



# AISSMS

## COLLEGE OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY



Approved by AICTE, New Delhi, Recognized by the Government of Maharashtra  
An Autonomous College Under Savitribai Phule Pune University, Pune.  
NAAC Accredited "A" Grade | NBA accredited for BHMCT-2022

SHRI MALOJIRAJE CHHATRAPATI  
Honorary Secretary

Dr. SONALI JADHAV  
Principal

Ref. No: HMCT/IQAC/2021-2022/ 3293

Date - 1 JUN 2022

### MINUTES OF THE INTERNAL QUALITY ASSURANCE CELL MEETING NO. 4/2021-2022

An online meeting of the Internal Quality Assurance Cell of All India Shri Shivaji Memorial Society's College of Hotel Management & Catering Technology, 55-56, Shivajinagar, Pune – 411005 was held at **15.00 hrs. on Monday 30<sup>th</sup> May 2022** on Microsoft Teams platform to review and take necessary decision on the Agenda bearing no. HMCT/IQAC/2021-2022/3160 dated 24<sup>th</sup> May 2022 when the following were present: -

1.	Dr. Sonali Jadhav	---	Chairman (IQAC)
2.	Mr. Sunder Srinivasan	---	Coordinator (IQAC)
3.	Mr. Ambar Rode	---	Hospitality Entrepreneur
4.	Mr. Pritam Naik,	---	Alumni Representative
5.	Mr. Ajay Dangat	---	Sr. Administrative Officer
6.	Dr. Arun Sherkar	---	Teacher
7.	Dr. Meyola Fernandes	---	Teacher
8.	Dr. Gauri Shah	---	Teacher
9.	Ms. Gayatri Patwardhan	---	Student Representative

Since the information was received from Mr. Abhijeet Gupta (Industry Representative), Dr. Rasika Gumaste (Teacher), Dr. Sameer Diwanji (Teacher) and Dr. Rajeshree (Teacher) that they would not be able to attend the meeting and their leave was sanctioned.

The following decisions were taken in the meeting: -

#### SUBJECT NO.: 1

To confirm the minutes of the meeting held on 23<sup>rd</sup> February 2022.

#### RESOLUTION NO.: 1

The minutes of the meeting held on 23<sup>rd</sup> February 2022 were read and confirmed.

Proposed by: Mr. Sunder Srinivasan

Seconded by: Dr. Sonali Jadhav



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### **SUBJECT NO.: 2**

To review the fulfillment of the resolutions passed in the meeting held on 23<sup>rd</sup> February 2022.

### **RESOLUTION NO.: 2**

The fulfillment of resolutions passed in the meeting held on 23<sup>rd</sup> February 2022 were read and noted.

**Proposed by:** Dr. Arun Sherkar

**Seconded by:** Dr. Kiran Shende

### **SUBJECT NO.: 3**

To review the certificate courses conducted in the academic year 2021 – 2022 and to propose certificate courses to be conducted in the academic year 2022 – 2023.

### **RESOLUTION NO.:3**

The committee was updated on the certificate and short courses conducted in the academic year 2021 – 2022. The committee approved the proposed certificate and short courses planned for the academic year 2000 – 2023.

**Proposed by:** Dr. Gauri Shah

**Seconded by:** Dr. Sonali Jadhav

### **SUBJECT NO.: 4**

To update the committee about the Memorandum of Understanding (MoU) between the college and Confederation of Indian Industry (CII) to start a new professional diploma program certified by École hôtelière de Lausanne (EHL), Switzerland.

### **RESOLUTION NO.: 4**

The committee was updated of the Memorandum of Understanding (MoU) between the college and Confederation of Indian Industry (CII) to start a new professional diploma program certified by École hôtelière de Lausanne (EHL), Switzerland. École hôtelière de Lausanne (EHL), Switzerland will be giving the content for this one-and-a-half-year program. Three of our college staff members will receive training as per the requirement of this program to teach students. The teaching period will be for six months in the institute. Confederation of Indian Industry (CII) has partnered with the Taj Group of Hotels wherein these students will avail on-the-job training for a period of one year. Post completion of the program the student will be awarded certificate by Confederation of Indian Industry (CII).

**Proposed by:** Dr. Mayola Fernandes

**Seconded by:** Dr. Sonali Jadhav





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### **SUBJECT NO.: 5**

To update the committee about the Memorandum of Understanding (MoU) between the college and Deccan Education Society's, Fergusson College (Autonomous), Pune for resource sharing, student exchange and joint research projects.

### **RESOLUTION NO.: 5**

The committee was updated about the Memorandum of Understanding (MoU) between the college and Deccan Education Society's, Fergusson College (Autonomous), Pune. This Memorandum of Understanding (MoU) covers resource sharing like infrastructure, human resource and joint research. Our college has already conducted one demonstration and lecture for their value-added course "Health & Nutrition". Our college is planning to conduct a session for the non-teaching staff members on work life balance through the Psychology Department of Deccan Education Society's, Fergusson College (Autonomous).

**Proposed by:** Dr. Arun Sherkar

**Seconded by:** Dr. Sonali Jadhav

### **SUBJECT NO.: 6**

To update the committee about the status of Tata Institute of Social Sciences (TISS) program being operated by our college, considering the changes initiated by them for the said program.

### **RESOLUTION NO.: 6**

There committee was informed that there have been certain changes in the terms and conditions in the Tata Institute of Social Sciences (TISS) programs namely, B. Voc. Hotel Management and B. Voc. Hospitality Studies which was being offered by our college. As per the new terms, the teaching will be online, conducted by Tata Institute of Social Sciences (TISS). The college role will be limited to only admissions, administrative work and placements. We being an educational institute, it was proposed that since there will be no teaching involved the college may discontinue the program.

**Proposed by:** Dr. Gauri Shah

**Seconded by:** Dr. Sonali Jadhav



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### SUBJECT NO.: 7

To discuss shifting of teaching to hybrid method from academic year 2022 – 2023.

### RESOLUTION NO.: 7

The committee was briefed on the notice received from University Grants Commission (UGC) on the use of online / offline and blended method of teaching to be used by colleges. The committee agreed that the college conducts its classes in the hybrid mode for the theory sessions from academic year 2022 – 2023.

**Proposed by:** Dr. Arun Sherkar

**Seconded by:** Dr. Sonali Jadhav

On conclusion of the subjects on agenda, the meeting was concluded with a vote of thanks by Mr. Sunder Srinivasan, IQAC Coordinator

(Dr. Sonali Jadhav)  
**Chairman (IQAC) & Principal**