o The institute revised its vision, mission, goal, and objectives, aligning it with the requirements of National Assessment and Accreditation Council (NAAC) and National Education Policy 2020 (NEP 2020).

• Infrastructure: The Alumni of the institute contributed wooden upholstered sofa chair, sausage stuffing machine and an ice-cream sorbet making machine to the institute worth Rs. 90,000/-. The institute received funding of Rs. 94,830/- from Savitribai Phule Pune University, Pune under Quality Improvement Program (QIP) for procurement of AV equipment. Annual purchases and AMC's were done for various sections.

• Student engagement & holistic development: 07 value added and short courses are conducted for students to enhance their technical skills & entrepreneurship ability. A unique "Product Development" exhibition organized by the institute wherein the students' developed products like moringa thandai, masala tofu, millet papad, ragi & sorghum ladoo, knife covers, etc. with appropriate packaging

which were marketed and sold by them. Two courses were introduced viz. Introduction to Yog and Sports & Fitness.

• Research: The faculty published 28 research papers in the academic year 2023-2024. Monetary incentives of Rs. 25,000 was provided for faculty members attending conferences, seminars, workshops, and publication of research papers recognised in UGC care listed, national, international, ABDC and SCOPUS journals. Four faculty members got their patents registered, three books were published by faculty members, one book chapter was published by faculty member.

• Entrepreneurship development: The UDAAN cell of the institute along with the alumni association organized entrepreneurship development activities which includes simulation activities, interaction and mentoring sessions with alumni entrepreneurs, short courses. Assignments given to the students included; Preparing and selling bakery products on International Bread Day; Conducting Theme Dinner, wherein students operate the institute restaurant for two days. The students are provided seed money for this event. They planned the event from purchases to décor, food preparation & service and ultimately generate profit. A unique "Product Development" exhibition organized by the institute wherein the students' developed products like moringa thandai, masala tofu, millet papad, ragi & sorghum ladoo, artistic leather knife covers, etc. with appropriate packaging which were marketed and sold by them. Under weekend skilling the institute encouraged students across different years to gain hand-on experience and learn new skills by working in the industry while completing their degree.

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
Planning and implementation of academic calendar	Apart from theory & practical sessions the following activities were conducted: Guest lectures: 35 Workshops: 08 Industrial visits: 09 Certificate courses: 09 Co-curricular activities: 17 Extra-curricular activities: 11 Entrepreneurship activities: 06 Faculty development program: 04 Research cell activities: 03 Sports & fitness activities: 03
Conduct Value-added courses	The institute conducted value added and short courses like Fruit and Vegetable Carving, Cocktail Making, Enhancing Room Décor, Impress your way through interviews, Kitchen Gardening, Food Styling and Presentation, Skill Development for Event Management, International Breads, WSET – Wine & Spirits which were of minimum 30 hours each.
Incentives for faculty members	Monetary incentives of Rs. 25,000 was provided for faculty members attending conferences, seminars and publication of research papers recognised in UGC care listed, national, international, ABDC and SCOPUS journals
Upgradation of infrastructure	The institute received funding of Rs. 94,830/- from Savitribai Phule Pune University, Pune under Quality Improvement Program (QIP) for procurement of AV equipment. The alumni of the institute contributed wooden upholstered sofa chair, sausage stuffing machine and an ice-cream sorbet making machine to

	the institute worth Rs. 90,000/-. Annual purchases and AMC's were done for various sections
To facilitate and motivate faculty and staff for self-development.	One faculty member was approved as PhD guide under Savitribai Phule Pune University. (total 10 teachers are approved guides) Faculty awarded PhD: 01 (total 16 teachers with PhD) Faculty pursuing PhD.: 08 Faculty pursuing master's programme: 04
Entrepreneurship Development	Preparing and selling bakery products on International Bread Day; Conducting Theme Dinner, wherein students operate the institute restaurant for two days. with seed money provided by the institute and generate profits. A unique "Product Development" exhibition organized by the institute wherein the students' developed products like moringa thandai, masala tofu, millet papad, ragi & sorghum ladoo, artistic leather knife covers, etc. with appropriate packaging which were marketed and sold by them.

13.Was the AQAR placed before the statutory body?	Yes

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
College Development Committe	30/12/2024

14.Was the institutional data submitted to AISHE ?	Yes

- Year

Year	Date of Submission
2022	26/12/2022

15. Multidisciplinary / interdisciplinary

Being an autonomous Institute, NEP 2020 curriculum was designed and implemented in the academic year 2023-2024. The Sukanu Committee formed by the Government Of Maharashtra to monitor the execution of NEP 2020 in the autonomous colleges as a pilot project was a guiding force in planning and execution of the curriculum as per the requirements of NEP 2020 guidelines. Faculty Members attended various workshops and seminars to familiarize themselves with the guidelines. The vision and mission statement of the College was aligned with NEP 2020. All the programs are credit based with multiple entry and exit options. The courses offered are as per the verticals suggested in the model curriculum designed by the Government. Multidisciplinary subjects are offered. The curriculum development committee had subject experts from the academic as well as from the Industry. All the verticals have been covered in the syllabus and some of the examples are as follows: BSC – Basic Hospitality Science Course (Hospitality & Travel & Tourism) PCC – Program Core Courses (Operations like House Keeping, F & B Service & Food Production) PEC – Program Elective Courses (Event Management, Revenue Management) OE – Open elective other than particular program (work ethics; social media marketing) VSCE – Vocational & Skills enhancement Courses (Entrepreneurship Development, Marketing of services) AEC 01- Ability Enhancement Courses (Communication Skills) AEC 02 – Modern Indian Language (Saral Hindi) IKS – Indian Knowledge System (Indian Heritage & Culture) INTR- Internship PROJ – Project CEA- Community Engagement Activity / Field Project (NSS) CCA – Co – Curricular & Extra Curricular Activities (Yog Abhyas, Physical & Emotional wellbeing)

16. Academic bank of credits (ABC):

The college has registered 95% of the students on the ABC platform. The Institute has a Collaboration with Technological University of Shannon, Ireland for an additional degree through credit transfer once they finish 3 years in our Institute. The Syllabus has been mapped and the credits are recognized so that the students then get admitted straight in the 4th year of their UG Program.

17. Skill development:

In the last 2 years NEP has been successfully implemented in the college.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

In the last 2 years NEP has been successfully implemented in the college.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

In the last 2 years NEP has been successfully implemented in the college.

20.Distance education/online education:

In the last 2 years NEP has been successfully implemented in the college.

Extended Profile

1.Programme

1.1 Number of programmes offered during the year:	3

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1 Total number of students during the year:	650

File Description	Documents
Institutional data in Prescribed format	View File

2.2 Number of outgoing / final year students during the year:	160

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 Number of students who appeared for the examinations conducted by the institution during the year:	561

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1 Number of courses in all programmes during the year:	**128**

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2 Number of full-time teachers during the year:	**34**

File Description	Documents
Institutional Data in Prescribed Format	View File

3.3 Number of sanctioned posts for the year:	**46**

4.Institution

4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	**98**
4.2 Total number of Classrooms and Seminar halls	**12**
4.3 Total number of computers on campus for academic purposes	**140**
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	**480**

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Under its autonomous status, the college has crafted its curriculum to align with the institution's vision and mission, ensuring coherence with the AICTE and UGC Model Curriculum. The Program Outcomes mandated by the UGC for Hotel Management have been integrated, with Program Specific Outcomes (PSOs) and Course Outcomes (COs) mapped and aligned.

The curriculum emphasizes critical areas such as Environmental Science, National Service Scheme, Small Business Management, Entrepreneurship, and skill development. In addition, it incorporates sessions on Human Values, Gender Sensitization, Emotional health, and well-being, reflecting the recommendations of AICTE and SPPU, and aligning with the NEP 2020 guidelines for holistic education that addresses local, regional, and global developmental needs.

Designed to equip students with essential technical knowledge, skills, and competencies, the curriculum supports professional practice and contributes effectively to nation-building. It also prioritizes employability and opportunities for higher studies, ensuring that graduates are prepared for a dynamic job market and advanced educational pursuits.

File Description	Documents
Upload additional information, if any	[View File](#)
Link for additional information	https://drive.google.com/file/d/1HzeWn1iRGtI jh2n5Z9Trn_9E2AI6J5p5/view?usp=sharing

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

3

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

9

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

9

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

3

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The institution integrates essential topics like professional ethics, gender equality, human values, environmental care, and sustainability into its curriculum for holistic student development.

Environment and Sustainability: First-year students study Environmental Studies, and activities like riverbank clean-ups and cleanliness drives are organized through NSS. The institution also hosts guest lectures on sustainability.

Gender Equity: A grievance cell, in line with the Maharashtra State Commission for Women, addresses sexual harassment issues and conducts awareness campaigns, including POSH workshops.

Human Values: The college promotes human values through activities like Blood Donation Camps and adopting a village under NSS. Students collaborate with NGOs for various community engagements. Yoga and a Vedanta course under the Indian Knowledge Systems are introduced to support emotional well-being and personal growth.

Professional Ethics: The Training and Placement Cell provides value-added courses such as "Impress Your Way Through Interviews" to instill professional ethics. Additionally, courses on work ethics, corporate social responsibility, personality development, and business communication are included to enhance students' professional behavior.

This comprehensive approach ensures students receive well-rounded education beyond their core subjects, promoting responsible and ethical conduct.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

9

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

303

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

412

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained	**A. All 4 of the above**

from 1) Students 2) Teachers 3) Employers and 4) Alumni

File Description	Documents
Provide the URL for stakeholders' feedback report	https://aissmschmct.in/wp-content/uploads/2024/11/1.4.1-1.4.2-Feedbacks-Action-Taken-Report-2023-%E2%80%93-2024.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://aissmschmct.in/wp-content/uploads/2024/11/1.4.1-1.4.2-Feedbacks-Action-Taken-Report-2023-%E2%80%93-2024.pdf
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

187

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

79

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The institution adopts a comprehensive approach to assess and support diverse student learning needs, ensuring both slow and advanced learners thrive academically.

Programs for Slow Learners

For slow learners, supplementary resources such as faculty-produced video clips and practice quizzes are available. Counselling services offer additional assistance, with referrals to professional counsellors for specialized needs. Integrated remedial classes provide targeted support to help students grasp challenging concepts. List of practice assignments are made available in the library for revision. Re-examination is conducted for failed students in the term end theory examination.

Programs for Advanced Learners

Monthly assemblies recognize top performers with awards, motivating students to excel. The display of top students' lists on notice boards and the college website promotes a culture of achievement. Career counseling for students equips them with essential skills and guidance for their future careers. High performers are given special training sessions to prepare them for higher education / higher entry levels in campus recruitment

College has collaborated with TUS (Technological University of the Shannon) for student welfare. Students can get direct admission in the fourth year of Bachelor of Business (Honors) in Tourism & Hospitality Management after completing the three-year degree.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1LdR8CNptgKVyt6TQPTTcldw9N_U313lk/view?usp=sharing

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
01/06/2023	650	40

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Students engage in individual projects and assignments that emphasize self-study and independent learning. Various student-led clubs and committees cater to interests like reading and gardening. Workshops and demonstrations are organized to help students apply theoretical knowledge to practical situations, fostering skill development. Entrepreneurship cell "UDAAN" organizes activities like theme dinners, product development, exhibitions, bread day (selling product using online platform). This encourage students to plan their budgets & execute events by taking care of all expenses & earning profits.

Experiential learning is further strengthened through internships, industry visits, and training in hotels as part of the curriculum. Guest lectures, conferences, and seminars featuring national and international experts are held regularly. Intra- and inter-collegiate competitions encourage a competitive spirit, while students also participate in social service activities like National Social Service camps and blood donation drives, promoting social responsibility and ethics.

The annual flagship event, 'Atithya,' offers students hands-on experience in event management, leadership, teamwork, financial

planning, and media relations.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional Information	https://drive.google.com/file/d/1RIlFIn9vyBnUkxc81u9BFcm2iJSpni0t/view?usp=sharing

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The institution has a well-equipped Computer Laboratory with 130 computers, ensuring a student-computer ratio of 1:5. Faculty and students benefit from remote access to e-books and e-databases.

In addition to conventional websites, faculty members can utilize interactive smart classrooms, monitored to optimize the learning experience. Wi-Fi access is provided in the open-air auditorium for students. All our classrooms are IT enabled. Teachers regularly uses these facilities while teaching. IT facilities include LCD projector, smart interactive boards. All faculty have LAN facility on their work desk. The college is in process to introduce two online courses for students.

The college library hosts a Recorded Lecture Series with over 600 curriculum-based videos prepared by faculty. Each video includes a quiz link on YouTube, allowing students to test their understanding, with results helping faculty assess comprehension.

Students also have access to a digital repository of e-books. ERP software is regularly used to monitor attendance, syllabus planning, and subject compliance.

Additionally, the air-conditioned seminar hall is outfitted with advanced audio-visual and ICT tools, facilitating seminars and presentations for large audiences.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://aissmschmct.in/wp-content/uploads/2024/11/2.3.2-ICT-Facilities-of-Institute.pdf
Upload any additional information	[View File](#)

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

33

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The institution meticulously plans the academic calendar well in advance, aligning it with the curriculum and other co-curricular activities aimed at enhancing the teaching-learning process. This calendar, which serves as a roadmap for the academic year, is made available on the college website at the start of the academic session, ensuring transparency and accessibility. The college prepares the calendar in three distinct sections: administrative, academic, and event-related.

Faculty members submit a list of events and activities for their respective courses, which is then incorporated into the academic calendar by the academic department. This comprehensive calendar is thoroughly reviewed and approved by the Principal, following which it is evaluated by the IQAC (Internal Quality Assurance Cell) and CDC (College Development Committee) to ensure it meets the institution's quality standards. Upon final approval, the calendar is uploaded to the website for public access. The college places great emphasis on ensuring 100% adherence to the calendar, reflecting its commitment to effective academic planning and execution.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

40

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

8

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

368

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

20.5

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The integration of IT solutions through Continuous Internal Assessment and External assessment has transformed our Examination Management System significantly enhancing efficiency and accuracy. The dedicated examination software provides several key benefits:

1. **Examination Form Filling:** It simplifies examination form registration for all programmes within our autonomous framework.
2. **Unit Tests:** The system enables the creation of MCQs aligned with Course Outcomes (CO) under Outcome-Based Education (OBE).
3. **Automated Hall Ticket Generation:** This feature streamlines administrative tasks, speeding up distribution and reducing errors.
4. **Online Paper Setting:** Paper setters can easily create exam papers through question paper generation (QPG) system using prescribed templates, with a quality check by the Chairman ensuring exam integrity.
5. **Online Evaluation:** Answer sheets are scanned and evaluated online through Online Screening & Marking (OSM) system, with automated calculations of marks, minimizing scoring errors.
6. **Marks Data Entry:** The system facilitates accurate entry of

internal and external marks, mapping results to Course and Program Outcomes.

7. Ledger Generation: Comprehensive ledgers aid meticulous record-keeping.
8. Efficient Result Processing: The software optimizes workflows, ensuring timely results delivery.
9. Robust Student Database: A comprehensive database allows easy access to student records and performance data.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://drive.google.com/file/d/1wf_ksuySi5C_-bPd2tTmjXGE2TBHMUMU/view?usp=sharing

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Under the autonomous status the institute has designed a curriculum for BHMCT, BSc HS and MSc HS programs with well-defined POs and COs. Syllabus

- The POs & PSOs are displayed on the institute's websites & noticeboards.
- The students are made aware of POs and PSOs when they join the program.
- The subject teacher has copy of syllabus which contains POs & COs which they brief students at the beginning of the semester and during the theory sessions.
- The institute maps the POs, PSOs and COs to ensure the attainment.

College has bought OBE (Outcome based education) module for mapping of COs & POs of all the programmes. The report of COs attainment for all courses are generated through this software.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	https://drive.google.com/file/d/1gVNbewIYUhY 2rmXhII38GRZE0xDGNKQH/view?usp=sharing

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

POs ,PSOs & COs are mentioned in syllabus document. The OBE software is equipped with the COs & POs, mapped with inbuild facilities. The attainment of mapping is achieved through various evaluation parameters.

A mapping matrix is created for each course within the program, including electives, to establish the correlation between COs, POs, and PSOs. This alignment ensures that PSOs meet the expectations of professional bodies and societal needs.

The attainment level for each course outcome is rigorously determined based on student performance in both internal and external assessments. In addition, an exit survey is conducted to indirectly assess the achievement of POs.

Direct Assessment:

This method evaluates students' knowledge and skills through their performance in class tests, internal assessments, assignments, semester examinations, seminars, laboratory work, and project reports.

Indirect Assessment:

Placement outcomes serve as a key measure of PO and CO attainment. Additionally, surveys are conducted among stakeholders (students, parents, industry professionals, etc.) using carefully designed questionnaires. These surveys, are analysed to assess the attainment of POs.

Any identified gaps in outcome achievement are addressed through value-added courses, seminars, workshops, and co-curricular or extra-curricular activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://drive.google.com/file/d/1_Nr0bI8cDG5ROsmdhdDKBGYYHRbofoqY/view?usp=sharing

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

160

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://aissmschmct.in/wp-content/uploads/2024/11/6.5.3-Annual-Report.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://aissmschmct.in/wp-content/uploads/2024/11/2.7.1-Student-Satisfaction-Survey-2023-2024.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The institution has an environment which is conducive to research, ensuring that both the infrastructure and the policies are in place to support it. The college publishes a peer reviewed, bi-annual research journal called"Atithya – A Journal of Hospitality"since 2005 and is available in print and online form. The faculties have secured four patents in the core subjects, fifty percent of the

faculties have got PhD and nine of them are guides under Savitribai Phule Pune University.

The institution has high speed internet, conference room and seminar hall with LCD projector for presentations, the library is well equipped with E journals, membership of national digital library of India and DELNET. The institution provides cash incentives for faculty members for publishing and presenting of research papers in reputed national and international journals and conferences. The final year students are involved in project work, product development and publication of research papers with the faculties. All the faculties are encouraged to apply for research funding project from various funding agencies such as UGC, AICTE and state university. The institution exchanges the research expertise with other institutions by collaborating and signing MoUs. The Institution organizes seminars, workshops and conferences to promote research culture.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	[View File](#)
Provide URL of policy document on promotion of research uploaded on the website	https://aissmschmct.in/research-cell/research-policy/
Any additional information	[View File](#)

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	View File

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	No link
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

9

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	No link
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Faculty members are encouraged to organize and participate in Research Conferences, Seminars and Workshops. On duty leave is granted and financial support is provided to participate in seminars and conferences in India and abroad. Faculties are encouraged to publish research papers in multi-disciplinary and inter-disciplinary fields in reputed journals. Through incubation cell relevant information is shared with the members in academic research.

Research infrastructure supports the research activities.

Adjunct professors, Mentors from academia and industry have been appointed for guidance related to latest trends and practices. Institute has signed MoUs with prestigious academic institutions for research.

The institute has established Udan-Innovation and Startup Cell which provides the students a platform to showcase and implement their practical learning. Guest lectures are conducted on entrepreneurship, consumer awareness programmes, e-commerce. Students are provided opportunities to directly interact with entrepreneurs, alumni excelling in their field and guide for startups. Students are provided with an opportunity to acquire skills for commercialization of their product through International Bread day and Theme dinners. Short courses on innovative trends are done by conducting workshops, guest lectures on various issues in the society.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1XoeVUcJYQXJdtiLgqNuaHc2VANqAF0RS/view?usp=sharing

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

36

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	View File

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research	B. Any 3 of the above

methodology course work Plagiarism check through authenticated software

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

26

File Description	Documents
URL to the research page on HEI website	https://aissmschmct.in/research-cell/research-guides/
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

11

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

4

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/drive/folders/1OALhBPwch_4eOQBLT9mIIfu6wmn_kY_B?usp=sharing

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

2

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

2

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	View File

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

1.6

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	View File

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0.50

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	View File
List of facilities and staff available for undertaking consultancy	View File
Any additional information	View File

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The college organizes a number of extension activities to promote institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. Through NSS unit (National Service Scheme) the college undertakes various extension activities in the neighborhood community. Every year NSS organizes a residential seven day camp in nearby adopted village and conducts actively several activities which address social issues. These activities include cleanliness drive Swatchta Abhiyan, Tree plantation, Shramdan, Guest lecture on women health issues, Lecture on Andha Shraddha, environmental awareness, national

integrity, blood donation camp, health checkup ,voters awareness drive, health check-up camps, village Survey, art workshop for children in village

These extension activities help students to develop soft skills, leadership abilities, exposure to diverse experiences and other competencies, along with valuable resources, opportunities, and support for personal and professional development.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1YqTTMx1JwnkkVtreDyytmJCDDBmE07tJ/view?usp=sharing

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

1

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	View File

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

21

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

100

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

46

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

20

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The college campus spans an area of 7 acres and offers a well-designed infrastructure to support an effective teaching-learning environment. Comprising two buildings constructed in 1997 and 2010, the college is connected by an aerial bridge. The total built up area of the college is 6128 sq. mtr.

Within the college premises, there are 10 classrooms which have internet connectivity and ceiling mounted LCD's smart interactive boards and tutorial rooms dedicated to the teaching process. The infrastructure also includes various laboratories, such as Training Kitchens, Bakery, Confectionery, Preparation Lab, Larder, Training Restaurants, Front Office Lab, Guest Rooms, Housekeeping Labs, Computer Lab, Studio Kitchen, and a state-of-the-art Beverage Lab.

Computing Facilities with 147 computers are available for the students in Computer Lab and library. Principal's Office, Administrative Office, Training and Placement Cell, NAAC Room, Board Room, Faculty Rooms, Central Stores and Examination Control Room.

Clean toilet blocks are provided for girls and boys and one for physically challenged and common room for students along with first aid room, reprography room and cafeteria. Circulation area includes ramps (For differently abled), staircases and elevators. seminar hall and amphitheatre with wi-fi are available for student's activities and events. The college has ample parking area and an open ground for outdoor games. Generator backup, rainwater harvesting and solar power is also a part of the facilities.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://drive.google.com/file/d/1JjvTbpnf1Bo iLV7p32d9ws41bOSWBJsg/view?usp=sharing

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The college is dedicated to nurturing the overall development of its students. In addition to the academic curriculum, the institution offers avenues for students to engage in extracurricular activities, facilitating their well-rounded growth. The college has an air-conditioned Seminar Hall and an Amphitheatre where Yoga sessions and cultural activities are regularly conducted.

The college has provision for both indoor and outdoor sports activities, that are at the disposal of the students. The college shares an expansive sports ground, measuring 1, 96, 000 square feet, with other institutes under its Trust. This extensive area encompasses a Cricket ground, Football ground, and Basketball and Volleyball courts, along with a specially designated space for

cricket net practice. Indoor games such as Table Tennis, Chess, and Carom are also available for students. Actively promoting participation, students are encouraged to take part in State and District-level competitions under SPPU, as well as intercollegiate competitions organized by other institutes nationwide.

A highlight of the college's annual calendar is the ATITHYA International Hospitality Competitions, serving as a premier platform for hospitality students from across the country to exhibit their hospitality skills. Additionally, a well-equipped Gymnasium, featuring state-of-the-art equipment like treadmills, bench presses, weights, bars, and dumbbells, is a shared facility across all institutes.

Yoga Day is commemorated every year, with both students and faculty actively participating, underscoring the institution's commitment to fostering a comprehensive and balanced educational experience for its students.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1ap8aWVI2SDC hFkqQZnc30YLOt0KpjIkf/view?usp=sharing

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

12

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

480

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library is automated with System for Library Information Management (SLIM) software having version 4.0.0.20322. Library collection can be browsed on Intranet and remotely using SLIM21 Web OPAC module. Remote Access to Web OPAC is also provided on the college website. SLIM21 helps to catalogue books, e-books etc & cataloguing adheres to popular international standards. This software has modules like Cataloguing, Circulation, and Web OPAC etc. Cataloguing Module is useful for maintaining available resources in the library, whereas in circulation module issuing, returning, reissuing and other transaction related activities take place. Web OPAC is most useful module for library users to search information about available resources and can also check issued books to them through their personal account. Barcode of Accession numbers can be generated easily through SLIM 21 and book labels can be pasted on the books for access of books and circulation purpose.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/10qk9FuABNGf c0Sgz_85v5ydoeZ3DFTpr/view?usp=sharing

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources	A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

3.83

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

282

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The college is equipped with one computer lab. Computers are provided to the students in the library as well as in the front office lab with a total of 147 computers. Among these, 130 computers are dedicated for student use, while an additional 05 computers serve administrative purposes, and 12 computers are allocated for academic use. A new college server has been installed and undergoes regular updates. All computers in the college receive routine updates and are equipped with antivirus software for protection.

Students enjoy internet access at a speed of 100 Mbps, and free internet facilities are available in key areas such as the Front Office, Training and Placement cell, Library, and Amphitheatre.

Furthermore, 2 host Wi-Fi networks are accessible in the computer lab, library, and amphitheatre, all of which are regularly updated. Every classroom in the college is ICT-equipped, with 1 classroom designated as a SMART CLASSROOM featuring a digital board and projector. The Front Office lab is also ICT-equipped, running IDEAS 6.5 version (Front office PMS) software, which is regularly installed and updated to provide students with hands-on hotel simulation experiences.

The college utilizes an ERP system regularly for monitoring attendance and compliance. The Seminar Hall is well-equipped with audio-visual tools and ICT capabilities to facilitate seminars and presentations for large audiences. The entire college premises is backed up by a generator, ensuring uninterrupted power supply.

The exam cell also has a software and the paper setting & paper correction is done online with proper checks & balances.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	none

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
650	130

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus	A. ?50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	[View File](#)
Upload any additional information	[View File](#)

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing	A. All four of the above

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://drive.google.com/file/d/1mUgr3AR0LT2 XVAkadNzg0dkXL9RKA18J/view?usp=sharing
List of facilities for e-content development (Data Template)	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

70.06

File Description	Documents
Audited statements of accounts	[View File](#)
Upload any additional information	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

A substantial annual budget is allocated for the enhancement and upkeep of equipment utilized in laboratories, classrooms, sports facilities, library, computers and various laboratory spaces. Additionally, financial provisions are made for the acquisition of library books and subscriptions to electronic journals and periodicals. Petty cash is designated for the procurement of electrical, plumbing, and carpentry supplies necessary for minor

repairs. In the event of major repairs, the established protocol is adhered to, wherein approval for expenditures is sought from the society.

Annual maintenance contracts are entered into to ensure the upkeep of critical equipment and machinery, including elevators, water coolers, EPABX systems, and routine pest control for areas such as the kitchen, gas pipelines, and storage. A contracted agency is engaged for the cleaning and maintenance of public spaces, and a checklist is diligently maintained for the daily cleaning of classrooms and staffrooms. The computer laboratory is responsible for the maintenance of campus surveillance cameras, CCTV systems, and teaching aids like LCD projectors, laptops, desktops, printers, and Wi-Fi. The college is equipped with a generator system to ensure uninterrupted power supply.

Firefighting equipment is strategically placed on each floor, with fire extinguishers readily available in kitchens, laboratories, offices, the library, and other areas throughout the premises. The maintenance of these safety features is overseen by the central office.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://drive.google.com/file/d/1zgTVhLU9fDp1Z42AYheJO36eVnqgAgc1/view?usp=sharing

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

226

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	[View File](#)
Upload any additional information	[View File](#)

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

0

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology	A. All of the above

File Description	Documents
Link to Institutional website	https://aissmschmct.in/admission/certificate-programmes/course-content/
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

79

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of	A. All of the above

statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

134

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

15

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	View File

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

5

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

4

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

- **Women's Grievance is one of the committees under the administrative section that deals with any sensitive issues of women at the college.**
- **A course monitoring committee is designated to oversee the course and receive academic updates from the students.**
- **The training and placement department receives assistance from the training and placement committee.**
- **The Students Development Board Committee assists in the events associated with Nirbhaykanya, Youth Development, Gender Equality, Anti-ragging, and Cultural.**
- **A Discipline Committee appointed to control the Discipline and decorum of the students.**
- **The National Service Scheme Committee coordinates social service initiatives.**
- **The IQAC Committee makes sure that internal quality standards are met.**
- **Sports Committee assists in organizing various sports and fitness-related activities.**

- **The College Development Committee contributes their point of view in the development of the college.**
- **Media Committee was appointed to ensure the college is active on various social media platforms.**
- **The Library Committee and Research Committee organize events and awareness drives related to books, reading, and the importance of research in general**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	[none](#)

5.3.3 - Number of sports and cultural events / competitions organised by the institution

11

File Description	Documents
Report of the event	[View File](#)
List of sports and cultural events / competitions organised per year	[View File](#)
Upload any additional information	[View File](#)

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The Institute has strong Alumni presence across the globe and stay connected through our dedicated alumni portal. Our Alumni organization is registered with charity commissioner, registration no – F-36530CP since 2002. The Alumni is very active with the current batch of students and give back to the institute in the following ways:

1. Placement and industrial training- Our alumni help us in guiding for job interview, recruitments, training in all over world.

2. Guest lecture - resource person for workshops, industrial visit - We have experienced alumni who come over and guide our students with lectures, demonstrations etc.

3. Participation as a committee member in CDC

4. Participation as a committee member in IQAC

5. Participation in Entrepreneurship cell

6. Recommending candidates for admissions.

7. Contribution for Practical Lab enhancement .

We have a separate portal link on our website (alumni.aissmschmct.in), where regular posts keep our alumni updated with the institute events. Our institute encourages its alumni to meet and generally stay connected. They get to relive the moments on campus and meet their classmates and professors. It plays a positive role in the overall functioning of the institute by assisting in various forms to the governing body of the college. This initiative helps us to stay in touch with its alumni.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	none

5.4.2 - Alumni's financial contribution during the year | **E. <2 Lakhs**

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The management follows a well-defined governance structure aligned with state and central government norms. The perspective plan, guided by the institution's vision and mission, focuses on continual improvement and addresses following key areas.

Academic Plan – The Institute has actively implemented choice base credit system (CBCS) and has aligned all program to the NEP 2020 from the academic Year 2023-24. The college has planned to introduce BBA Culinary from the academic year 2024-25 and its syllabus has

been designed as per NEP 2020. Faculty are involved to plan and conduct seminars, Guest lectures, field visits etc.for students. The college has developed two online courses as a pilot project to initiate future online certificate programs.

Infrastructure Plan -Adequate budgets were allocated for infrastructure enhancement and maintenance. The college upgraded and renovated the one of the kitchen lab(BTK), procured new computers, and acquired examination software with AMC and also new software to support Outcome-Based Education (OBE) mapping.

Industry Connects – The innovative and start -up cell of the institute "Udaan" conducted theme dinner events with students to get exposure through real time assignments. The college signed multiple MoUs with various institutions to offer consultancy services and strengthen industry connections.

Administrative Plan – The non-teaching staff received training in ERP software to enhance administrative efficiency. Departments maintain software through AMCs. Additionally, two clerical staff were appointed to support exam-related tasks and accounts management.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://drive.google.com/file/d/11gZbaxGr0ZPHAVv8nUWaYlxFBUKBY83v/view?usp=sharing

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The Institute adopts a systems approach with defined roles and promotes authority and responsibility decentralization. The hierarchy at the college is based on seniority, experience, and capability. This is seen throughout college's activities, from administrative to teaching and learning.

The Head of the departments along with team members prepare and annual purchase requirement and the same is consolidated and forwarded to the society. Based on budgetary provision of that academic year purchases are then initiated by the HOD'S. Faculty members are also given authorities and responsibilities as head of various committees like Academics, Examination, Operations

Department, NSS, Library, Sports, etc. and they prepare their own Annual calendar and carry out the activities accordingly.

Faculty and clerical staff are also members of IQAC, CDC, Board of Studies, Academic Council, Finance Committee and Governing body. As members of the committee they participate in recommending and approving various proposals.

The students are also part of academic related committees like Media committee, Library committee, Training and Placement committee, Students council, Discipline committee, Anti-Ragging committee, NSS and Women's Grievance Cell and Course monitoring committee, Innovative and start-up cell. They participate in the decision making and execution of work in these committees.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://drive.google.com/file/d/19Wvv3_bydxc 9cyWjZ0shTsd9Us8IjB5u/view?usp=sharing

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Industry connect & International collaboration

At AISSMS College of Hotel Management and Catering Technology (CHMCT), Pune, we are dedicated to providing students with a holistic education that extends beyond conventional classroom learning. Our mission is to offer global exposure and establish strong industry ties to prepare students for success in the dynamic hospitality industry.

Our students complete internships in renowned Indian hotels like The Ritz Carlton, Conrad, and Taj Lake Palace Udaipur, and internationally, through exclusive partnerships with hotels like The Kempinski Dubai. Additionally, students intern in countries like Mauritius, France, New Zealand, and the USA, gaining diverse professional experiences.

A significant highlight is our collaboration with the Technological University of the Shannon (TUS) in Ireland, allowing students to enter the final year of their Honours Degree with special scholarships. Our alumni are now thriving in over 22 countries, contributing to global hospitality brands or launching their own ventures.

We also offer a joint diploma course with Ecole Hôtelière de Lausanne, Switzerland, and the Confederation of Indian Industry (CII). Furthermore, our innovative 'Weekend Skilling' initiative gives students practical exposure, bridging the gap between academics and real-world industry demands.

Through these international collaborations and industry connections, AISSMS CHMCT ensures students are ready for global opportunities in hospitality

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://drive.google.com/file/d/1y6Aj-6v0ht0ersqTAU0gOW4uzEHca_x_/view?usp=sharing
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Apart from the statutory bodies, such as the Governing Body, and the Internal Quality Assurance Cell (IQAC), the College Development Committee(CDC), Governing body, Board of Studies, Finance Committee and Academic Council, the institute has defined sectional structures with one head per section.The administrative bodies ensure that service rules are as per Government Norms.

The institute head regularly conducts meeting with the faculty and discusses any suggestions or scope of improvement through faculty ideas and one vetted implements all the good suggestion for betterment.

The college has split its operations into various levels of hierarchy in order to define distinct duties and responsibilities. This provides every employee with clear operating instructions and leads to process decentralization, which improves operational

efficiency and productivity. The Department Head is responsible for the department's operations and monitors the process on a micro level to ensure the best results. The department heads report to senior management, which analyses performance at a macro level and directs efforts toward achieving organizational objectives.

The administrative department maintains service records for teaching and non-teaching staff and update with the latest norms for promotions as per UGC and AICTE

File Description	Documents
Paste link to Organogram on the institution webpage	https://aissmschmct.in/wp-content/uploads/2024/11/6.2.2-Orgonogram.pdf
Upload any additional information	View File
Paste link for additional Information	https://drive.google.com/file/d/1MOzLG35dwpDD3MGLAZyevFCkcKSxUYJU/view?usp=sharing

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The organization believes in implementing welfare measures that enhances morale of Teaching and Non-teaching staff for a healthy work environment.

The various schemes are as follows:

- Group Insurance: Teaching and non-teaching staff group insurance
- Maternity Leave: 6-month maternity leave as per regulations.
- Employee Provident Fund- Is administered in accordance with state and federal regulations.

- AISSM Credit Society: A society-level project that provides loans for personal usage at a set interest rate.
- Incentives for Faculty Research:

- Rs 3000/-per faculty for attending National conference and seminars.
- Rs.25,000/-per faculty for attending International conference and seminars.
- Rs.8000/-per faculty for Research Publication in Scopus.
- Rs.5000/- for foreign seminars and exchange programs for faculty.
- Increments in basic given to faculty after completion of Ph.D.

- Team building activities:

- Celebrating teacher's day
- Diwali celebrations

- FDP's (Faculty Development Program)-College organizes FDP's for staff and also on duty leave for attending conferences, Seminars and FDP's.
- Provision of Lunch, Tea/Coffee: Staff is served lunch and tea/coffee twice while on duty at no cost.
- Festival Celebration: Diwali Celebration, Secret Santa celebration during Christmas/New Year.
- Birthday cake cutting ceremony for teaching and non – teaching employees for which the cost is borne by the college.
- Free Parking in Campus
- Canteen Facility: Food made at the commercial canteen and bakery is offered at subsidized rates.
- Dispensary: A dispensary is available in the college.
- Uniform provided by college to all Staff

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/1MABtkgBwF9s XC2_dkZuW6vh4lcoyUvWe/view?usp=sharing

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

6

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

8

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

25

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

An external audit is conducted on a regular basis by a chartered accountant firm. External auditors are appointed by the AISSM Society and audits are done biannually.

The financial audit is done in two sessions: First one in October/November for the months of April to September, and the second in April/May for the months of October to March.

The closing of accounts is done in June/July, and post that audited financial Statements are generated in the same month. The audit team then performs the required financial audit, ensuring that all transactions are correctly documented and tally with the data given.

For the external audit of the financial records, the college has a contract with R P Mutha Associates. At the conclusion of each financial year, they audit the records and produce a certified balance statement for that year along with an adult report. The Institute submits Returns to the Government Offices based on Annual Accounts, such as Professional Tax Returns, Provident Fund Returns, and returns for determining the amount to be paid to the Gratuity Account, TDS Returns, and Fees supervisory authority. On the basis of an external financial audit, all of these returns are filed directly by the institute

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://drive.google.com/file/d/19_sCg37r8VI NWOiyRNwgb7OXvBR3FtmD/view?usp=sharing

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists

during the year (not covered in Criterion III and V) (INR in lakhs)

9.03

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The college administration allocates adequate funding for the upkeep of current infrastructure as well as the addition of new facilities to the organization. The institute's primary source of revenue is the admission fees received from students. Scholarships and freeships are offered by the government to students from the reserved category and those from economic backward classes.

The department HOD prepares an annual purchase requirement for Equipment, Computer peripherals, software, furniture AMC, repairs and maintenance, books and journals, and submits it to the Principal and further to the AISSM Society office for approval. On approval, the concerned HOD calls for the minimum of three quotations, after which the comparative statements are prepared and sent to AISSMS society management office for approval. After receiving the approved supplier/supplier list from the management office. The purchase orders are generated and distributed to the supplier.

AMC and Repairs - Budgets are kept for upkeep and maintenance. A comparison of actual and budgeted expenses helps in cost control. A chartered accountant conducts a financial audit to ensure that set procedures are followed.

The college utilizes funds in the field of research by providing Individual faculty members with Incentives for research publications, attending seminars and conferences

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional Information	https://drive.google.com/file/d/1BjaSQeMTWJD 2cvWV2ODaTDnxjAsiPGsc/view?usp=sharing

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

1.Conduct of Value Added Courses

Value added courses were conducted to provide students more grounding over a subject or skill. Each course was minimum of 30 hours. These certificate courses help the students to enhance their skills, upgrade their knowledge and adds value apart from the regular curriculum. The college has introduced many new certificate courses during this academic year considering the current need of students and industry demands. All together we conducted 09 certificate courses in this academic year with 4 new courses added which were Fruits & Vegetable carving, Enhancing room décor, Kitchen gardening and International breads. These courses enhanced the knowledge and skills of our students aligned with hospitality. The total 303 candidates have completed the certificate courses in this year.

2. UDAAN- Innovation and Start Up Cell for Entrepreneurship Development

Under the Udaan Cell and Start Up Cell, various dynamic activities were conducted to promote entrepreneurship among students. These included a guest lecture on the entrepreneurial process and growth, offering insights into starting and scaling businesses. Two theme dinners were organized with final-year students, open to external guests, providing practical experience in planning, executing, and managing culinary events. This initiative aimed to develop essential entrepreneurial skills for restaurant operations and management. Additionally, "International Breads Day" was celebrated in October 2023, where students baked and sold international breads with a Halloween theme, enhancing their hands-on understanding of

entrepreneurial ventures

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://drive.google.com/file/d/1INUfj8MbS6x98WLqJvttOeJ7y_MwXaQL/view?usp=sharing

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

1. Academic Planning & Monitoring: The institution has made significant strides in academic planning, including an academic calendar for guest lectures, industrial visits, and FDPs. Outcome-Based Education (OBE) aligned with NEP standards was implemented to ensure measurable course outcomes. Interactive teaching methods like Kahoot quizzes and simulation activities enhanced student engagement. Online classes and faculty-created educational videos were regularly updated on the institute's website to support remote learning. These initiatives reflect a strong commitment to academic excellence and continuous improvement.

2. Internal Academic Audits of Teaching & Learning: The review of internal academic audits revealed a robust and dynamic system for monitoring teaching and learning quality. A monthly course monitoring meeting, includes gathering student feedback on teaching methods. This feedback-driven approach ensures that courses are continually assessed and improved based on direct learner input. Additionally, the institution has implemented a system where students provide feedback on subject faculty for all courses, fostering a culture of accountability and continuous improvement among educators. Another innovative practice is the peer review mechanism, where senior faculty members audit their colleagues' teaching methods. An action plan is prepared for faculty having low feedback score. This plan involves identifying areas of improvement and implementing strategies to enhance teaching quality, demonstrating a commitment to maintaining high educational standards and addressing any shortcomings proactively. Faculty members shadow senior teachers to gain insights and learn effective teaching methods, thereby enhancing their own teaching skills. This mentorship fosters professional growth and encourages the adoption of best practices in the classroom.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	https://drive.google.com/file/d/1J0HquhtuDffcvewcEse2rxm5BUCpXRii/view?usp=sharing

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)	B. Any 3 of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://aissmschmct.in/wp-content/uploads/2024/11/6.5.3-Annual-Report.pdf
Upload e-copies of accreditations and certification	[View File]()
Upload details of quality assurance initiatives of the institution	[View File]()
Upload any additional information	[View File]()

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college ensures inclusive atmosphere for all students and staff irrespective of their gender or background. To begin with it follows the 30% reservation norm for girls, during admission.

Under, Nirbhay Kanya Abhiyaan the institute had organized lecture on "My right a lecture to safe Space" by an Advocate. The institute had also organized a lecture on hygiene and health. Self-defence training session was organized for the girl students. Apart from this, Women's day celebration and Men's Day are celebrated every

year. A session on financial literacy was organized for the male as well as female students to empower students on financial literacy.

The team AISSMS CHMCT is also led by a Female Principal

The college has Women Grievance Cell which address the issues or complaints of girls students

a) Safety and Security

College is equipped with 48 security CCTV cameras in the campus. 24X7 Security check points at single gate entry. Anti-ragging Committee and Women's grievance Cell handle grievances, if any. Separate hostel for girls

(b) Counselling

Class coordinators act as mentor for the students whereas special counselling of students and staff is conducted by external agencies appointed by the college.

Professional counselling is offered by Training and Placement Cell.

(c) Common Rooms

Separate common rooms for the boys and girls are available with locker facilities.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional Information	https://drive.google.com/file/d/1boRv1OrHRUIae6CJEz8t32XrdynVj_xs/view?usp=sharing

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment	B. Any 3 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Solid Waste Management:

- Dustbins are placed at prominent location as kitchens, pantry and canteen etc to collect the garbage. Color coded liners are used for biodegradable, plastic and tins and bottles segregation.
- College has solid waste management practice in place where waste segregation is done at source.
- The maintenance of the pits is outsourced. The manure generated in the process is used for gardening purpose.
- The dry garbage is collected by the SWACH organization on behalf of Pune Municipal Corporation every day.
- Recyclable waste generated in the stores like oil tins, plastic containers etc. are either sold to the vendor or is collected by Rudra Environmental Solutions -NGO.

E waste Management:

- The e waste generated in the college like computers, Laptops, printers, LCD projectors, UPS etc. generated is handled as follows:
- Centralized procedure is adopted for the collection and disposal of E waste.
- The departments deposit their E waste in the computer lab as and when it is generated.
- At the end of the year, the computer lab in charge makes a consolidated list of the e waste and send it to the Head Office for further action.
- The Head Office appoints a licensed vendor to collect and dispose the E waste.

Waste Recycle System:

Waste such as newspaper and old magazine are recycled in paper bags. Discarded linen is used as wiping cloth or cover sheets. Cartons, Tins and bottles are reused for storag

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	[View File](#)
Geotagged photographs of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**B. Any 3 of the above**

File Description	Documents
Geotagged photographs / videos of the facilities	[View File](#)
Any other relevant information	[View File](#)

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**A. Any 4 or All of the above**

File Description	Documents
Geotagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	[View File](#)
Any other relevant documents	[View File](#)

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: 1. **Green audit** 2. **Energy audit** 3. **Environment audit** 4. **Clean and green campus recognitions/awards** 5. **Beyond the campus environmental promotional activities**	**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<u>View File</u>
Certification by the auditing agency	<u>View File</u>
Certificates of the awards received	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.	**A. Any 4 or all of the above**

File Description	Documents
Geotagged photographs / videos of facilities	[View File](#)
Policy documents and brochures on the support to be provided	[View File](#)
Details of the software procured for providing assistance	[View File](#)
Any other relevant information	[View File](#)

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The college promotes inclusive environment. It is evident through various activities organized by the college and active participation of the college students in various events.

- The Cultural Department organizes events to bring students together who may belong to different strata of society.
- The college has prescribed uniform for all the students, which also helps in breaking social barriers if any.
- Theme based lunch based on regional cuisine promotes regional culture and cuisine. Special menus on Ekadashi, Diwali, and Christmas etc. are planned.
- Competitions such as Poster making on Indian Culture are organized
- The college library organizes events as Granth Mahotsav, Reading Day, to encourage reading in any language.
- Community involvement is done during the 7 days NSS camp, where students plan activities for the villagers as medical checkup, Haldi Kumkum celebration for ladies, Demonstration of food products for the ladies and yoga session.

Exhibition on importance of health was organized by FYBHMCT students

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

- College believes in giving back to society through the various activities. College has an active NSS cell which plans various activities for the students to inculcate right values amongst the students.
- Cleaning drives are conducted in villages and at riverfront to inculcate community cleaning among the students.
- World environment day, Tree Plantation, visit to Rehabilitation Center, Event under Meri Mati, Mera Desh,, Swachata Abhiyaan, Blood Donation, Water conservation awareness were conducted in college.
- During NSS residential camp in Aandeshe, students organized various activities like Shramdaan, tree plantation, visit to old age home, medical checkup camp for villagers, session on Andhashraddha, Session on Water conservation, Craft mela for villagers, Masti Ki Pathshala for village children, Nukkad Natk on Beti Bachao Beti Padhav.

- Students visit Old age homes and orphanages and conduct various activities for them.

Two of our students represented the college at Republic Day Celebration, New Delhi under Meri Mati, Mera Desh

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized	A. All of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institute actively celebrates national and international commemorative days, events and festivals. The students enthusiastically participated in the following events:

- **Azadi ka Amrut Mahotsav was celebrated**
- **World Tourism Day was celebrated on 27th September 2023 by organizing song writing, dance competitions and essay writing completions.**
- **The International Women's Day is celebrated on 8th March 2023 by organizing a "Diva competition" among all the branches of All India Shri Shivaji Memorial Society (AISSMS)**
- **International Yoga Day is celebrated on June 21st 2023 to spread awareness about the important health benefits of practicing yoga.**
- **Author Talk, by Ms. Bhagyashree Ranade, Author, CEO at Discovery & Transition was organised on the occasion of birth anniversary of Dr. APJ Abdul Kalam and Reading Inspiration Day. Reading Inspiration Day.**
- **Rangoli and Powada singing competition was organised on the occasion of Shivrajyabhishek.**

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

https://aissmschmct.in/wp-content/uploads/2024/11/7.2.1-Best-practices.pdf

File Description	Documents
Best practices in the Institutional website	https://aissmschmct.in/wp-content/uploads/2024/11/7.2.1-Best-practices.pdf
Any other relevant information	https://drive.google.com/file/d/1QEEYzonDf2c0UVgIMODxgh6qXpgtlRiH/view?usp=drive_link

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Provision of quality education in hospitality.

- College got the 'Autonomous Institute' status in February 2021 for ten years i.e. till the academic year 2030-2031.
- Institute is accredited by NAAC with "A" grade
- The college is recognized under 2F12B of UGC.
- College is ranked 14th in Private Hotel Management Colleges by The Week Magazine and 2nd in West Zone (2021).
- College has initiated International collaboration and signed a MOU with École Hôtelière de Lausanne (EHL) and Confederation of Indian Industry(CII) to introduce new Programme.
- College has membership of Professional associations like Pune Hotelier Association (PHA) and NRAI
- College has its own peer reviewed Biannual research journal- "Atithya- Journal of Hospitality"
- Till date, more than 300 Research papers have been published by faculty in Peer reviewed, UGC and Scopus journals.
- The college has well qualified faculty and 15 faculties have been awarded PhD.
- 10 faculty members including the Principal have been appointedas Research Guides under Savitribai Phule Pune University.
- Expansion and enhancement of Infrastructure by addition of Beverage Lab and Studio Kitchen with the aim to provide students with professional set up for culinary photography and

videography and to conduct bar tending workshops such as WSET.

- **Automation of the examination processes by using relevant software**

File Description	Documents
Appropriate link in the institutional website	https://aissmschmct.in/wp-content/uploads/2024/11/7.3.1-Institute-Distinctiveness.pdf
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. **To introduce BBA in Culinary Management.**
2. **To conduct Entrepreneurship Development activities under UDAAN – Startup and Innovative Cell**
3. **To introduce courses for advance learners on bartending in Drinks by Design Beverage lab.**
4. **To introduce automated process for Examination Department**
5. **To conduct workshops and seminars by Research Cell.**
6. **To initiate tie-ups with International Hotels for student's internships.**