



# AISSMS

## COLLEGE OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY

NEW BEGINNINGS, ENDLESS POSSIBILITIES



Approved by AICTE, New Delhi  
Recognized by the Govt. of Maharashtra and Affiliated to Savitribai Phule Pune University.  
Accredited by NAAC with 'A' Grade | NBA Accredited for BHMCT from 2017-2018 to 2021-2022  
AISHE Code - C41490

**SHRI MALOJIRAJE CHHATRAPATI**  
Honorary Secretary

**Dr. SONALI JADHAV**  
Principal

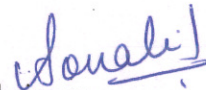
Ref. No.: HMCT/IQAC Agenda/2019 – 2020/

Date:

### AGENDA FOR THE IQAC COMMITTEE MEETING NO. 2/2019-2020

A meeting of the IQAC Committee of All India Shri Shivaji Memorial Society's College of Hotel Management & Catering Technology, 55-56, Shivajinagar, Pune – 411005 will be held at 11.00 am on 7<sup>th</sup> February 2020 in the Conference Room of the said college to review and take necessary decisions on the undermentioned subjects. The College Development Committee members are requested to attend the said meeting.

  
Director  
IQAC Committee

  
Chairman  
IQAC Committee

All India Shri Shivaji Memorial Society's College of Hotel Management & Catering Technology,  
55-56, Shivajinagar, Pune - 411005

### AGENDA

#### SUBJECT NO.: 10

To confirm the minutes of the meeting held on 23<sup>rd</sup> October 2019.

#### SUBJECT NO.: 11

To review the fulfillment of resolutions passed in the meeting held on 23<sup>rd</sup> October 2019.

#### SUBJECT NO.: 12

To review the result analysis of odd semester for the academic year 2019 – 2020 of B. Sc. H. S. course.

#### SUBJECT NO.: 13

To update the committee on the faculty exchange programme with Athlone Institute of Technology, Ireland.

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**Dr. SONALI JADHAV**  
Principal

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### **SUBJECT NO.: 14**

To inform the committee about the National Service Scheme (NSS) special camp held during the period from 23.12.2019 to 31.12.2019 at Kudalewadi, Taluka – Mulshi, Dist. – Pune

### **SUBJECT NO.: 15**

To update the Committee on the 'Atithya 2020' event, to be organized in the month of February, 2020.

### **SUBJECT NO.: 16**

To review the status of application submitted to the University Grant Commission (UGC), New Delhi for getting autonomous status to the college.

### **SUBJECT NO.: 17**

To know about the Communication Skill classes conducted for students who are weak in English.

### **SUBJECT NO.: 18**

To update the Committee on the Memorandum of Understanding (MOU) signed with Spiritland Tech. Pvt. Ltd., Pune in connection with conduct of research for in alcohol drinking pattern amongst Indian consumers.

### **SUBJECT NO.: 19**

To review the progress on the NAAC II<sup>nd</sup> cycle of Accreditation.

**REVIEW ANY OTHER SUBJECT WITH THE PERMISSION OF THE CHAIR.**





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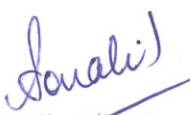
### MINUTES OF THE IQAC MEETING NO. 2/2019-2020, HELD ON 7<sup>TH</sup> FEBRUARY, 2020

A meeting of the IQAC committee was held at 2.45 pm in the board room, to review and take necessary decisions on the Agenda. The meeting was conducted under the chairmanship of Dr. Sonali Jadhav as per the Agenda, when the following were present:-

1) Dr. Sonali Jadhav	---	Chairman (IQAC)
2) Dr. Milind Peshave	---	Director (IQAC)
3) Mr. Ambar Roday	---	Hospitality Entrepreneur
4) Dr. Arun Sherkar	---	Teacher
5) Dr. Rasika Gumaste	---	Teacher
6) Dr. Meyola Fernandes	---	Teacher
7) Ms. Rajeshree Pol	---	Teacher
8) Mr. Sunder Srinivasan	---	Teacher
9) Dr. Sameer Diwanji	---	Teacher
10) Dr. Gauri Shah	---	Teacher
11) Mr. Anirudha Kakirde	---	Student Representative
12) Mr. Ajay Dangat	---	Sr. Administrative Officer

Since the information was received from Mr. Ambar Rode, Mr. Pritam Naik and Mr. Bandish Mehta, that they would not be able to attend the meeting, their leave was sanctioned.

  
(Dr. Milind Peshave)  
Director, IQAC

  
(Dr. Sonali Jadhav)  
Chairman IQAC



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Honorary Secretary

**Dr. SONALI JADHAV**  
Principal

The following decisions were taken in the meeting:-

**SUBJECT NO.: 10**

To confirm the minutes of the meeting held on 23<sup>rd</sup> October, 2019

**RESOLUTION NO.: 10**

The minutes of the meeting held on 23<sup>rd</sup> October, 2019 were read and confirmed.

**Proposed by:** Dr. Sonali Jadhav

**Seconded by:** Dr. Milind Peshave

**SUBJECT NO.: 11**

To review the fulfillment of resolutions passed in the meeting held on 23<sup>rd</sup> October, 2019.

**RESOLUTION NO.: 11**

The fulfillment of resolutions passed in the meeting held 23<sup>rd</sup> October, 2019 were read and noted.

**Proposed by:** Dr. Sonali Jadhav

**Seconded by:** Dr. Milind Peshave

**SUBJECT NO.: 12**

To review the result analysis of odd semester for the academic year 2019 – 2020 of B. Sc. H. S. Course.

**RESOLUTION NO.: 12**

The result analysis of odd semester for the academic year 2019 – 2020 of B. Sc. H. S. Course was reviewed and noted by the Committee.

**Proposed by:** Dr. Sonali Jadhav

**Seconded by:** Dr. Rasika Ravindra Gumaste

**SUBJECT NO.: 13**

To update the committee on the faculty exchange programme with Athlone Institute of Technology, Ireland.

**RESOLUTION NO.: 13**

Under the faculty exchange programme Dr. Milind Arun Peshave, Professor, visited Athlone Institute of Technology, Ireland in the month of November, 2019 for a period of 02 weeks. He has

(Dr. Milind Peshave)  
Director, IQAC

(Dr. Sonali Jadhav)  
Chairman IQAC





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Honorary Secretary

**Dr. SONALI JADHAV**  
Principal

also initiated a joint research with faculty of Athlone Institute. A team of two students accompanied with one faculty from Athlone Institute of Technology, Ireland participated in Atithya 2020.

**Proposed by:** Dr. Sonali Jadhav

**Seconded by:** Dr. Milind Arun Peshave

### **SUBJECT NO.: 14**

To inform the committee about the National Service Scheme (NSS) special camp held during the period from 23.12.2019 to 31.12.2019 at Kudalewadi, Taluka – Mulshi, Dist. – Pune.

### **RESOLUTION NO.: 14**

All India Shri Shivaji Memorial Society's, College of Hotel Management and Catering Technology, 55-56, Shivajinagar, Pune – 411005 in conjunction with Suryadatta College of Management Information Research and Technology, 342, Pashan Rd, Patil Nagar, Bavdhan, Pune, Maharashtra 411021 conducted various activities as per report submitted to the Committee.

**Proposed by:** Dr. Sonali Jadhav

**Seconded by:** Shri Sunder Srinivasan

### **SUBJECT NO.: 15**

To update the Committee on the 'Atithya 2020' event, to be organized in the month of February, 2020.

### **RESOLUTION NO.: 15**

The Committee was informed of our annual event 'Atithya 2020' which is scheduled during 5<sup>th</sup> to 7<sup>th</sup> February, 2020. For this event 32 teams have registered which includes 01 team from Ireland and other teams from various states of India. They will be participating in 12 competitions related to core operational subjects and one quiz competition. On the final day i. e. 7<sup>th</sup> February, 2020 there will be an Awards Night followed by Gala Dinner with a Casino theme "High Stakes".

**Proposed by:** Dr. Sonali Jadhav

**Seconded by:** Dr. Milind Arun Peshave

### **SUBJECT NO.: 16**

To review the status of application submitted to the University Grant Commission (UGC), New Delhi for getting autonomous status to the college.

### **RESOLUTION NO.: 16**

The Committee was informed that our College has received letter consideration for conferring autonomy from Savitribai Phule Pune University, Pune. This letter along with requisite application

(Dr. Milind Peshave)  
Director, IQAC

(Dr. Sonali Jadhav)  
Chairman IQAC

55-56, Shivajinagar, Pune – 411 005, Maharashtra, India  
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[www.aissmschmct.in](http://www.aissmschmct.in)



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Honorary Secretary

**Dr. SONALI JADHAV**  
Principal

and documents were submitted to University Grant Commission, Bahadurshah Zafar Marg, New Delhi – 110 002 by hand on 21<sup>st</sup> January, 2020.

**Proposed by:** Dr. Sonali Jadhav

**Seconded by:** Shri Ajay Shivaji Dangat

**SUBJECT NO.: 17**

To know about the Communication Skill classes conducted for students who are weak in English.

**RESOLUTION NO.: 17**

The Committee was informed that our College is trying to collaborate with English Language Teaching Institute of Symbiosis (ELTIS), Model Colony, Gokhale Cross Road, Pune – 411016 of Languages, Pune and plan to have a Memorandum of Understanding (MOU) with them for conducting language sessions in English, French, German and Japanese (Level 5)

**Proposed by:** Dr. Sonali Jadhav

**Seconded by:** Dr. Arum Manohar Sherkar

**SUBJECT NO.: 18**

To update the Committee on the Memorandum of Understanding (MOU) signed with M/s. Spiritland Tech. Pvt. Ltd., Pune in connection with conduct of research for in alcohol drinking pattern amongst Indian consumers.

**RESOLUTION NO.: 18**


The Committee was informed that the college has received an advance payment of Rs. 50,000/- for the first stage of survey. The faculty and selected students have started working on the survey.

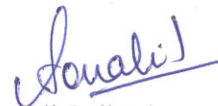
**Proposed by:** Dr. Sonali Jadhav

**Seconded by:** Dr. Milind Arun Peshave

**SUBJECT NO.: 19**

To review the progress on the NAAC II cycle of Accreditation.

  
(Dr. Milind Peshave)  
Director, IQAC

  
(Dr. Sonali Jadhav)  
Chairman IQAC





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Honorary Secretary

**Dr. SONALI JADHAV**  
Principal

### RESOLUTION NO.: 19


The committee was informed that our NAAC cycle ends in April, 2020. Our college has prepared the tentative timeline schedule for NAAC II Cycle as given below.

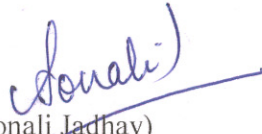
Sr. No.	Activity	Time line
1.	Meeting with criteria Head	12 <sup>th</sup> February, 2020
2.	Software training	14 <sup>th</sup> February, 2020
3.	Data collection for NAAC SSR	13 <sup>th</sup> March, 2020
4.	Criteria wise cross audit	16 <sup>th</sup> to 25 <sup>th</sup> March, 2020
5.	Submission of IIQA	
6.	Submission of SSR	10 <sup>th</sup> April, 2020
7.	Preparation for NAAC visit	June 2020
8.	Tentative visit schedule	3 <sup>rd</sup> , 10 <sup>th</sup> or 17 <sup>th</sup> July 2020

**Proposed by:** Dr. Sonali Jadhav

**Seconded by:** Dr. Milind Arun Peshave

On conclusion of the subjects on the agenda, the meeting was concluded with a vote of thanks by Dr. Sonali Jadhav, Chairman IQAC.

  
(Dr. Milind Peshave)  
Director, IQAC

  
(Dr. Sonali Jadhav)  
Chairman IQAC



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Honorary Secretary

**Dr. SONALI JADHAV**  
Principal

**Attendance for the meeting held on Friday, 7<sup>th</sup> February 2020**

**NO. 2/2019-2020**

Sr. No.	Members	Designation	Signature
1	Dr. Sonali Jadhav (Principal)	Chairman	
2	---	Member of Management	
3	Dr. Milind Peshave (Professor)	Director, IQAC	
4	Mr. Bandish Mehta (General Manager, Novotel)	Industry Employer	
5	Mr. Ambar Rode (Proprietor, Le Petit Amour)	Hospitality Entrepreneur	
6	Mr. Pritam Naik	Alumni	
7	Mr. Ajay Dangat (Senior Clerk)	Senior Administrative Officer	
8	Dr. Arun Sherkar (Associate Professor)	Teacher	
9	Ms. Rasika Gumaste (Associate Professor)	Teacher	
10	Ms. Rajeshree Pol (Asst. Professor)	Teacher	
11	Mr. Sunder Srinivasan (Asst. Professor)	Teacher	
12	Dr. Sameer Diwanji (Associate Professor)	Teacher	
13	Ms. Meyola Fernandes	Teacher	
14	Ms. Gauri Shah	Teacher	
15	Mr. Anirudha Kakirde	Student Representative	