



# AISSMS

## COLLEGE OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY

NEW BEGINNINGS, ENDLESS POSSIBILITIES



Approved by AICTE, New Delhi  
Recognized by the Govt. of Maharashtra and Affiliated to Savitribai Phule Pune University.  
Accredited by NAAC with 'A' Grade | NBA Accredited for BHMCT from 2017-2018 to 2021-2022  
AISHE Code - C41490

**SHRI MALOJIRAJE CHHATRAPATI**  
Honorary Secretary

**Dr. SONALI JADHAV**  
Principal

### AGENDA FOR BOARD OF STUDIES MEETING

**NO. 2/2020-2021, Held on 2nd March 2021**

A meeting of Board of Studies of All India Shri Shivaji Memorial Society's College of Hotel Management & Catering Technology, 55-56, Shivajinagar, Pune – 411005 will be held on **2<sup>nd</sup> March 2021 at 2.30 pm** on Zoom platform to review and take necessary decision on the undermentioned subjects. The Board of Studies members are requested to attend the said meeting.

Chairman

Dr. Milind Peshave

Principal

Dr. Sonali Jadhav

Date: 23/02/2021

### AGENDA

**SUBJECT NO.: 1**

Welcome note by the Principal, Dr. Sonali Jadhav for the members of Board of Studies committee.

**SUBJECT NO.: 2**

To review the revised syllabus structure for BHMCT and Bsc.H.S. programme and seek approval of the committee.

**SUBJECT NO.: 3**

To constitute subject wise syllabus sub-committee with identification of chairman and members.

**SUBJECT NO.: 4**

To discuss the syllabus revision schedule and finalize the timelines.

**REVIEW ANY OTHER SUBJECT WITH THE PERMISSION OF THE CHAIR.**

55-56, Shivajinagar, Pune – 411 005, Maharashtra, India  
Tel: +91 20 2552 0488 / 20 2551 1655 Email: info@aissmschmct.in

www.aissmschmct.in



# AISSMS

## COLLEGE OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY



NEW BEGINNINGS, ENDLESS POSSIBILITIES

Approved by AICTE, New Delhi

Recognized by the Govt. of Maharashtra and Affiliated to Savitribai Phule Pune University.

Accredited by NAAC with 'A' Grade | NBA Accredited for BHMCT from 2017-2018 to 2021-2022

AISHE Code - C41490

**SHRI MALOJIRAJE CHHATRAPATI**  
Honorary Secretary

**Dr. SONALI JADHAV**  
Principal

### Minutes of the Board of Studies Meeting

**NO 2/2020-2021, HELD ON 2<sup>nd</sup> March 2021**

A Board of Studies online-meeting was held at 2.30 pm to review and take necessary decisions on the agenda. The meeting was conducted under the Chairmanship of Dr.Milind Peshave.

The following members were present for the meeting:

- |                          |                                      |
|--------------------------|--------------------------------------|
| 1. Dr.Sonali Jadhav      | Principal                            |
| 2. Dr.Milind Peshave     | Chairman                             |
| 3. Dr.Gauri Shah         | Specialisation subject Faculty       |
| 4. Dr.Arun Sherkar       | Specialisation subject Faculty       |
| 5. Dr.Rasika Gumaste     | Specialisation subject Faculty       |
| 6. Dr.Mayola Fernandes   | Specialisation subject Faculty       |
| 7. Dr.Anuradha Karmarkar | Specialisation subject Faculty       |
| 8. Ms.Rajeshree Pol      | Specialisation subject Faculty       |
| 9. Mr.Atul Gokhale       | Subject expert from other University |
| 10. Dr.Jyoti Peshave     | Subject expert from other University |
| 11. Mr.Rizwan Yergatti   | Alumnus                              |

Mr.Viral Jaswani, did not attend the meeting.

The following decisions were taken in the meeting:-

**Minutes of the meeting held on 2<sup>nd</sup> March 2021.**

#### **Agenda: 1**

Welcome note by the Principal, Dr.Sonali Jadhav for the members of Board of Studies Committee.

#### **Resolution: 1**

The Principal of the institute Dr.Sonali Jadhav, welcomed the members of the BOS. She highlighted on the role of BOS post autonomy and informed the committee about the proposed changes in the curriculum structure.



# AISSMS

## COLLEGE OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY



NEW BEGINNINGS, ENDLESS POSSIBILITIES

Approved by AICTE, New Delhi

Recognized by the Govt. of Maharashtra and Affiliated to Savitribai Phule Pune University.  
Accredited by NAAC with 'A' Grade | NBA Accredited for BHMCT from 2017-2018 to 2021-2022  
AISHE Code - C41490

**SHRI MALOJIRAJE CHHATRAPATI**  
Honorary Secretary

**Dr. SONALI JADHAV**  
Principal

### Agenda: 2

To review the revised syllabus structure for the BHMCT and Bsc.H.S. programme and seek approval of the committee.

### Resolution: 2

#### 2.1

BHMCT syllabus was discussed in detail and structure was approved by the BOS.

Proposed by: Dr.Sonali Jadhav

Seconded by: Mr.Atul Gokhale

#### 2.2

The Bsc.H.S. programme structure was discussed and it was resolved to make a few amendments in the course to differentiate it from the BHMCT programme. The following amendments were suggested-

- To reduce practical hours of operational subjects and replace the credits by additional subjects.

Proposed by: Dr.Milind Peshave

Seconded by: Dr.Sonali Jadhav

### Agenda: 3

To constitute subject wise syllabus sub-committee with identification of Chairman and members.

### Resolution: 3

The syllabus sub-committee Chairman for first year BHMCT and Bsc.H.S. programme were identified and informed to co-opt one internal subject expert and one external subject expert for setting of the syllabus.

Proposed by: Dr.Milind Peshave

Seconded by: Dr.Sonali Jadhav



# AISSMS

## COLLEGE OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY



NEW BEGINNINGS, ENDLESS POSSIBILITIES

Approved by AICTE, New Delhi

Recognized by the Govt. of Maharashtra and Affiliated to Savitribai Phule Pune University.  
Accredited by NAAC with 'A' Grade | NBA Accredited for BHMCT from 2017-2018 to 2021-2022  
AISHE Code - C41490

**SHRI MALOJIRAJE CHHATRAPATI**  
Honorary Secretary

**Dr. SONALI JADHAV**  
Principal

Syllabus setting committee for BHMCT and Bsc.H.S.(Autonomous)		
Course Code	Course Title	Chairman
CC 101	Food Production I	Dr.Gauri Shah
CC 102	Food and Beverage Service - I	Ms.Rajshree Pol
CC 103	Housekeeping	Dr.Mayola Fernandes
CC 104	Front Office	Dr.Sameer Diwanji
AECC 105	Communication Skills	Dr.Mayola Fernandes
AECC 106	Environmental Skills	Dr.Arun Sherkar
Semester II		
Course Code	Course Title	
CC 201	Food Production - II	Dr.Gauri Shah
CC 202	Food and Beverage Service - II	Ms.Rajshree Pol
CC 203	Accommodation Operations - I	Dr.Mayola Fernandes
EC 204 A	Basic French	Dr.Sonali Jadhav
EC 204 B	Computer Fundamentals	Mr.Sunder Srinivasan
SEC 205	Food Science	Ms.Sarika Joshi


**Agenda: 4**


To discuss the syllabus revision schedule and finalize the timelines.

Resolution: 4

The following timelines were finalized for submission of syllabus-

- The presentation of draft of the syllabus to be done on 8<sup>th</sup> April 2021.
- The final presentation of the syllabus to be done on 15<sup>th</sup> April 2021.

  
**Dr. Milind Peshave**  
Chairman

  
**Dr. Sonali Jadhav**  
Principal