



# AISSMS

## COLLEGE OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY

NEW BEGINNINGS, ENDLESS POSSIBILITIES



Recognized by the Govt. of Maharashtra and Affiliated to Savitribai Phule Pune University.  
Accredited by NAAC with 'A' Grade | NBA Accredited for BHMCT from 2017-2018 to 2021-2022  
AISHE Code - C41499

**SHRI MALOJIRAJE CHHATRAPATI**  
Honorary Secretary


**Dr. SONALI JADHAV**  
Principal

### MINUTES OF THE GOVERNING BODY MEETING NO. 01/2023-2024, HELD ON 3<sup>RD</sup> OCTOBER 2023

A meeting of the Governing Body of All India Shri Shivaji Memorial Society's College of Hotel Management & Catering Technology, 55-56, Shivajinagar, Pune – 411 005 was scheduled to be held at 12.00 noon on Tuesday, the 3<sup>rd</sup> October 2023 in the Conference Room of the said College to review and take necessary decisions on the Agenda bearing No. HMCT/GB Agenda/2023-2024/1012, dated 27.09.2023. The business of the said Governing Body meeting was to be transacted from 12.00 noon on 3<sup>rd</sup> October 2023, but since the quorum was not formed, the said Governing Body meeting was adjourned till 12.30 pm. However, no member/members of the said Governing Body attended the said meeting till 12.30 pm. In view of this, Member – Secretary, Dr. Sonali Jadhav, requested the Chairman of the said Governing Body to conduct the meeting. Then the said Governing Body meeting was conducted under the Chairmanship of Shri. Digvijay Ramrao Rajebhosale from 12.30 pm on 3<sup>rd</sup> October 2023 as per the above- mentioned Agenda, when the following were present: -

1. **Shri Digvijay Ramrao Rajebhosale** --- Chairman  
[Member, Governing Council  
All India Shri Shivaji Memorial Society  
55-56, Shivajinagar, Pune – 411005]
2. **Shri Praneel Dhairyasheel Ingale** --- Member  
(Member, All India Shri Shivaji Memorial Society,  
55-56, Shivajinagar, Pune-411 005)
3. **Dr. Rasika Ravindra Gumaste** --- Member  
[Associate Professor in Accommodation Operation  
Department]
4. **Dr. Sonali Jadhav** --- Member-Secretary  
(Principal of the College)

Dr. Satish Chandra Bagri, Member, University Grants Commission (UGC), Bahadur Shah Zafar Marg, New Delhi-110 002, was present for the meeting.

  
(Digvijay Ramrao Rajebhosale)  
Chairman  
Governing Body

(Dr. Sonali Jadhav)  
Member-Secretary  
Governing Body & Principal  
All India Shri Shivaji Memorial Society's College of Hotel Management & Catering Technology  
55-56, Shivajinagar, Pune – 411005



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Honorary Secretary

**Dr. SONALI JADHAV**  
Principal

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Since the information was received from Shri Malojiraje Chhatrapati (Honorary Secretary, All India Shri Shivaji Memorial Society, 55-56, Shivajinagar, Pune-411 005), Member, Shri Ajay Uttamrao Patil (Treasurer, All India Shri Shivaji Memorial Society, 55-56, Shivajinagar, Pune-411 005), Member, Shri Viraj Ramesh Shirole (Member, All India Shri Shivaji Memorial Society, 55-56, Shivajinagar, Pune-411 005), Member and Prof. Dr. E. B. Khedkar (Savitribai Phule Pune University, Ganesh Khind Road, Pune – 411007), Member that they would not be able to attend the meeting due to some unavoidable circumstances, their leaves were sanctioned.

The following decisions were taken in the meeting: -

**SUBJECT NO.: 01**

To confirm the minutes of the meeting held on 20<sup>th</sup> December 2022.

**RESOLUTION NO.: 01**

The minutes of the meeting held on 20<sup>th</sup> December 2022 were read and confirmed.

Proposed by: Dr. Sonali Jadhav

Seconded by: Shri Digvijay Ramrao Rajebhosale

**SUBJECT NO.: 02**

To review the fulfillment of the resolutions passed in the meeting held on 20<sup>th</sup> December 2022.

**RESOLUTION NO.: 02**

The fulfillment of resolutions passed in the meeting held on 20<sup>th</sup> December 2022 were read and noted.

Proposed by: Dr. Sonali Jadhav

Seconded by: Shri Digvijay Ramrao Rajebhosale

**SUBJECT NO.: 03**

To inform the Governing Body about implementation of National Education Policy 2020 (NEP 2020) from the academic year 2023-2024

**(Digvijay Ramrao Rajebhosale)**

Chairman  
Governing Body

All India Shri Shivaji Memorial Society's College of Hotel Management & Catering Technology  
55-56, Shivajinagar, Pune – 411005

**(Dr. Sonali Jadhav)**

Member-Secretary  
Governing Body & Principal

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SHRI MALOJIRAJE CHHATRAPATI  
Honorary Secretary

Dr. SONALI JADHAV  
Principal

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## RESOLUTION NO.: 03

The Governing Body was informed that the college has implemented the National Education Policy 2020 (NEP 2020) for all the programs i.e. Bachelor of Hotel Management & Catering Technology (B.H.M.C.T.), Bachelor of Science – Hospitality Studies (B. Sc. H. S.) and Master of Science – Hospitality Studies (M. Sc. H. S.) programs from the academic year 2023 - 2024.

Proposed by: Dr. Sonali Jadhav

Seconded by: Dr. Rasika Ravindra Gumaste

## SUBJECT NO.: 04

To inform the Governing Body about the status of Bachelor in Business Administration – Culinary Management (B. B. A. – C. M.).

## RESOLUTION NO.: 04

The Governing Body was informed that the college is yet to receive formal approval letter from Savitribai Phule Pune University, Ganesh Khind, Pune-411 007 regarding starting of the Bachelor of Business Administration – Culinary Management (B. B. A. – C. M.) program. However, it was decided to start the program in the academic year 2024 – 2025.

Proposed by: Dr. Sonali Jadhav

Seconded by: Dr. Rasika Ravindra Gumaste

## SUBJECT NO.: 05

To inform the Governing Body about the examination reforms to be implemented from 2023-2024.

## RESOLUTION NO.: 05

The Governing Body was informed of the changes that will be implemented by the examination section from academic year 2023 – 2024. The Governing Body was also informed of the change in the software to be used by the examination section for marks entry for issuing Mark List. Dr. Bagri suggested that project based presentations can be a parameter for management subjects.

Proposed by: Dr. Sonali Jadhav

Seconded by: Shri Praneel Dhairyasheel Ingale

## SUBJECT NO.: 06

To inform the Governing Body about initiatives towards the faculty development programmes in 2022-23.

(Digvijay Ramrao Rajebhosale)

Chairman

Governing Body

All India Shri Shivaji Memorial Society's College of Hotel Management & Catering Technology

55-56, Shivajinagar, Pune – 411005

(Dr. Sonali Jadhav)

Member-Secretary

Governing Body & Principal

55-56, Shivajinagar, Pune – 411 005, Maharashtra, India

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**SHRI MALOJIRAJE CHHATRAPATI**  
Honorary Secretary

**Dr. SONALI JADHAV**  
Principal

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### RESOLUTION NO.: 06

The faculty development programmes report for the academic year 2022 – 2023 was discussed and noted by the Governing Body. It was also suggested by Dr. Bagri to apply for a grant in aid faculty development centre.

Proposed by: Dr. Sonali Jadhav

Seconded by: Dr. Rasika Ravindra Gumaste

### SUBJECT NO.: 07

To know about the annual report for the academic year 2022 – 2023 submitted by the Research Cell of the college.

### RESOLUTION NO.: 07

The annual report for the academic year 2022 – 2023 submitted by the Research Cell of the college was discussed and noted by the Governing Body. Recommendation given by Dr. Bagri are as follows :-

1. The college should avail the various facilities offered for research project, funding by the University Grants Commission (UGC), Bahadur Shah Zafar Marg, New Delhi-110 002, All India Council for Technical Education (AICTE), Chandra Lok Building, 7 th Floor, Janapath, New Delhi -110001.
2. Certain senior faculties be identified for publications in Scopus, Web of Science, Australian Business Deans Councils (ABDC) Journal, UGC care listed journals for enhancing quality of research papers and patents.
3. Recommended website for research related work, Central University of Jammu and Kashmir, Central University of Tezpur, Indian Council of Social Science Research, IIM website.
4. It was suggested to avail funding from AICTE Scheme- Modernisations and Removal of Obsolescence (MODROBS). The college cannot fulfill the requirements and conditions, hence cannot avail the facility.

Proposed by: Dr. Sonali Jadhav

Seconded by: Dr. Rasika Ravindra Gumaste

**(Digvijay Ramrao Rajebhosale)**  
Chairman  
Governing Body

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55-56, Shivajinagar, Pune – 411005

**(Dr. Sonali Jadhav)**  
Member-Secretary  
Governing Body & Principal

55-56, Shivajinagar, Pune – 411 005, Maharashtra, India  
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Honorary Secretary

Dr. SONALI JADHAV  
Principal

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**SUBJECT NO.: 08**

To know about the new faculty recruitments.

**RESOLUTION NO.: 08**

The Governing Body was informed about the candidates who were recruited during the academic year 2022 – 2023.

Proposed by: Dr. Sonali Jadhav

Seconded by: Shri Praneel Dhairyasheel Ingale

**SUBJECT NO.: 09**

To know about the feedback obtained by the various stakeholders.

**RESOLUTION NO.: 09**

The Governing Body was informed of the feedback obtained from the various stakeholders viz. Students, Faculty, Infrastructure, Parents, Alumni, Industry, Student Satisfaction Survey, and Program Outcomes. It was decided that the same be uploaded on the institute's website along with plan of action wherever necessary, after obtaining prior approval from the All India Shri Shivaji Memorial Society, 55-56, Shivajinagar, Pune-5.

Proposed by: Dr. Sonali Jadhav

Seconded by: Dr. Rasika Ravindra Gumaste

**SUBJECT NO.: 10**

To know about the increase in the infrastructure facilities.

**RESOLUTION NO.: 10**

The Governing Body was informed that a new, beverage laboratory "Drinks by Design", new examination department has been constructed in the institute and the Basic Training Kitchen, has been renovated.

Proposed by: Dr. Sonali Jadhav

Seconded by: Dr. Rasika Ravindra Gumaste

**SUBJECT NO.: 11**

To know about the support received from the alumni association.

(Digvijay Ramrao Rajebhosale)  
Chairman  
Governing Body

(Dr. Sonali Jadhav)  
Member-Secretary  
Governing Body & Principal

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Honorary Secretary

**Dr. SONALI JADHAV**  
Principal

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### RESOLUTION NO.: 11

The Governing Body was informed of the support provided by the alumni association in the form of guest lectures, students industrial visit, as mentors in our Innovation & Star-Up Cell "Udaan", and for providing recruitment opportunities.

**Proposed by:** Dr. Sonali Jadhav

**Seconded by:** Dr. Rasika Ravindra Gumaste

### SUBJECT NO.: 12

To know about the placement report for academic year 2022-23.

### RESOLUTION NO.: 12

The placement report for the academic year 2022 – 2023 was discussed and noted by the Governing Body.

**Proposed by:** Dr. Sonali Jadhav

**Seconded by:** Dr. Rasika Ravindra Gumaste

### SUBJECT NO.: 13

To inform the Governing Body about the Internal Audit conducted at college.

### RESOLUTION NO.: 13

The Governing Body was informed that an internal audit was conducted by two external experts on 15<sup>th</sup> July, 2023. The report in this respect presented to the meeting was discussed and noted by the meeting. It was suggested by Dr. Bagri that the details of the criteria should be mentioned in the report by the auditors.

**Proposed by:** Dr. Sonali Jadhav

**Seconded by:** Dr. Rasika Ravindra Gumaste

### SUBJECT NO.: 14

To know about the annual report for the academic year 2022 – 2023 submitted by the Udaan Cell of the college.

**(Digvijay Ramrao Rajebhosale)**  
Chairman  
Governing Body

**(Dr. Sonali Jadhav)**  
Member-Secretary  
Governing Body & Principal

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Honorary Secretary

**Dr. SONALI JADHAV**  
Principal

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### RESOLUTION NO.: 14

The annual report for the academic year 2022 – 2023 submitted by the Udaan Cell of the college was discussed and noted by the Governing Body.

**Proposed by: Dr. Sonali Jadhav**

**Seconded by: Dr. Rasika Ravindra Gumaste**

### SUBJECT NO.: 15

To discuss practices that will enhance the attendance of the students for classes and exams.

### RESOLUTION NO.: 15

The Governing Body discussed at length the various practices that can be implemented to enhance students' attendance for classes. It was decided that after obtaining the prior approval from the All India Shri Shivaji Memorial Society, 55-56, Shivajinagar, Pune-5 the discussed method/s be tried out and results be viewed at the end of the semester / year for continuation.

**Proposed by: Dr. Sonali Jadhav**

**Seconded by: Dr. Rasika Ravindra Gumaste**

### SUBJECT NO.: 16

To inform the Governing Body about the culinary world record.

### RESOLUTION NO.: 16

The Governing Body was informed that the institute has successfully completed a world record wherein 250 students and 30 faculties prepared 100 Indian curries with 2.5 Kg weight of each curry in 250 minutes on 5<sup>th</sup> May, 2023. This record is recognized and awarded by World Book of Records, London.

**Proposed by: Dr. Sonali Jadhav**

**Seconded by: Dr. Rasika Ravindra Gumaste**

### SUBJECT NO.: 17

To review the academic and event calendar of odd semester for the academic year 2023 – 2024.

### RESOLUTION NO.: 17

The academic and event calendar of odd semester for the academic year 2023 – 2024 was discussed and noted by the Governing Body.

**Proposed by: Dr. Sonali Jadhav**

**Seconded by: Dr. Rasika Ravindra Gumaste**

**(Digvijay Ramrao Rajebhosale)**  
Chairman  
Governing Body

**(Dr. Sonali Jadhav)**  
Member-Secretary  
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Honorary Secretary

**Dr. SONALI JADHAV**  
Principal

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### SUBJECT NO.: 18

To review the teachers' workload and subject allocation of odd semester for the academic year 2023 – 2024.

### RESOLUTION NO.: 18

The teachers' workload and subject allocation of odd semester for the academic year 2023 – 2024 was discussed and noted by the Governing Body.

Proposed by: Dr. Sonali Jadhav

Seconded by: Dr. Rasika Ravindra Gumaste

On conclusion of the subjects on the agenda, the meeting was concluded with a vote of thanks by Dr. Sonali Jadhav, the Member-Secretary (Principal of the College).

(Digvijay Ramrao Rajebhosale)  
Chairman  
Governing Body

(Dr. Sonali Jadhav)  
Member-Secretary  
Governing Body & Principal

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