



AISSMS

COLLEGE OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY

NEW BEGINNINGS, ENDLESS POSSIBILITIES



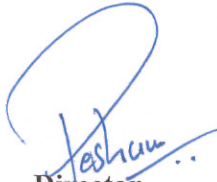
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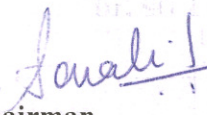
SHRI MALOJIRAJE CHHATRAPATI
Honorary Secretary

Dr. SONALI JADHAV
Principal

AGENDA FOR THE INTERNAL QUALITY ASSURANCE CELL MEETING NO. 1/2020-2021

A meeting of the Internal Quality Assurance Cell of All India Shri Shivaji Memorial Society's College of Hotel Management & Catering Technology, 55-56, Shivajinagar, Pune – 411005 will be held at **12.00 pm on 4th December 2020** on Zoom platform to review and take necessary decision on the undermentioned subjects. The Internal Quality Assurance Cell members are requested to attend the said meeting.


Director
IQAC


Chairman
IQAC

Date: 25/11/2020

AGENDA

SUBJECT NO.: 1

To confirm the minutes of the meeting held on 7th February 2020.

SUBJECT NO.: 2

To review the fulfillment of the resolutions passed in the meeting held on 7th February 2020.

SUBJECT NO.: 3

To review the academic and exam status of BHMCT & BSc HS programme.

SUBJECT NO.: 4

To update on the process for autonomous application to UGC.



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SUBJECT NO.: 5

To review the status of 2nd cycle of NAAC accreditation.

SUBJECT NO.: 6

To discuss the application of NAAC software in the 2nd cycle for data collection & preparation of AQAR.

SUBJECT NO.: 7

To update the members with the various Seminars & Workshops organized in the year 2019-20.

SUBJECT NO.: 8

To update the members with the publications of Atithya – A Journal of Hospitality.

SUBJECT NO.: 9

To review the composition of IQAC and to discuss any changes in the composition.

REVIEW ANY OTHER SUBJECT WITH THE PERMISSION OF THE CHAIR.



All India Shri Shivaji Memorial Society's
**COLLEGE OF HOTEL MANAGEMENT &
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55-56, Shivajinagar, Pune - 411 005

Tel. No.: (020) 2551655, 25521365, Tele-Fax: (020) 2552 0488

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Minutes of the IQAC Committee

MEETING NO 1/2020-2021, HELD ON 4th DECEMBER 2020

A meeting of the IQAC committee was held at 12.00 pm on Zoom platform, to review and take necessary decisions on the Agenda. The meeting was conducted under the chairmanship of Dr. Sonali Jadhav as per the Agenda, when the following were present:-

1. Dr. Sonali Jadhav	---	Chairman (IQAC)
2. Dr. Milind Peshave	---	Director (IQAC)
3. Dr. Arun Sherkar	---	Teacher
4. Dr. Rasika Gumaste	---	Teacher
5. Dr. Meyola Fernandes	---	Teacher
6. Ms. Rajeshree Pol	---	Teacher
7. Mr. Sunder Srinivasan	---	Teacher
8. Dr. Sameer Diwanji	---	Teacher
9. Dr. Gauri Shah	---	Teacher
10. Mr. Ajay Dangat	---	Sr. Administrative Officer

Since the information was received from Mr. Ambar Roday, Mr. Pritam Naik and Mr. Bandish Mehta, that they would not be able to attend the meeting, their leave was sanctioned. The following decisions were taken in the meeting:-

Minutes of Meeting held on 4th December 2020

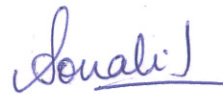
Agenda: 1

To confirm the minutes of the meeting held on 7th February 2020.

Resolution: 1

The minutes of the meeting held on held on 7th February 2020 were read and confirmed


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Agenda: 2

To review the fulfillment of the resolutions passed in the meeting held on 7th February 2020.

Resolution: 2

The fulfillment of resolutions passed in the meeting held on 7th February 2020 were read and noted.

Agenda: 3

To review the academic and exam status of BHMCT & BSc HS programme.

Resolution: 3

The committee was informed about the academic status of BHMCT & BSc HS programme. The SPPU exam schedule was discussed and noted.

Agenda: 4

To update on the process for autonomous application to UGC.

Resolution: 4

The committee was informed about the status of the college's application to UGC regarding the Autonomous status. The committee was updated about the cancellation of the expert committee visit scheduled for 10th to 12th of December 2020 due to pandemic. Tentatively, the visit would be scheduled in January 2021.

Agenda: 5

To review the status of 2nd cycle of NAAC accreditation.

Resolution: 5

The SSR for the 2nd cycle of NAAC was kept on hold due to unavailability of exam results for the year 2019-20. The committee was informed that the final year results for both the courses has been announced by SPPU and after completion of the result analysis for the same by 6th December 2020, IQAC shall request NAAC to open the SSR window for submission of the data.


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Agenda: 6

To discuss the application of NAAC software in the 2nd cycle for data collection & preparation of AQAR.

Resolution: 6

The committee discussed the utilization of the NAAC software after the 12nd cycle of NAAC. It was resolved that the college shall use the software for collection of data and filling the AQAR from the 2nd cycle of NAAC accreditation.

Agenda: 7

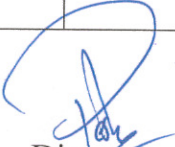
To update the members with the various Seminars & Workshops organized in the year 2019-20.

Resolution: 7

The committee was updated with the conduct of Seminars & Workshops organized in the year 2019-20 as below.

Seminars / Conferences

Sr.No	Date of the Event	Name of the Events	Name and Designation of the Resource Persons	Number of Student Attendees	Number of Faculty Attendees
1	09/01/2020 & 10/01/2020	State Level Seminar on 'Intellectual Property Rights-A Hospitality Perspective'	Dr. Nilima Bhadbhade, Former Associate Professor at ILS Law College, Pune. Mr. Vijay Tase MD and CEO, Peer Technical services Pvt.Ltd, Mumbai. Dr. Bharati Dole Ex Director at Hiraben Nanavati Inst. of	101	51


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2	4/21/2020	International Webinar on Research Methodology	Dr. Milind Peshave, Professor, AISSMS CHMCT	403	403
3	4/28/2020	International Webinar on Research Methodology - II	Dr. Milind Peshave	508	508
4	5/12/2020	International Webinar on Quality & Safety assurance in the Hotel Industry during & post Covid 19 pandemic	Chef Parvinder Bali, Corporate Chef, OCLD, Mr. Prabhat Shukla, Director HK, Intercontinental Doha, Mr. Tanay Jadhav, Medtronic, Montreal, Ms. Sireesha Chandana, AVP, IHCL, Mr. Graydon Rodricks, Quality Manager, Ritz Carlton, Pune, Mr. Nishant Kalley, Sr. Territory Manager, Diversey India	926	509
5	4/13/2020	Webinar on Research Methodology from 13th April to 15th April	Dr. Milind Peshave	0	1
6	4/13/2020	Webinar on Research Methodology from 13th April to 15th April	Dr. Milind Peshwe	0	1

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Workshops:

Sr.No	Date of the Event	Name of the Events	Name and Designation of the Resource Persons	Number of Student Attendees	Number of Faculty Attendees
1	8/29/2019	Demonstration for advanced bakery products	Chef Adil Shaikh	25	2
2	8/28/2019	Chocolate making	Chef Preeti Sinhal, Asst. Professor	25	2
3	8/21/2019	Cake Decoration	Chef Rina Dongre, Asst. Professor	26	2
4	8/20/2019	Cake Decoration	Chef Rina Dongre, Asst. Professor	48	2
5	12/4/2019	Non teaching training	Ms.Rajeshree S Pol	19	3

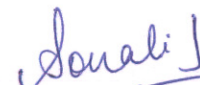
Agenda: 8

To update the members with the publications of Atithya – A Journal of Hospitality.

Resolution: 8

The committee was informed that due to the lockdown, the 1st publication of Atithya – A Journal of Hospitality was differed. However, the frequency of publication would be maintained by publishing 2 issues in the calendar year 2020. Accordingly, the 1st issue is in printing stage and the 2nd issue is in publishing stage.


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Agenda: 9

To review the composition of IQAC and to discuss any changes in the composition.

Resolution: 9

The committee resolved the replacement of two members Mr. Bandish Mehta & Mr. Anirudha Kakirde in the category of "Industry Employer" and "Student Representative" The Training & Placement department would suggest a suitable replacement for Industry employer and a suitable student from second year would suggested as Student Representative. Both these replacements would be inducted in the next meeting.

REVIEW ANY OTHER SUBJECT WITH THE PERMISSION OF THE CHAIR.

The meeting was concluded with the permission of the chair at 01.00 pm


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Honorary Secretary

Dr. SONALI JADHAV
Principal

Attendance for the meeting held on Friday, 4th December 2020

NO. 1/2020-2021

Sr. No.	Members	Designation	Signature
1	Dr. Sonali Jadhav (Principal)	Chairman	
2	---	Member of Management	
3	Dr. Milind Peshave (Professor)	Director, IQAC	
4	Mr. Bandish Mehta (General Manager, Novotel)	Industry Employer	
5	Mr. Ambar Rode (Proprietor, Le Petit Amour)	Hospitality Entrepreneur	
6	Mr. Pritam Naik	Alumni	
7	Mr. Ajay Dangat (Senior Clerk)	Senior Administrative Officer	
8	Dr. Arun Sherkar (Associate Professor)	Teacher	
9	Ms. Rasika Gumaste (Associate Professor)	Teacher	
10	Ms. Rajeshree Pol (Asst. Professor)	Teacher	
11	Mr. Sunder Srinivasan (Asst. Professor)	Teacher	
12	Dr. Sameer Diwanji (Associate Professor)	Teacher	
13	Ms. Meyola Fernandes	Teacher	
14	Ms. Gauri Shah	Teacher	
15	Mr. Anirudha Kakirde	Student Representative	