



# AISSMS

## COLLEGE OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY



NEW BEGINNINGS, ENDLESS POSSIBILITIES

Approved by AICTE, New Delhi

Recognized by the Govt. of Maharashtra and Affiliated to Savitribai Phule Pune University.  
Accredited by NAAC with 'A' Grade | NBA Accredited for BHMCT from 2017-2018 to 2021-2022  
AISHE Code - C41490

**SHRI MALOJIRAJE CHHATRAPATI**  
Honorary Secretary

**Dr. SONALI JADHAV**  
Principal

### AGENDA FOR THE INTERNAL QUALITY ASSURANCE CELL MEETING

**NO. 3/2018-2019**

A meeting of the Internal Quality Assurance Cell of All India Shri Shivaji Memorial Society's College of Hotel Management & Catering Technology, 55-56, Shivajinagar, Pune – 411005 will be held at **2.30 pm on 27<sup>th</sup> May 2019** in the Conference Room to review and take necessary decision on the undermentioned subjects. The Internal Quality Assurance Cell members are requested to attend the said meeting.

Chairman IQAC & Principal  
AISSMS College HMCT, Pune

### AGENDA

**SUBJECT NO.: 1**

To confirm the minutes of the meeting held on 20<sup>th</sup> December 2018.

**SUBJECT NO.: 2**

To review the fulfillment of the resolutions passed in the meeting held on 20<sup>th</sup> December 2018.

**SUBJECT NO.: 3**

To review status on TYBHMCT industrial training

**SUBJECT NO.: 4**

To review the placement status for Final year BHMCT and TYBSc HS

**SUBJECT NO.: 5**

To discuss infrastructure development and maintenance requirements for the academic year 2019-2020



# **AISSMS**

## **COLLEGE OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY**

NEW BEGINNINGS, ENDLESS POSSIBILITIES



Approved by AICTE, New Delhi  
Recognized by the Govt. of Maharashtra and Affiliated to Savitribai Phule Pune University.  
Accredited by NAAC with 'A' Grade | NBA Accredited for BHMCT from 2017-2018 to 2021-2022  
AISHE Code - C41490

**SHRI MALOJIRAJE CHHATRAPATI**  
Honorary Secretary

**Dr. SONALI JADHAV**  
Principal

---

**SUBJECT NO.: 6**

To review the Admission process for the next academic year 2019-20

**SUBJECT NO.: 7**

To review the industrial exposure status of teaching staff

**SUBJECT NO.: 8**

To discuss the action plan on feedback received from students

**SUBJECT NO.: 9**

To discuss the result analysis for the Odd Semester 2018

**SUBJECT NO.: 10**

To discuss the submission of AQAR for academic year 2018-2019

**SUBJECT NO.: 11**

To discuss the application for second cycle of NAAC

**REVIEW ANY OTHER SUBJECT WITH THE PERMISSION OF THE CHAIR.**





All India Shri Shivaji Memorial Society's  
**COLLEGE OF HOTEL MANAGEMENT &  
CATERING TECHNOLOGY**

55-56, Shivajinagar, Pune - 411 005

Tel. No.: (020) 2551655, 25521365, Tele-Fax: (020) 2552 0488

E-mail: [info@aissmschmet.in](mailto:info@aissmschmet.in) Web Site: [www.aissmschmet.in](http://www.aissmschmet.in)

(Approved by All India Council for Technical Education, New Delhi,  
Recognized by Govt. of Maharashtra & Affiliated to Savitribai Phule Pune University, Pune)  
NAAC Accredited Grade 'A'

**Minutes of the IQAC Committee  
MEETING NO 3/2018-2019, HELD ON 28<sup>th</sup> May 2019**

A meeting of the IQAC committee was held at 2.45 pm in the Principal's cabin, to review and take necessary decisions on the Agenda. The meeting was conducted under the chairmanship of Dr. Sonali Jadhav as per the Agenda, when the following were present:-

- |                          |     |                            |
|--------------------------|-----|----------------------------|
| 1. Dr. Sonali Jadhav     | --- | Chairman (IQAC)            |
| 2. Dr. Milind Peshave    | --- | Coordinator (IQAC)         |
| 3. Dr. Arun Sherkar      | --- | Teacher                    |
| 4. Ms. Meyola Fernandes  | --- | Teacher                    |
| 5. Mr. Sunder Srinivasan | --- | Teacher                    |
| 6. Mr. Anirudha Kakirde  | --- | Student Representative     |
| 7. Mr. Ajay Dangat       | --- | Sr. Administrative Officer |

Since the information was received from Ms. Rasika Gumaste, Ms. Rajeshree Pol, Mr. Ambar Rode and Mr. Bandish Mehta, that he would not be able to attend the meeting, his leave was sanctioned.

The following decisions were taken in the meeting:-

**Minutes of Meeting held on 28<sup>th</sup> May 2019**

**Agenda: 1**

To confirm the minutes of the meeting held on 20<sup>th</sup> December 2018.

**Resolution: 1**

The minutes of the meeting held on 20<sup>th</sup> December 2018 were read and confirmed

**Agenda: 2**

To review the fulfillment of the resolutions passed in the meeting held on 20<sup>th</sup> December 2018.

**Resolution: 2**

The fulfillment of resolutions passed in the meeting held on 20<sup>th</sup> December 2018 were read and noted.

**Agenda: 3**

To review status on TYBHMCT industrial training

**Resolution: 3**

TYBHMCT – Odd Semester		
Particulars	Fig	Percentage
Batch Strength	61	
Domestic	16	26%
International	40	66%

*[Signature]*  
Coordinator  
IQAC

*[Signature]*  
Chairman  
IQAC





All India Shri Shivaji Memorial Society's  
**COLLEGE OF HOTEL MANAGEMENT &  
CATERING TECHNOLOGY**

55-56, Shivajinagar, Pune - 411 005

Tel. No.: (020) 2551655, 25521365, Tele-Fax: (020) 2552 0488

E-mail: [info@aissmschmct.in](mailto:info@aissmschmct.in) Web Site: [www.aissmschmct.in](http://www.aissmschmct.in)

(Approved by All India Council for Technical Education, New Delhi,  
Recognized by Govt. of Maharashtra & Affiliated to Savitribai Phule Pune University, Pune)  
NAAC Accredited Grade 'A'

Painting of the old building classrooms and MHMCT Classroom

Guest room renovation (approval received)

Construction and renovation of toilets

**Agenda: 6**

To review the industry collaborations initiative taken by the college

**Resolution: 6**

The committee was informed about the collaborations with Athlone Institute of Technology, Ireland for students exchange & faculty exchange

**Agenda: 7**

To review the Admission process for the next academic year 2019-20

**Resolution: 7**

The admission process for the first year students is as follows:

**BSc HS**

- The online form would be available on the college website after HSC examination results are declared.
- The admission process would be conducted at college level as per SPPU/ Government guidelines.

**BHMCT**

The centralized admission process is conducted by the Directorate of Technical Education, Regional branch, Pune

**B Voc (Hotel Management & Hospitality)**

The admission process is done at Institute level as per norms of Tata Institute of Social Sciences

**Agenda: 8**

To review the industrial update status for teaching staff

**Resolution: 8**

In the academic year 2018-2019 faculty members went for industrial training to keep themselves abreast with the new techniques and technologies. The data is as follows

**AISSMS College of HMCT**

**Faculty Development Programme - Industry Exposure- ODD semester**

S. No.	Name of Faculty Member	Hotel/Organization/Venue	Dates	Duration	Remarks
<b>Food Production</b>					
1	Dr. Gauri Shah	The Bombay Canteen, Mumbai	6th & 7th December 2018	2 days	Plating and presentations
2	Dr. Arun Sherkar	The Bombay Canteen, Mumbai	6th & 7th December	2 days	Plating and presentations

Coordinator  
IQAC

Chairman  
IQAC





All India Shri Shivaji Memorial Society's  
**COLLEGE OF HOTEL MANAGEMENT &  
CATERING TECHNOLOGY**

55-56, Shivajinagar, Pune - 411 005

Tel. No.: (020) 2551655, 25521365, Tele-Fax: (020) 2552 0488

E-mail: [info@aissmschmet.in](mailto:info@aissmschmet.in) Web Site: [www.aissmschmet.in](http://www.aissmschmet.in)

(Approved by All India Council for Technical Education, New Delhi,  
Recognized by Govt. of Maharashtra & Affiliated to Savitribai Phule Pune University, Pune)  
NAAC Accredited Grade 'A'

2	Mr. Shailendra Darekar	Hotel J.W. Marriott, Pune	15th to 18th April 2019	2 to 6 pm	Main Kitchen
3	Dr. Hemraj Patil	Hotel J.W. Marriott, Pune	15th to 18th April 2019	2 to 6 pm	Bakery
<b>Food and Beverage Service</b>					
1	Ms. Sapna Sangode	Hotel J.W. Marriott, Pune	15th to 18th April 2019	1 to 9 pm	F&B service and latest trends - Alto Vino
2	Mr. Suraj Mhashilkar	Hotel J.W. Marriott, Pune	15th to 18th April 2019	1 to 9 pm	F&B service and latest trends - Pasha

**Agenda: 9**

To discuss the action plan on feedback received from students

**Resolution: 9**

Ms. Pooja Bhonsle, Dr. Gauri Shah, Ms Preeti Sinhal and Ms. Sapna Sangode scored less than 75% feedback from students, they were advised for more reference and attend senior faculty teaching sessions for improvement.

**Agenda: 10**

To discuss the result analysis for the Odd Semester 2018

**Resolution: 10**

The pass percentage of students was observed to be 100 % for the BHMCT and BSc HS course.

The subject of concern was 205 (SYBSC HS) Hotel Accounts had a pass percentage – The subject faculty was Ms. Aparna Narke (visiting faculty)


**Agenda: 11**

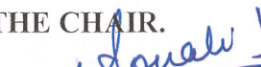
To discuss the submission of AQAR for academic year 2018-2019

**Resolution: 11**

Dr, Milind Peshave will allot faculties the criteria's for which the data has to be submitted by 30<sup>th</sup> June 2019

**REVIEW ANY OTHER SUBJECT WITH THE PERMISSION OF THE CHAIR.**

  
Coordinator  
IQAC

  
Chairman  
IQAC





All India Shri Shivaji Memorial Society's  
**COLLEGE OF HOTEL MANAGEMENT &  
CATERING TECHNOLOGY**

55-56, Shivajinagar, Pune - 411 005

Tel. No.: (020) 6500 2959, 25521365, Tele-Fax: (020) 2552 0488

E-mail: [info@aissmschmct.in](mailto:info@aissmschmct.in) Web Site: [www.aissmschmct.in](http://www.aissmschmct.in)

(Approved by All India Council for Technical Education, New Delhi,  
Recognized by Govt. of Maharashtra & Affiliated to University of Pune)

I D no. MGT/PU-31



ISO 9001:2008 Certified

**Attendance for the meeting held on Thursday, 27<sup>th</sup> May. 2019  
NO. 3/2018-2019**

Sr. No.	Members	Designation	Signature
1	Dr. Sonali Jadhav (Principal)	Chairman	
2	---	Member of Management	
3	Dr. Milind Peshave (Professor)	Coordinator of IQAC	
4	Mr. Bandish Mehta (General Manager, Novotel)	Industry Employer	
5	Mr. Ambar Rode (Proprietor, Le Petit Amour)	Hospitality Entrepreneur	
6	---	Alumni	
7	Mr. Ajay Dangat (Senior Clerk)	Senior Administrative Officer	
8	Dr. Arun Sherkar (Associate Professor)	Teacher	
9	Ms. Rasika Gumaste (Associate Professor)	Teacher	
10	Ms. Rajeshree Pol (Asst. Professor)	Teacher	
11	Mr. Sunder Srinivasan (Asst. Professor)	Teacher	
12	Dr. Sameer Diwanji (Associate Professor)	Teacher	
13	Ms. Meyola Fernandes	Teacher	
14	Mr. Anirudha Kakirde	Student Representative	