



# AISSMS

## COLLEGE OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY



Approved by AICTE, New Delhi, Recognized by the Government of Maharashtra  
An Autonomous College Under Savitribai Phule Pune University, Pune.  
NAAC Accredited "A" Grade | NBA accredited for BHMCT-2022

SHRI MALOJIRAJE CHHATRAPATI  
Honorary Secretary

Dr. SONALI JADHAV  
Principal

Ref. No. HMCT/IQAC/2022-2023/ 520

Date 23 AUG 2022

### MINUTES OF THE INTERNAL QUALITY ASSURANCE CELL MEETING NO. 1/2022-2023

An online meeting of the Internal Quality Assurance Cell of All India Shri Shivaji Memorial Society's College of Hotel Management & Catering Technology, 55-56, Shivajinagar, Pune – 411005 was held at **15.30 hrs. on Friday 12<sup>th</sup> August 2022** on Microsoft Teams platform to review and take necessary decision on the Agenda bearing no. HMCT/IQAC/2022-2023/380 dated 5<sup>th</sup> August 2022 when the following were present: -

- |     |                        |     |                            |
|-----|------------------------|-----|----------------------------|
| 1.  | Dr. Sonali Jadhav      | --- | Chairman (IQAC)            |
| 2.  | Mr. Sunder Srinivasan  | --- | Coordinator (IQAC)         |
| 3.  | Mr. Pritam Naik        | --- | Alumni Representative      |
| 4.  | Mr. Ajay Dangat        | --- | Sr. Administrative Officer |
| 5.  | Dr. Arun Sherkar       | --- | Teacher                    |
| 6.  | Dr. Kiran Shende       | --- | Teacher                    |
| 7.  | Dr. Sameer Diwanji     | --- | Teacher                    |
| 8.  | Dr. Gauri Shah         | --- | Teacher                    |
| 9.  | Dr. Rajeshree Pol      | --- | Teacher                    |
| 10. | Ms. Gayatri Patwardhan | --- | Student Representative     |

Since the information was received from Mr. Abhijeet Gupta (Industry Representative), Mr. Ambar Rode (Hospitality Entrepreneur), Dr. Rasika Gumaste (Teacher) and Dr. Mayola Fernandes (Teacher) that they would not be able to attend the meeting and their leave was sanctioned.

The following decisions were taken in the meeting: -

#### SUBJECT NO.: 1

To confirm the minutes of the meeting held on 24<sup>th</sup> May 2022.

#### RESOLUTION NO.: 1

The minutes of the meeting held on on 24<sup>th</sup> May 2022 were read and confirmed.

Proposed by: Mr. Sunder Srinivasan

Seconded by: Dr. Sonali Jadhav



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### **SUBJECT NO.: 2**

To review the fulfillment of the resolutions passed in the meeting held on 24<sup>th</sup> May 2022.

### **RESOLUTION NO.: 2**

The fulfillment of resolutions passed in the meeting held on 24<sup>th</sup> May 2022 were read and noted.

**Proposed by:** Mr. Sunder Srinivasan

**Seconded by:** Dr. Kiran Shende

### **SUBJECT NO.: 3**

To review the academic calendar compliance for the academic year 2021 – 2022.

### **RESOLUTION NO.:3**

The committee was informed that the institute had planned for 85 events out of which 79 were successfully completed. These events included activities like Faculty Development Program, Fitness & Sports, Library / National Digital Library of India, Guest Lectures, Demonstrations, Field Visits, Value Added Courses, Orientation Program and Theme Dinner. The compliance was 93% for the academic year 2021 – 2022.

**Proposed by:** Dr. Arun Sherkar

**Seconded by:** Dr. Sonali Jadhav

### **SUBJECT NO.: 4**

To review the academic calendar for the academic year 2022 – 2023.

### **RESOLUTION NO.: 4**

The academic calendar for the academic year 2022 – 2023 was reviewed. The IQAC has approved the same and recommended to upload the same on the college website.

**Proposed by:** Mr. Ajay Dangat

**Seconded by:** Dr. Sonali Jadhav

### **SUBJECT NO.: 5**

To update the committee about the feedback analysis for the academic year 2021 - 2022.

### **RESOLUTION NO.: 5**

The committee was updated about action plan prepared for the feedbacks obtained from the stakeholders. The committee recommended to upload the same on the college website.

**Proposed by:** Dr. Arun Sherkar

**Seconded by:** Dr. Sonali Jadhav



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### **SUBJECT NO.: 6**

To update the committee about application for the second cycle of National Board of Accreditation (NBA).

### **RESOLUTION NO.: 6**

There committee was informed that the college has started the process of filling up the pre-qualifier for the second cycle of National Board of Accreditation (NBA).

**Proposed by:** Dr. Gauri Shah

**Seconded by:** Dr. Sonali Jadhav

### **ANY OTHER SUBJECT WITH THE PERMISSION OF THE CHAIR**

### **SUBJECT NO.: 7**

To inform the committee about the Memorandum of Understanding with Yobros Hospitality Pvt. Ltd.

### **RESOLUTION NO.: 7**

There committee was informed that the institute has signed Memorandum of Understanding with Yobros Hospitality Pvt. Ltd. for developing recipes of biryani, kebab and shawarma.

On conclusion of the subjects on agenda, the meeting was concluded with a vote of thanks by Mr. Sunder Srinivasan, IQAC Coordinator

(Dr. Sonali Jadhav)  
Chairman (IQAC) & Principal