



# AISSMS

## COLLEGE OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY



Approved by AICTE, New Delhi, Recognized by the Government of Maharashtra  
An Autonomous College Under Savitribai Phule Pune University, Pune.  
NAAC Accredited "A" Grade | NBA accredited for BHMCT-2022

**SHRI MALOJIRAJE CHHATRAPATI**  
Honorary Secretary

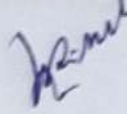
**Dr. SONALI JADHAV**  
Principal

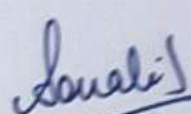
Ref. No.: HMCT/GB Agenda/2021 -- 2022/ 2289

Date: 18 FEB 2022

### AGENDA FOR THE GOVERNING BODY MEETING NO. 2/2021-2022

An online meeting of the Governing Body of All India Shri Shivaji Memorial Society's College of Hotel Management & Catering Technology, 55-56, Shivajinagar, Pune - 411005 will be held at 12.30 pm on Monday, the 28<sup>th</sup> February 2022 to review and take necessary decisions on the undermentioned subjects. The Governing Body members are requested to attend the said online meeting.

  
(Digvijay Ramrao Rajebhosale)  
Chairman  
Governing Body

  
(Dr. Sonali Jadhav)  
Member - Secretary  
Governing Body & Principal

All India Shri Shivaji Memorial Society's College of Hotel Management & Catering  
Technology, 55-56, Shivajinagar, Pune - 411005

### AGENDA

#### SUBJECT NO.: 14

To confirm the minutes of the meeting held on 30<sup>th</sup> November 2021.

#### SUBJECT NO.: 15

To review the fulfillment of resolutions passed in the meeting held on 30<sup>th</sup> November 2021.

#### SUBJECT NO.: 16

To review the academic and event calendar of even semester for the academic year 2021 - 2022.

#### SUBJECT NO.: 17

To update the Governing Body on the revision of syllabus of BHMCT and B. Sc. H. S. Course under autonomous status.

#### SUBJECT NO.: 18

To inform the Governing Body about implementation of hybrid (Online + Offline) method of teaching.

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Honorary Secretary

**Dr. SONALI JADHAV**  
Principal

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**SUBJECT NO.: 19**

To update the Governing Body on value added courses on Food Videography and Video Recording and Editing.

**SUBJECT NO.: 20**

To update the Governing Body on the amendment to the incentives to be given to faculty members for research publications.

**SUBJECT NO.: 21**

To update the Governing Body on 'Atithya – 2022' event to be held in April 2022.

**SUBJECT NO.: 22**

To review the publication status of the college journal 'Atithya – A Journal of Hospitality' for the academic year 2021 – 2022.

**SUBJECT NO.: 23**

To update the Governing Body on proposal with regards to Unnat Bharat Abhiyan (UBA) in identifying development challenges and evolving appropriate solutions to be submitted online to Unnat Bharat Abhiyan (UBA), New Delhi.

**REVIEW ANY OTHER SUBJECT WITH THE PERMISSION OF THE CHAIR.**





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AISHE Code - C41490

**SHRI MALOJIRAJE CHHATRAPATI**  
Honorary Secretary

**Dr. SONALI JADHAV**  
Principal

### MINUTES OF THE GOVERNING BODY MEETING NO. 2/2021-2022, HELD ON 28<sup>TH</sup> FEBRUARY 2022

Online meeting of the Governing Body of All India Shri Shivaji Memorial Society's College of Hotel Management & Catering Technology, 55-56, Shivajinagar, Pune – 411 005 was scheduled to be held at 12.30 pm on Monday, the 28<sup>th</sup> February, 2022 to review and take necessary decisions on the Agenda bearing No. HMCT/GB Agenda/2021-2022/2289, dated 18.02.2022. The business of the said Governing Body meeting was to be transacted from 12.30 pm on 28<sup>th</sup> February, 2022, but since the quorum was not formed, the said Governing Body meeting was adjourned till 1.00 pm. However, no member/members of the said Governing Body attended the said meeting till 1.00 pm. In view of this, Member – Secretary, Dr. Sonali Jadhav, requested the Chairman of the said Governing Body to conduct the meeting. Then the said Governing Body meeting was conducted under the Chairmanship of Shri. Digvijay Ramrao Rajebhosale from 1.00 pm on 28<sup>th</sup> February, 2022 as per the above- mentioned Agenda, when the following were present:-

- |    |   |     |                  |
|----|---|-----|------------------|
| 1. | <b>Shri Digvijay Ramrao Rajebhosale</b><br>[Member, Governing Council<br>All India Shri Shivaji Memorial Society<br>55-56, Shivajinagar, Pune – 411005] | --- | Chairman         |
| 2. | <b>Dr. Rasika Ravindra Gumaste</b><br>[Associate Professor in Accommodation Operation<br>Department]  | --- | Member           |
| 3. | <b>Dr. Sonali Jadhav</b><br>(Principal of the College)  | --- | Member-Secretary |

Since the information was received from Shri Malojiraje Chhatrapati (Honorary Secretary, All India Shri Shivaji Memorial Society, 55-56, Shivajinagar, Pune-411 005), Member, Shri Ajay Uttamrao Patil (Treasurer, All India Shri Shivaji Memorial Society, 55-56, Shivajinagar, Pune-411 005), Member, Shri Praneel Dhairyasheel Ingale (Member, All India Shri Shivaji Memorial Society, 55-56, Shivajinagar, Pune-411 005), Member, Shri Viraj Ramesh Shirole (Member, All India Shri Shivaji Memorial Society, 55-56, Shivajinagar, Pune-411 005), Member and Prof. Dr. E. B. Khedkar (Savitribai Phule Pune University, Ganesh Khind Road, Pune – 411007), Member that they would not be able to attend the meeting due to some unavoidable circumstances, their leaves were sanctioned.

(Digvijay Ramrao Rajebhosale)  
Chairman  
Governing Body

(Dr. Sonali Jadhav)  
Member-Secretary  
Governing Body & Principal

All India Shri Shivaji Memorial Society's College of Hotel Management & Catering Technology,  
55-56, Shivajinagar, Pune – 411005

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**SHRI MALOJIRAJE CHHATRAPATI**  
Honorary Secretary

**Dr. SONALI JADHAV**  
Principal

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The following decisions were taken in the meeting: -

**SUBJECT NO.: 14**

To confirm the minutes of the meeting held on 30<sup>th</sup> November 2021.

**RESOLUTION NO.: 14**

The minutes of the meeting held on 30<sup>th</sup> November, 2021 were read and noted. In Resolution No. 9 of the said Minutes after Para No. c), inadvertently Para No. d) and 'Note' was remained to be included which may be included as

" d) Publishing of research in Scopus per year : Rs 8000.00

Note : Faculty can avail funding for attending 1 conference National or International in a year "

and the said inclusion was approved. The said minutes of the meeting held on 30<sup>th</sup> November, 2021 were confirmed unanimously along with the said inclusion.

**Proposed by:** Dr. Sonali Jadhav

**Seconded by:** Shri Digvijay Ramrao Rajebhosale

**SUBJECT NO.: 15**

To review the fulfillment of resolutions passed in the meeting held on 30<sup>th</sup> November 2021.

**RESOLUTION NO.: 15**

The fulfillment of resolutions passed in the meeting held on 30<sup>th</sup> November 2021 were read and noted.

**Proposed by:** Dr. Sonali Jadhav

**Seconded by:** Shri Digvijay Ramrao Rajebhosale

**SUBJECT NO.: 16**

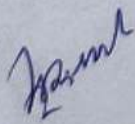
To review the academic and event calendar of even semester for the academic year 2021 – 2022.

**RESOLUTION NO.: 16**

The academic and event calendar of even semester for the academic year 2021 – 2022 was reviewed and noted by the Governing Body. The Member – Secretary informed the Governing Body that odd semesters' pending events due to Coronavirus (COVID 19) Pandemic lock down will be conducted during the even semester.

**Proposed by:** Dr. Sonali Jadhav

**Seconded by:** Dr. Rasika Ravindra Gumaste

  
**(Digvijay Ramrao Rajebhosale)**

Chairman

Governing Body

  
**(Dr. Sonali Jadhav)**

Member-Secretary

Governing Body & Principal

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Honorary Secretary

**Dr. SONALI JADHAV**  
Principal

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### SUBJECT NO.: 17

To update the Governing Body on the revision of syllabus of BHMCT and B. Sc. H. S. Course under autonomous status.

### RESOLUTION NO.: 17

The Member – Secretary informed the Governing Body that the Board of Studies of the College had prepared the structure for Bachelor of Hotel Management & Catering Technology (BHMCT) and Bachelor of Science in Hospitality Studies (B. Sc. H. S.) courses along with the syllabus required in the First Year for both the programs. As per the Circular No. 377/2021, dated 15<sup>th</sup> December, 2021 of Savitribai Phule Pune University, Ganesh Khind, Pune-411 007 the Board of Studies of the College has prepared the syllabus for all the subsequent years. The same was noted and approved by the Governing Body.

**Proposed by:** Dr. Sonali Jadhav

**Seconded by:** Dr. Rasika Ravindra Gumaste

### SUBJECT NO.: 18

To inform the Governing Body about implementation of hybrid (Online + Offline) method of teaching.

### RESOLUTION NO.: 18

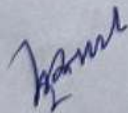
The Member – Secretary informed the Governing Body that as per the Guidelines of Government of Maharashtra and Savitribai Phule Pune University, Ganesh Khind, Pune-411 007 the College has started conducting practicals offline for students. College has planned to conduct previous academic year's practicals in two shifts and the lectures will be conducted online.

**Proposed by:** Dr. Sonali Jadhav

**Seconded by:** Dr. Rasika Ravindra Gumaste

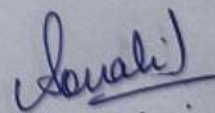
### SUBJECT NO.: 19

To update the Governing Body on value added courses on Food Videography and Video Recording and Editing.

  
**(Digvijay Ramrao Rajebhosale)**

Chairman  
Governing Body

All India Shri Shivaji Memorial Society's College of Hotel Management & Catering Technology,  
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**(Dr. Sonali Jadhav)**

Member-Secretary  
Governing Body & Principal

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Honorary Secretary

**Dr. SONALI JADHAV**  
Principal

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### RESOLUTION NO.: 19

The member-secretary informed the Governing Body that the college will be starting the following value added courses :-

Sr. No	Name of the course	No of hours	Participant	Course content	Course Fee Rs.
1	<b>FOOD VIDEOGRAPHY</b>	45	15 students	1. Script writing 2. Purchasing of Ingredients and props. 3. Recipe Development 4. Food Styling and photography 5. How to make food glamorous 6. The techniques to make food look attractive on camera 7. Plating 8. Making of food videos	1000.00
2	<b>VIDEO RECORDING AND EDITING</b>	30	5 students	1. Recording 2. Camera Handling 3. Light arrangement 4. Editing and video presentation	1000.00

**Proposed by:** Dr. Sonali Jadhav

**Seconded by:** Shri Digvijay Ramrao Rajebhosale

### SUBJECT NO.: 20

To update the Governing Body on the amendment to the incentives to be given to faculty members for research publications.

### RESOLUTION NO.: 20

The decision on the Subject was taken at Resolution No. 14 of today's Governing Body Meeting, which the Governing Body noted.

**Proposed by:** Dr. Sonali Jadhav

**Seconded by:** Shri Digvijay Ramrao Rajebhosale

**(Digvijay Ramrao Rajebhosale)**

Chairman

Governing Body

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**(Dr. Sonali Jadhav)**

Member-Secretary

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Honorary Secretary

**Dr. SONALI JADHAV**  
Principal

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**SUBJECT NO.: 21**

To update the Governing Body on 'Atithya - 2022' event to be held in April 2022.

**RESOLUTION NO.: 21**

The Member-Secretary informed the Governing Body that due to Coronavirus (Covid - 19) situation, the college organized annual flagship event 'Atithya' online on small scale. This year college plans to conduct 'Atithya- 2022' on the campus with teams from around Pune city. They will be invited to participate in competitions based on core operational areas. Also, the college plans to invite 11<sup>th</sup> and 12<sup>th</sup> standard students of colleges situated in and around Pune City for competition as a brand building exercise.

**Proposed by:** Dr. Sonali Jadhav

**Seconded by:** Dr. Rasika Ravindra Gumaste

**SUBJECT NO.: 22**

To review the publication status of the college journal 'Atithya - A Journal of Hospitality' for the academic year 2021 - 2022.

**RESOLUTION NO.: 22**


The Governing Body was informed that the College Journal Atithya - A Journal of Hospitality : Volume 7 Issue I - June 2021, Volume 7 Issue II - December 2021 and Volume 8 Issue I - June 2022 have been published.

**Proposed by:** Dr. Sonali Jadhav

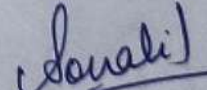
**Seconded by:** Dr. Rasika Ravindra Gumaste

**SUBJECT NO.: 23**

To update the Governing Body on proposal with regards to Unnat Bharat Abhiyan (UBA) in identifying development challenges and evolving appropriate solutions to be submitted online to Unnat Bharat Abhiyan (UBA), New Delhi.

  
(Digvijay Ramrao Rajebhosale)  
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Honorary Secretary

**Dr. SONALI JADHAV**  
Principal

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## RESOLUTION NO.: 23

The Governing Body was informed that the institute has applied for funding through All India Council for Technical Education (AICTE), Chandra Lok Building, 7 th Floor, Janapath, New Delhi – 110 001(INDIA) under the scheme Unnat Bharat Abhiyaan for Technology Development for villages. On receiving the funding the same will be used for solar energy lighting system or net metering system to be installed in the village adopted under the National Service Scheme (NSS).

**Proposed by:** Dr. Sonali Jadhav

**Seconded by:** Dr. Rasika Ravindra Gumaste

## REVIEW ANY OTHER SUBJECT WITH THE PERMISSION OF THE CHAIR

## SUBJECT NO. 24

To consider approving 7<sup>th</sup> Pay Commission Pay Scale with effect from 1<sup>st</sup> April 2022 to Teaching and Non-teaching Staff and mode of implementation.

## RESOLUTION NO. 24

The Governing Body discussed All India Council for Technical Education (AICTE) 7<sup>th</sup> Pay Norms accepted by Govt. of Maharashtra. The Savitribai Phule Pune University (SPPU) has not issued any Order regarding 7<sup>th</sup> pay Commission to Professional Degree Courses. However, the 7<sup>th</sup> Pay Commission should be accepted and implemented with effect from 1<sup>st</sup> April 2022 in our self-financial institution for both Teaching and Non-Teaching Staff. The fixation of Pay scale should be mapped with effect from 1<sup>st</sup> January 2016. The difference of arrears should not be considered and waived considering the institution financial burden and student's fees rise. The Governing Body agreed to the proposal and recommend that the said resolution be forwarded to the All India Shri Shivaji Memorial Society, 55-56, Shivajinagar, Pune-411 005 for its decision.

Resolution passed unanimously.

**Proposed By :** Dr. Sonali Jadhav

**Seconded By :** Shri Digvijay Ramrao Rajebhosale

On conclusion of the subjects on the agenda and the subject with the permission of the Chair, the meeting was concluded with a vote of thanks by Dr. Sonali Jadhav, the Member-Secretary (Principal of the College).

**(Digvijay Ramrao Rajebhosale)**

Chairman

Governing Body

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**(Dr. Sonali Jadhav).**

Member-Secretary

Governing Body & Principal