



All India Shri Shivaji Memorial Society's  
**COLLEGE OF HOTEL MANAGEMENT &  
CATERING TECHNOLOGY**

55-56, Shivajinagar, Pune - 411 005



ISO 9001:2008

Tel. No.: (020) 6500 2959, 25521365, Tele-Fax: (020) 2552 0488

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(Approved by All India Council for Technical Education, New Delhi,  
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ID no. MGT/PU-31

## Notice

The members of the Internal Quality Assurance Cell are hereby informed to attend the meeting scheduled on Wednesday, 16<sup>th</sup> December 2016 at 3.00 pm.

**Venue** – Principal's Office

### Agenda :

1. To inform the IQAC members about starting of new college for the BSc Hospitality Studies course
2. To review the application status of grants from Savitribai Phule Pune University under Quality Improvement Program (QIP)
3. To review the compliance status of the classes (theory & practical) and academic calendar for the academic year 2016 – 2017 (Odd Semester)
4. To review the research paper publications by the faculty members.
5. To review the placement status of students for industrial training.
6. To review the annual purchases of college for the academic year 2016 – 2017.
7. Any other issues with the permission of the chair.

Prof. Sonali Jadhav  
Chairman IQAC

HMCT/IQAC/2016-2017/ 1647

Date: 05.12.2016



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**Minutes of the IQAC Committee**  
**MEETING NO 2/2016-2017, HELD ON 22<sup>nd</sup> December, 2016**

A meeting of the IQAC committee was held at 03.00 pm on 22<sup>nd</sup> December, 2016 in the Principal's cabin, to review and take necessary decisions on the Agenda. The meeting was conducted under the chairmanship of Dr. Sonali Jadhav as per the Agenda, when the following were present:-

1. Dr. Sonali Jadhav	---	Chairman (IQAC)
2. Dr. Milind Peshave	---	Teacher
3. Ms. Anuradha Karmarkar	---	Teacher
4. Ms. Rasika Gumaste	---	Teacher
5. Ms. Rajeshree Pol	---	Teacher
6. Mr. Arun Sherkar	---	Teacher
7. Ms. Meyola Fernandes	---	Teacher
8. Mr. Ajay Dangat	---	Senior Administrative Officer
9. Mr. Sunder Srinivasan	---	Director (IQAC)

Since the information was received from Ms. Priya Ranade (Alumni), Ms. Arati Prabhu (Teacher), that they would not be able to attend the meeting, their leave was sanctioned.

The following decisions were taken in the meeting:-

**Minutes of Meeting held on 22<sup>nd</sup> December 2016**

**Agenda 1:** To read out the minutes of the previous meeting

**Resolution 1:** The minutes of the previous meeting held on 31<sup>st</sup> August 2016 were read out by Director, IQAC.

Follow-up action of the following issues were discussed:

- The Perspective Plan (2016 - 2021) has been approved by the management and has been uploaded on the college website. Ms. Arati Prabhu to mail the perspective plan to all faculty members.
- New student representative Mr. Anirudha Kakirde to be introduced into the IQAC committee.

  
Director  
IQAC

  
Chairman  
IQAC





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**Agenda 2:** To inform the IQAC members about starting of new college for the B.Sc. Hospitality Studies course

**Resolution 2:** College has applied to Savitribai Phule Pune University, Pune for a new college "AISSMS College of Science & Hospitality Studies" to start in the academic year 2017 – 2018.

**Agenda 3:** To review the application status of grants from Savitribai Phule Pune University under Quality Improvement Program (QIP)

**Resolution 3:** The status of grants from Savitribai Phule Pune University under Quality Improvement Program (QIP) is as follows:

Category	Amount	Status
Laboratory Equipment	68,555/-	Approved by SPPU
Sports Equipment / Material	47,700/-	Approved by SPPU
Seminar	1,00,000/-	Approved by SPPU
Vidyarthi Kalyan	50,000/-	Approved by SPPU

These funds shall be received during financial year end 2016 – 2017 from Savitribai Phule Pune University.

**Agenda 4:** To review the compliance status of the classes (theory & practical) and academic calendar for the academic year 2016 – 2017 (Odd Semester)

**Resolution 4:** The compliance for most of the theory and practical classes conducted during the odd semester for the academic year 2016 – 2017 was complied. The subjects which were taught by visiting faculty viz. Basic Accounting, Hotel Engineering, Hotel Related Law and French I, were low on compliance. The academics has to follow up regularly on ensuring compliance is done.

**Agenda 5:** To review the research paper publications by the faculty members.

**Resolution 5:** Following are the details of the publications from June 2016 till date:

Sr. No.	Title of paper	Faculty	Name of the Journal	ISSN	Volume / Issue
1	An analytical study of manager's perception about the benefits of talent retention in the hotel industry of Pune city	Kiran Shende	International Journal of Current Trends in Engineering & Research (IJCTER)	2455-1392	Volume -2 Issue -6

  
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2	"A Study of importance of kitchen designing in standalone restaurants"	Shailendra Darekar / Milind Peshave	International Journal of Research in IT & Management	2231-4334	Volume -6 Issue -6
3	A Study of challenges faced by restaurants in designing their kitchens and measures undertaken by them to overcome the challenges	Milind Peshave / Shailendra Darekar	International Journal of Recent Trends in Engineering & Research (IJRTER)	2455-1457	Volume -2 Issue -7
4	Adventure Tourism By Trekking : Destination Pune Forts	Manoj Suryawanshi	International Journal of Informative & Futuristic Research	2347-1697	Volume -3 Issue -11
5	Case Study-Pune forts as youth tourist destination	Manoj Suryawanshi	Emerging Trends in Business-A Case Study Perspective	ISBN: 978938577776 9	-
6	A Study on Health Food; Demand, Supply & Acceptance in Pune city.	Hemraj Patil / Ashish Johnson	International Journal of Informative & Futuristic Research	2347-1697	Volume -3 Issue -12
7	A study of Human Resource Practices Pertaining to Talent Management and its Impact on Employee Retention in hotels of Pune city	Kiran Shende / Sunder Srinivasan	International Journal of Research in IT and Management (IJRIM)	2349-6517	Volume -6 Issue -8
8	Green Practices: A Study Of Consumer Perception And Preferences In 5 Star Hotels In Pune And Mumbai	Meyola Fernandes	International Journal of Informative & Futuristic Research	2347-1697	Volume -3 Issue -12
9	Role Of Executive Lounge In Enhancing Customer Experience	Pooja Bhonsle	International Journal of Informative & Futuristic Research	2347-1697	Volume -4 Issue -2
10	An analytical study of manager's perception about the benefits of talent retention in the hotel industry of Pune city	Kiran Shende	International Journal of Current Trends in Engineering & Research (IJCTER)	2455-1392	Volume -2 Issue -6

Journals awaiting approval / publication:-

1	Customer Retention Strategies adopted by Stand Alone Restaurants in Pune and its benefit to the Restaurant	Suraj Mhashilkar
2	Perception Study of Pune Wine Market Culture from the consumer's point of view	Rashmi Marathe / Mohini Rasal

  
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**Agenda 6:** To review the placement status of students for industrial training.

**Resolution 6:** The placement status of students for industrial training is as follows:

Total No. of Students	Domestic training through TPC	International through Agent	Self-placed
105	73	30	1

One student in domestic training (Bangalore) has left training due to personal reasons. Training and Placement Cell is trying to place the student in Pune city.

**Agenda 7:** To review the annual purchases of college for the academic year 2016 – 2017.

**Resolution 7:** The process of annual purchases has already been initiated. Most of the procurement is at the final stage and shall be completed in the month of February 2017.

**Agenda 8:** Any other issues with the permission of the chair.

**Resolution 8:**

- The publication of our College Research Journal 'Atithya – A Journal of Hoapitality' has been delayed due to pending plagiarism report of five research papers. The publication process shall be completed by month end of December 2016.
- The members to be identified to represent Entrepreneur and Hospitality Industry for IQAC.
- College has sent reminder to AISSM society to nominate a member from their cadre to be a part of IQAC.
- The course monitoring committee has prepared a new format for monitoring the teaching learning process. This monitoring format shall be implemented in the even semester academic year 2016-2017.
- The Academics have also identified six senior faculty member as a mentor who will have junior faculty members allotted under each of them. These mentors will guide the junior staff in personal and professional matters.
- Vote of thanks was given by the Director of IQAC.

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Director  
IQAC

  
Chairman  
IQAC



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**Attendance for the meeting held on 22.12.2016**

Sr. No.	Members	Designation	Signature
1	Prof. Sonali Jadhav (Principal)	Chairman	<i>Sonali</i>
2		Member of Management	
3	Mr. Sunder Srinivasan (Asst. Professor)	Director of IQAC	<i>[Signature]</i>
4		Industry Employer	
5	Mr. Sushant Rege (Asst. Manager J.W Marriott ,Pune)	Alumni	- AB -
6	Ms. Priya Ranade (Executive Housekeeper, Magarpatta Clubs & Resorts)	Alumni	- AB -
7	Mr. Ajay Dangat (Senior Clerk)	Senior Administrative Officer	<i>[Signature]</i>
8	Ms. Anuradha Karmarkar (Asst. Professor)	Teacher	<i>[Signature]</i>
9	Mr. Milind Peshave (Asst. Professor)	Teacher	<i>[Signature]</i>
10	Ms. Rasika Gumaste (Asst. Professor)	Teacher	<i>Rasika</i>
11	Ms. Rajeshree Pol (Asst. Professor)	Teacher	<i>[Signature]</i>
12	Mr. Arun Sherkar (Asst. Professor)	Teacher	<i>Arun</i>
13	Ms. Arati Prabhu (Asst. Professor)	Teacher	- AB -
14	Ms. Meyola Fernandes	Teacher	<i>Meyola</i>