



# AISSMS

## COLLEGE OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY



Approved by AICTE, New Delhi, Recognized by the Government of Maharashtra  
An Autonomous College Under Savitribai Phule Pune University, Pune.  
NAAC Accredited "A" Grade | NBA accredited for BHMCT-2022

**SHRI MALOJIRAJE CHHATRAPATI**  
Honorary Secretary

**Dr. SONALI JADHAV**  
Principal

### MINUTES OF THE FINANCE COMMITTEE MEETING NO. 2/2022-2023

A meeting of the Finance Committee of All India Shri Shivaji Memorial Society's College of Hotel Management & Catering Technology, 55-56, Shivajinagar, Pune – 411005 was held at **10.00 hrs. on Thursday 21<sup>st</sup> March 2024** in the principal's office to review and take necessary decision on the agenda bearing no. HMCT/FC/2023-2024/2656 dated 5<sup>th</sup> March 2024 when the following were present: -

1. Dr. Sonali Jadhav -- Chairman  
Principal of the College
2. Shri Dhaval Jitkar -- Member  
All India Shri Shivaji Memorial Society  
55-56, Shivajinagar, Pune – 411005
3. Shri Sunder Srinivasan -- Member  
Assistant Professor in Food Production (Teacher)

Since the information was received from Dr. Mayur Chordiya (Finance Officer, Savitribai Phule Pune University, Pune), that he would not be able to attend the meeting, his leave was sanctioned.

The following decisions were taken in the meeting: -

#### **SUBJECT NO.: 1**

To confirm the minutes of the meeting held on 22<sup>nd</sup> June 2023.

#### **RESOLUTION NO.: 1**

The minutes of the meeting held on 22<sup>nd</sup> June 2023 were read and confirmed.

**Proposed by:** Dr. Sonali Jadhav

**Seconded by:** Shri Dhaval Jitkar

#### **SUBJECT NO.: 2**

To review the fulfillment of resolutions passed in the meeting held on 22<sup>nd</sup> June 2023.

#### **RESOLUTION NO.: 2**

The fulfillment of resolutions passed in the meeting held on 22<sup>nd</sup> June 2023 were read and noted.

**Proposed by:** Dr. Sonali Jadhav

**Seconded by:** Shri Dhaval Jitkar



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### **SUBJECT NO.: 3**

To review the examination expenditure for Master of Science – Hospitality Studies (MSc HS) program for the academic year 2023 - 2024.

### **RESOLUTION NO.: 3**

The committee noted that considering the Savitribai Phule Pune University, Pune rates for examination remuneration, the expenditure for Master of Science – Hospitality Studies (MSc HS) examination was much higher than the examination fee collected. It was decided to review the situation every semester and based on the same fees expenses to be adjusted.

**Proposed by:** Dr. Sonali Jadhav

**Seconded by:** Shri Dhaval Jitkar

### **SUBJECT NO.: 4**

To review the examination fee for Bachelor in Hotel Management & Catering Technology (BHMCT), Bachelor of Science – Hospitality Studies (BSc HS) and Master of Science – Hospitality Studies (MSc HS) for the academic year 2024 – 2025.

### **RESOLUTION NO.: 4**

The committee was informed that as per the circular number CA/186, dated 6<sup>th</sup> February 2023 received from Savitribai Phule Pune University, Pune autonomous institutes can increase their examination fees by 10% every two years. The committee approved 10% increase in the examination fee for Bachelor in Hotel Management & Catering Technology (BHMCT), Bachelor of Science – Hospitality Studies (BSc HS) and Master of Science – Hospitality Studies (MSc HS) from the academic year 2024 – 2025

**Proposed by:** Mr. Sunder Srinivasan

**Seconded by:** Shri Dhaval Jitkar

### **SUBJECT NO.: 5**

To review the composition of Finance Committee and to discuss any changes in the composition.

### **RESOLUTION NO.: 5**

The Committee was informed that as per the circular received from Higher and Technical Education Department, Government of Maharashtra, Part 4-B, dated 14<sup>th</sup> January 2019 the finance committee consists of the following:

<b>Member/s</b>	<b>Tenure</b>
Principal of the college (Chairman)	----
One member nominated by the Governing Body of the college	Two years
Finance and accounting officer nominated by the affiliating university	----
One senior most teacher of the college to be nominated in rotation by the principal	Two years
One non-teaching employee nominated by the principal – (Member Secretary)	----



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Principal

Since the tenure of the member appointed by the governing body of the college and member teacher is over the committee recommended that a new committee be instituted as per the above composition.

**Proposed by: Mr. Sunder Srinivasan**

**Seconded by: Dr. Sonali Jadhav**

On conclusion of the subjects on agenda and the subject with the permission of the chair, the meeting was concluded with a vote of thanks by Shri Sunder Srinivasan, Member Assistant Professor in Food Production (Teacher).

*Sonali*  
**(Dr. Sonali Jadhav)**  
**Chairman**  
**Finance Committee & Principal**