



AISSMS

COLLEGE OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY



Approved by AICTE, New Delhi. Recognized by the Government of Maharashtra
An Autonomous College Under Savitribai Phule Pune University, Pune.
NAAC Accredited "A" Grade | NBA accredited for BHMCT-2022

SHRI MALOJIRAJE CHHATRAPATI
Honorary Secretary

Dr. SONALI JADHAV
Principal

Research Policy

The research policy of the college aims to create and support a research culture among its teachers, staff, and students and leverage it for enriching and enhancing the professional competence of the faculty members. It also aims at ensuring that the research activities of the college conform to all applicable rules and regulations as well as to the established standards and norms relating to safe and ethical conduct of research.

Scope:

- The policy shall apply to all the researchers.
- Research activities include basic, strategic and applied research undertaken for fulfilling the requirements of academic degrees.
- Research projects of students undertaken as part of the curriculum.
- Publication and presentation of the research outcomes and related activities.
- PhD incubation cell for the hospitality educators.
- Activities to promote research amongst hospitality faculty for Tourism and Hotel Management.

Objectives of Research Cell:

- To create awareness and opportunities in Research and Development among the students & faculties.
- To create interest and environment among the staff members to take up Research Projects and improve their knowledge, skills and qualifications by registering for PhD.
- To encourage staff members and students to publish research papers in reputed National, International, UGC recognized and Scopus journals.
- To create and administer a research fund for supporting and facilitating research initiatives and projects of faculty members and students.
- To guide faculty members in the effective integration of research projects with the regular curriculum implementation and curriculum enrichment activities.
- To identify and inform researchers about the appropriate research opportunities announced by different academic, research, industry or government organizations.
- To compile data on all the research work/projects undertaken by the teachers and students into a database for easy monitoring and analysis of the progress being made by them from year to year.
- To provide a mechanism to ensure that academic staff attain the desired mix of teaching, research and consultancy outputs.
- To draw up and adopt a research code of ethics which informs all researchers about the ethical and legal norms and principles to be followed in the conduct of research.





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Composition of Research cell:

- Principal : Chairperson and Editor of Atithya-a journal of hospitality
- Co-editor : Atithya-a journal of hospitality
- Three Teachers : Member
- Librarian : Member
- One student representative : Member

Research Cell may be expanded with the inclusion of more members as necessary.

Research Policy Implementation Mechanism:

The Research Cell of the college shall be responsible for implementing the research policy of the college as follows-

1. Facilitate the faculty in undertaking research and recommend internal faculty for providing seed money.
2. Provide research facilities in terms of laboratory equipment, research journals and research incentives etc. required by the faculty.
3. Encourage and promote a research culture (eg. teaching work load remission, opportunities for attending conferences etc.).
4. Encourage the faculty to undertake research by collaborating with other research organizations/ industry.
5. To recognize and reward faculty for excelling in research in each academic year.
6. The faculty is expected to publish research paper in in-house publication (Atithya- a journal of Hospitality) once in 2 years.
7. The faculty is expected to publish research paper in UGC care list/Scopus/Web of Science once in 2 years.
8. The college provides incentives for faculty members for publishing of Research Paper in reputed national and international journals.
9. The college also provides incentives for faculty members for publishing/presenting of Research Paper in national and international conference proceedings.





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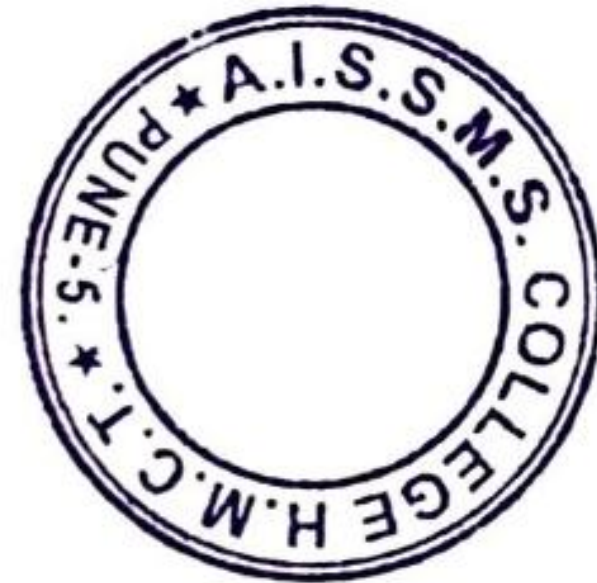
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Principal

Activities of Research Cell:

- Publication of Research Journal since 2015, Atithya-a journal of Hospitality (Publishing India).
- Publication of research papers by faculties in reputed National, International, Scopus and UGC recognized Journals.
- Publication of books by the faculties in specialized subjects and other ancillary subjects.
- Research Methodology workshops for inculcation of research attitude amongst faculties.
- Paper Presentation by research scholars.
- Guidance provided for project reports to students through conduct of research methodology classes by faculty.
- Guidance for faculty from other colleges to undertake research.
- To encourage the researchers to improve on citation index for their publications.



Sonali
Dr. Sonali Jadhav
Principal



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NEW BEGINNINGS, ENDLESS POSSIBILITIES

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Recognized by the Govt. of Maharashtra and Affiliated to Savitribai Phule Pune University.
Accredited by NAAC with 'A' Grade | NBA Accredited for BHMCT from 2017-2018 to 2021-2022
AISHE Code - C41490

SHRI MALOJIRAJE CHHATRAPATI
Honorary Secretary

Dr. SONALI JADHAV
Principal

OFFICE ORDER:

This is to inform all the faculty members that they can avail the following incentives for attending conferences and publication of research papers. The funding amount mentioned is maximum that faculty can avail.

- Attending National conference/seminar:** Rs. 3000/- per faculty per year towards registration, travelling allowance and dearness allowance. Over and above charges, if any, to be borne by the concerned faculty member.
- Attending International conference / Seminar:** Rs. 25,000/- per faculty per year towards registration, travelling allowance and dearness allowance. Over and above charges, if any, to be borne by the concerned faculty member.
- Publishing of research paper in UGC Care listed journals:** Rs. 5000/- per faculty per year.
- Publishing of research in Scopus per year:** Rs. 8000/- per faculty per year.

The faculty can avail the above mentioned funding from the academic year 2022-2023. To avail the funding an application should be written to the Principal for further approval. The staff members can claim the funding amount only after the publication of the research paper/attend conference or seminar.


Principal

No.HMCT/Research/2021-2022/2671

Date: 1/4/2022

To,

The faculty members,
AISSMS College of HMCT,
Shivajinagar, Pune-411005



55-56, Shivajinagar, Pune – 411 005, Maharashtra, India
Tel: +91 20 2552 0488 / 20 2551 1655 Email: info@aissmschmct.in
www.aissmschmct.in



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Honorary Secretary

Dr. SONALI JADHAV
Principal

OFFICE ORDER:

Subject: Committee formation for Research Cell

As per the mandatory norms of SPPU, the research committee is constituted. The following members are the part of Research Cell-

Sr. No.	Member Name	Designation	Contact details	E-mail
1.	Dr. Sonali Jadhav Principal of the College	Editor	09881401482	sonalijadhav@aissmschmct.in
2.	Dr. Rasika Gumaste Associate Professor	Co Editor	9822912445	research@aissmschmct.in
3.	Dr. Mayola Fernandes Assistant Professor	Member	9405756472	research@aissmschmct.in
4.	Ms Sarika Joshi Assistant Professor	Member	9850992383	research@aissmschmct.in
5.	Ms. Bindu Singh Librarian	Member	9890265820	research@aissmschmct.in
7.	Mr.Krishna Sunder	Student	9422009032	

The committee is responsible for planning, implementing and monitoring the processes related to research in the institute. It is also responsible for the publication of inhouse journal - 'Atithya- Journal of Hospitality'

No.: HMCT/office order/2022 - 2023/1714

Dt.: 07 DEC 2022

To,
The Committee Members,
Research Cell,
AISSMS' College of HMCT,
Shivajinagar, Pune - 411005.


Principal



55-56, Shivajinagar, Pune - 411 005, Maharashtra, India
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Honorary Secretary

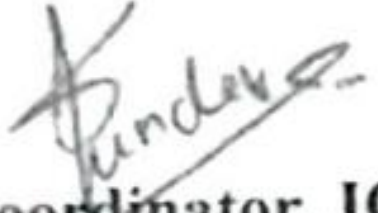
Dr. SONALI JADHAV
Principal

Ref. No.: HMCT/IQAC/2021-2022/2045

Date: 15 FEB 2022

AGENDA FOR THE INTERNAL QUALITY ASSURANCE CELL MEETING NO. 3/2021-2022

An online meeting of the Internal Quality Assurance Cell of All India Shri Shivaji Memorial Society's College of Hotel Management & Catering Technology, 55-56, Shivajinagar, Pune - 411005 will be held at 11.00 hrs. on Wednesday 23rd February 2022 on MS Teams platform to review and take necessary decision on the undermentioned subjects. The Internal Quality Assurance Cell members are requested to attend the said meeting.


Coordinator, IQAC


Chairman IQAC

AGENDA

SUBJECT NO.: 1

To confirm the minutes of the meeting held on 16th November 2021.

SUBJECT NO.: 2

To review the fulfillment of the resolutions passed in the meeting held on 16th November 2021.

SUBJECT NO.: 3

To review the publication status of the college journal "Atithya - A Journal of Hospitality" for the academic year 2021-2022

SUBJECT NO.: 4

To discuss the procedure of application for the college journal "Atithya - A Journal of Hospitality" to be recognized under the UGC CARE list.

SUBJECT NO.: 5

To propose amendments in the incentives for faculty members for research publications and research related work.

SUBJECT NO.: 6

To discuss the formulation of Research Policies.

SUBJECT NO.: 7

To discuss the introduction of Ph. D. Incubation Centre







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SHRI MALOJIRAJE CHHATRAPATI
Honorary Secretary

Dr. SONALI JADHAV
Principal

Ref. No. HMCT/IQAC/2021-2022/

Date

MINUTES OF THE INTERNAL QUALITY ASSURANCE CELL MEETING NO. 3/2021-2022

An online meeting of the Internal Quality Assurance Cell of All India Shri Shivaji Memorial Society's College of Hotel Management & Catering Technology, 55-56, Shivajinagar, Pune – 411005 was held at **12.00 hrs. on Wednesday 23rd February 2022** on Microsoft Teams platform to review and take necessary decision on the Agenda bearing no. HMCT/IQAC/2021-2022/2045 dated 15th February 2022 when the following were present:-

- | | | |
|----------------------------|-----|----------------------------|
| 1. Dr. Sonali Jadhav | --- | Chairman (IQAC) |
| 2. Mr. Sunder Srinivasan | --- | Coordinator (IQAC) |
| 3. Mr. Ambar Rode | --- | Hospitality Entrepreneur |
| 4. Mr. Pritam Naik, | --- | Alumni Representative |
| 5. Mr. Ajay Dangat | --- | Sr. Administrative Officer |
| 6. Dr. Arun Sherkar | --- | Teacher |
| 7. Dr. Rasika Gumaste | --- | Teacher |
| 8. Dr. Meyola Fernandes | --- | Teacher |
| 9. Dr. Sameer Diwanji | --- | Teacher |
| 10. Dr. Rajeshree Pol | --- | Teacher |
| 11. Dr. Gauri Shah | --- | Teacher |
| 12. Ms. Gayatri Patwardhan | --- | Student Representative |

Since the information was received from Mr. Abhijeet Gupta, Industry Representative that he would not be able to attend the meeting and his leave was sanctioned.

The following decisions were taken in the meeting: -

SUBJECT NO.: 1

To confirm the minutes of the meeting held on 16th November 2021.

RESOLUTION NO.: 1

The minutes of the meeting held on 16th November 2021 are read and confirmed.

Proposed by: Mr. Sunder Srinivasan

Seconded by: Dr. Sonali Jadhav





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SUBJECT NO.: 6

To discuss the formulation of Research Policies.

RESOLUTION NO.: 6

The Research Cell has formed a research policy for the institution which was approved by the committee.

Proposed by: Dr. Rasika Gumaste

Seconded by: Dr. Sonali Jadhav

SUBJECT NO.: 7

To discuss the introduction of Ph. D. Incubation Centre.

RESOLUTION NO.: 7

The committee was informed that the institute is looking forward to introduce a Ph. D. Incubation Centre to help guide the students who are pursuing or wish to pursue their Ph. D. The committee recommended to initiate the process for the same.

Proposed by: Dr. Rasika Gumaste

Seconded by: Dr. Sonali Jadhav

SUBJECT NO.: 8

To review the examination department status with regards to software, stationery and conduct of examination for the students of First Year B.H.M.C.T. and B.Sc. H.S. programmes under autonomous structure.

RESOLUTION NO.: 8

The committee was briefed on the procurement of Examination Management System Software to manage student's database along with the procurement of grade sheets with security features. The committee was also informed of the preparedness to conduct of online examination using the current Enterprise Resource Solution (ERP) of the institute.

Proposed by: Dr. Rasika Gumaste

Seconded by: Dr. Sonali Jadhav

SUBJECT NO.: 9

To discuss the revision of syllabus for BHMCT and BSc HS programme under autonomous structure.

RESOLUTION NO.: 9

The Academic Cell presented the syllabus for BHMCT and BSc HS programme to the committee.

Proposed by: Dr. Arun Sherkar

Seconded by: Dr. Sonali Jadhav

