

ALL INDIA SHRI SHIVAJI MEMORIAL SOCIETY'S
COLLEGE OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY

(Approved by AICTE, New Delhi, Recognized by the Government of Maharashtra and Affiliated to University of Pune)

ACADEMICS CALENDAR 2018-2019

ODD SEMESTER

ACTIVITY	Resource Person	COURSE / YEAR	PROPOSED DATE / WEEK	INCHARGE
Course Monitoring Meeting		---		Academic Department
HOD meeting with Principal		---		Dr.Arun
Principal's meeting with Staff & Class Coordinators		---		Dr.Arun
Meeting with Disciplinary Committee		---		Ms. Rajeshree
College Reopens		BSc. HS	15th June 2018	
College Reopens		BHMCT	2nd July 2018	
FDP		Faculty	Jun-18	Dr.Arun
Academic Orientation for New Faculty			Jun-18	Academic Department
<u>Guest Lectures</u>				
Career Opportunities in Bakery & Confectionery	Omkar Aaglave, Prop, Cracks & Bruns	Second Year (BHMCT)	July 2018 (2nd Week)	Mr. Kiran /Ms.Preeti
Budgeting	FOM of Hotel	TYBsc I & II	July - 2nd week	Ms.Anuradha Karmarkar/Ms.Meyola
Introduction to Facilities Management	Ms.Neha Salvi	Final Yr CT	July- 4th week	Dr.Rasika G
Guest Lecture on NSS			Jul-18	Mr. Manoj S.
Guest lecture on Disaster Management			Jul-18	Mr. Manoj S.
Save Girl Child Guest Lecture			Jul-18	Mr. Manoj S.
Guest Lecture - Menu Merchandising		Final Yr CT	Aug-18	Ms. Prachi Wani
Guest lecture-Food and Beverage department control - Beverages.		Second Year (BHMCT & BSc. HS)	Aug-18	Ms. Mohini
Career prospects for RDM students	Hotelier	First Year CT,Bsc	Sept- 18 (3rd week)	Ms.Shweta, Ms.Rasika J
Control Measures followed by Front Office Dept.	Hotelier	SYCT	September-3rd week	Ms.Honey
Professional Attributes in Food Prod Dept.	Chef Sachin Joshi	First Year (BHMCT & Bsc. HS)	Sept 2018 (1st Week)	Rahul /Gauri

Sachin Joshi

ACTIVITY	Source Person	COURSE / YEAR	PROPOSED DATE / WEEK	INCHARGE
<u>Demonstrations</u>				
Flower Arrangement/Horticulture visit	Ms. Saroj Joshi	SYBSC	August 2018- 4th week	Mr.Manoj/Ms. Pooja
Bartending Workshop	FMBA	SY BHMCT & SY BSC HS	August 2018- 3rd Week	Ms. Mohini & Ms. Shreya
Demo on Cold Cuts	Chef Mark	TY BSC HS & Final Year BHMCT	August 2018- 3rd Week	Arun /Hemraj / Shailendra
<u>Industrial Visits</u>				
Visit to Industrial Canteen		Second Year (BSC.HS)	July 2018 (2nd Week)	Ms. Rina
Brewery Visit		Second Year (BHMCT & BSc. HS)	August 2018- 4th week	Ms.Shreya Sinha
Visit to Food Markets (Veg /Meats)	In House	First Year (BHMCT & BSc. HS)	Sep 2018 (2nd Week)	Rahul / Gauri
Laundry Visit	Novotel	SYCT,SYBsc	Sep-18	Ms.Honey, Ms. Pooja
<u>Theme Dinner & Formal Banquets</u>				
Formal Banquet		TY BSC HS	Aug-18	Ms.Prachi & Mr.Suraj
Theme Dinner		Final year CT & TYBSC HS	August /September-4th week	Arun / Hemraj/ Shailendra/ Suraj/ Prachi
<u>Examinations</u>				
Unit Test		BHMCT course	10th September to 19th September 2018 (To be conducted by Incharge faculty during lecture)	Ms. Meyola F.
Unit Test		FYBSC HS	20th to 24th August 2018 (To be conducted by In charge faculty)	Ms. Meyola F.
Unit Test		SYBSC HS & TYBSC HS	14th to 21st August 2018 (To be conducted by In charge faculty)	Ms. Meyola F.
Terminal Exam		BSc HS (applicable only for FY BSc. HS)	23rd to 26th October 2018	Ms. Meyola F.
Internal ATKT		BHMCT course	9th to 12th October 2018	Ms. Meyola F.
Internal ATKT		SYBSC HS & TYBSC HS	4th to 7th September 2018 (To be conducted by Exam Cell)	Ms. Meyola F.
Retest		BHMCT course	To be conducted by in charge faculty before the compilation of Internal Marks	Ms. Meyola F.
Retest		SYBSC HS & TY BSC HS	To be conducted by in charge faculty before the compilation of Internal Marks	Ms. Meyola F.

Sanali

ACTIVITY	Source Person	COURSE / YEAR	PROPOSED DATE / WEEK	INCHARGE
<u>Examinations</u>				
Prelim Practical		BHMCT course	To be completed before 25th October 2018	Ms. Meyola F.
Prelim Practical		SYBSC HS & TY BSC HS	To be completed before 14th September 2018	Ms. Meyola F.
Internal Marks Submission		BHMCT course	1st & 2nd November 2018	Ms. Meyola F.
Internal Marks Submission		SYBSC HS & TY BSC HS	To be submitted by 3rd Week of September 2018	Ms. Meyola F.
Final SPPU Practicals		BHMCT course	12th to 19th November 2018	Ms. Meyola F.
Final SPPU Practicals		SYBSC HS & TY BSC HS	To be conducted by 17th to 21st September 2018	Ms. Meyola F.
<u>Feedback</u>				
Students Feedback		BHMCT & BSc HS	Aug-18	Academics
Peer Evaluation		BHMCT & BSc HS	Aug-18	
Parents Feedback		BHMCT & BSc HS	Aug-18	
Alumni Feedback		BHMCT & BSc HS	Aug-18	

Date of Display: 15th June 2018

Date of Removal: 30th November 2018

Sonali

Dr. Sonali Jadhav

Principal

ALL INDIA SHRI SHIVAJI MEMORIAL SOCIETY'S
COLLEGE OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY

(Approved by AICTE, New Delhi, Recognized by the Government of Maharashtra and Affiliated to University of Pune)

ACADEMICS CALENDAR 2018 -2019

EVEN SEMESTER

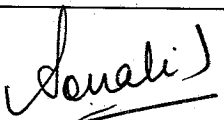
ACTIVITY	Resource Person	COURSE / YEAR	PROPOSED DATE / WEEK	INCHARGE
HOD meeting with Principal				Dr. Arun
Principal's meeting with faculty & Class coordinators				Dr. Arun
Meeting with Disciplinary Committee				Ms. Rajeshree
Commencement of college		BSC.HS	29th November 2018	
Commencement of college		BHMCT	29th November 2018	
<u>Guest Lecture</u>				
Essentials of Continental cuisine	Chef Ambar Rode	First Year (BHMCT & Bsc. HS)	Feb 2019 (3 rd Week)	Mr.Rahul /Ms. Gauri
Revenue Management	Hotelier	Final Yr CT, TYBSCHS	Jan 2019(1st week)	Dr.Rasika G/ Ms.Meyola
Flower arrangement Demo	Hotelier	TYCT (FO Specialization)	March 2019(1st week)	Ms. Honey
Legal Concerns in FO	Hotelier	TYCT (HK Specialization)	March 2019(1st week)	Ms. Honey
Safety Awareness for HK staff	Hotelier	SYCT	March 2019(1st week)	Ms. Honey
<u>Demonstrations</u>				
Demo on Chocolate Work		Third Year (BSc HS), Final Year (BHMCT)	March 2019 (2nd Week)	Arun / Hemraj / Shailendra
<u>Industrial Visit</u>				
Hotel Orientation - Restaurants		FY BHMCT & BSC HS	Jan 2019 - (2nd Week)	Ms. Rajeshree, Ms. Mohini
Coffee Bar Visit Assignment		FY BHMCT & BSC HS	Feb 2019 (3rd Week)	Ms. Rajeshree, Ms. Mohini
Hotel Property Orientation		FY BHMCT & BSC HS	Feb-19	Ms Rasika J,Ms. Shweta
Visit to Industrial Catering	Magarpatta	Second Year (BHMCT)	March 2019 (1st Week)	Ms.Rina
Winery Visit	Four Seasons, Sula as per availability	FY BSC HS & SY BHMCT	Jan - April 2019	Mr. Suraj, Ms. Mohini
<u>Theme Dinner & Formal Banquets</u>				
Formal Banquets (Lunch)	In House	TYBHMCT	March 2019 (1 st Week)	Respective Faculty

Souali

<u>Examinations</u>				
Unit Test		BHMCT & TY BSc HS	14th to 21st January 2019 (to be conducted by in charge faculty)	Ms. Meyola F.
Final SPPU Practicals		FY BSc. HS	18th Feb to 25th Feb 2019	Ms. Meyola F.
Internal Marks Submission		FY BSc. HS	To be submitted by 23rd February 2019)	Ms. Meyola F.
Internal ATKT		BHMCT & TY BSc HS	To be conducted by Exam Cell	Ms. Meyola F.
Retest		BHMCT & TY BSc HS	To be conducted by in charge faculty before the completion of Internal Marks	Ms. Meyola F.
Prelim Practical		BHMCT & TY BSc HS	To be completed before 11th February 2019	Ms. Meyola F.
Internal Marks Submission		BHMCT & TY BSc HS	To be submitted by 4th March 2019	Ms. Meyola F.
Final SPPU Practicals		BHMCT & TY BSc HS	4th to 11th March 2019	Ms. Meyola F.
<u>Feedback</u>				
Students Feedback		BHMCT & BSc HS	Feb-19	Academics
Peer Evaluation		BHMCT & BSc HS	Feb-19	
Parents Feedback		BHMCT & BSc HS	Feb-19	
Alumni Feedback		BHMCT & BSc HS	Feb-19	

Date of Display: 1st December 2018

Date of Removal: 30th April 2019


Dr. Sonali Jadhav
Principal

ALL INDIA SHRI SHIVAJI MEMORIAL SOCIETY'S
COLLEGE OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY

(Approved by AICTE, New Delhi. Recognized by the Government of Maharashtra and Affiliated to University of Pune)

EVENT CALENDAR (2018-2019)

ODD SEMESTER

Sr.No	ACTIVITY	Resource Person	COURSE / YEAR	PROPOSED DATE / WEEK	INCHARGE
1	Purchase Requirement			April / May 2018	Mr. Ajay Dangat
2	College Development Committee			Jun-18	Mr. Ajay Dangat
3	Parents orientation		FY Bsc HS I,II	15th June 2018	Ms. Aarti /Ms.Sarika Joshi
4	IQAC		Faculty	Jun-18	Dr. Arun
5	Faculty Development Program		Faculty	Jun-18	Academics
6	Parents' Orientation		Final Year CT & BSc	Jul-18	Placement
7	Communication Development Classes evaluation		FY BSc HS	Jul-18	Training
8	Parents' Orientation and agent presentation		SY BSc	Jul-18	Training
9	Career opportunities in Bakery & Confectionery	Omkar Aaglave, Prop, Cracks & Bruns	Second Year BHMCT and SYBSc HS	July 2018 (2nd Week)	Mr.Kiran /Ms.Preeti
10	Visit to Industrial Canteen		Second Year (BSc HS)	July 2018 (2nd Week)	Ms. Rina
11	Budgeting	FOM of Hotel	TYBsc I & II	July 2018 (2nd Week)	Ms.Anuradha Karmarkar/Ms.Meyola
12	Guest Lecture on NSS			Jul-18	Mr. Manoj S
13	Guest lecture on Disaster Management			Jul-18	Mr. Manoj S
14	Save Girl Child Guest Lecture			Jul-18	Mr. Manoj S
15	Introduction to Facilities Management	Ms.Neha Salvi	Final Yr CT	July- 4th week	Dr.Rasika G
16	Parents Orientation		FY BHMCT	August 2018	Ms.Aarti /Ms. Sarika Joshi
17	Communication Development Classes		FY BSc HS	July 2018/ Aug 2018	Training
18	Demo on Cold Cuts	Chef Mark	Third Year (BSc HS), Final Year (BHMCT)	Aug 2018 (3rd Week)	Arun / Hemraj / Shailendra

Souali

Sr.No	ACTIVITY	Resource Person	COURSE / YEAR	PROPOSED DATE / WEEK	INCHARGE
19	Unit Test		BSc HS	14th to 21st August 2018 (To be conducted by In charge faculty)(SYBSC HS & TYBSC HS)	Ms. Meyola
20	Unit Test		BSc HS	20th to 24th August 2018 (To be conducted by In charge faculty)(FYBSC HS)	Ms. Meyola
21	Fort Cleaning (Durg Sanvardhan)			Aug-18	Mr. Manoj S
22	Medical Checkup Camp			Aug-18	Mr. Manoj S
23	Tree Plantation			Aug-18	Mr. Manoj S
24	Guest Lecture - Menu Merchandising		Final Year CT	Aug-18	Ms. Prachi Wani
25	Event - Formal Banquet		Final Yr CT / TY Bsc HS	Aug-18	Ms Prachi Wani / Mr Suraj Mashilkar
26	Food and beverage department control - Beverages.	...	Second Year (BHMCT & BSc. HS)	Aug-18	Ms Mohini
27	Brewery Visit	TJ brewery, Irish Village Pune	Second Year (BHMCT & BSc. HS)	Aug-18	Ms Shreya
28	Bar Tending Workshop	FMBA	SY BHMCT, SY BSC HS	Aug-18	Ms Mohini & Ms Shreya
29	Flower Arrangement/Horticulture visit	Ms. Saroj Joshi	SYBsc	August 2018-4th week	Mr.Manoj/Ms. Pooja
30	Students Feedback		BHMCT & BSc HS	August 2018- 2nd week	Academics
31	Peer Evaluation		BHMCT & BSc HS	August 2018- 2nd week	
32	Parents Feedback		BHMCT & BSc HS	August 2018- 2nd week	
33	Alumni Feedback		BHMCT & BSc HS	August 2018- 2nd week	
34	Internal ATKT		BSc HS (Applicable only for SY & TY BSc. HS)	4th to 7th September 2018 (To be conducted by Exam Cell)	Ms. Meyola
35	Unit Test		BHMCT	10th September to 19th September 2018 (To be conducted by Incharge faculty during lecture)	Ms. Meyola
36	Prelim Practical		SY & TY BSC HS	To be completed before 14th September 2018 (Except for FY.BSc. To be conducted in Even Sem)	Ms. Meyola

Sonal

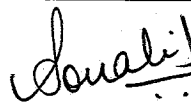
Sr.No	ACTIVITY	Resource Person	COURSE / YEAR	PROPOSED DATE / WEEK	INCHARGE
37	Internal Marks Submission		BSc. HS	To be submitted by 3rd Week of September (For FY BSC HS - 23rd February 2019)	Ms. Meyola
38	Final SPPU Practicals		BSc. HS	17th to 21st September 2018 (Except for FY.BSc. To be conducted in Even Sem)	Ms. Meyola
39	Career prospects for RDM students	Hotelier	First Year CT,Bsc	Sept- 18 (3rd week)	Ms.Shweta,Rasika J
40	Control Measures followed by Front Office Dept.	Hotelier	SYCT	September-3rd week	Ms.Honey
41	Road Safety			Sep-18	Mr. Manoj S
42	River Cleaning			Sep-18	Mr. Manoj S
43	One Student One Tree Campaign.			Sep-18	Mr. Manoj S
44	Professional Attributes in Food Prod Dept.	Chef Sachin Joshi	First Year (BHMCT & Bsc. HS)	Sept 2018 (1st Week)	Rahul / Gauri
45	Welcome Party	-	Entire College	Aug/Sept 2018 (Last Week)	Gauri, Honey & Shreya
46	Visit to Food Markets (Veg / Meats)	In House	First Year (BHMCT & Bsc. HS)	Sept 2018 (2nd Week)	Rahul / Gauri
47	Theme Dinner	In House	Third Year (BSc HS), Final Year (BHMCT)	Aug/ Sept 2018 (4 th Week)	Arun / Hemraj / Shailendra, Prachi / Suraj
48	Batch Photograph		All Final Years, Teaching & Non-teaching	Sep-18	Placement
49	Laundry Visit	Novotel	SYCT,SYBsc	Sep-18	Ms.Honey,Ms. Pooja
50	Internal ATKT		BHMCT	9th to 12th October 2018	Ms. Meyola F
51	Prelim Practical		BHMCT	To be completed before 25th October 2018	Ms. Meyola F
52	Terminal Exam		BSc HS (Applicable only for FY BSc. HS)	23rd to 26th October 2018	Ms. Meyola F
53	Swacchata Rally			2nd October 2018	Mr. Manoj S
54	Marathi Bhasha Din			Oct-18	Mr. Manoj S
55	No Horn Campaign			Oct-18	Mr. Manoj S
56	Aids Awareness Campaign			Oct-18	Mr. Manoj S
57	Internal Marks Submission		BHMCT	1st & 2nd November 2018	Ms. Meyola F

Sanali

Sr.No	ACTIVITY	Resource Person	COURSE / YEAR	PROPOSED DATE / WEEK	INCHARGE
58	Final SPPU Practicals		BHMCT	12th to 19th November 2018	Ms. Meyola F
59	Indian Constitution Day			Nov-18	Mr. Manoj S
60	Approach hotels for placement opportunitites			Nov-18, Dec -18	Placement
61	NSS Camp			Dec-18	Mr. Manoj S
62	Industrial Updation Training		Faculty	Dec-18	Academics
63	Reports		SY BSc	Dec-18	Training
64	Compilation of brochure info		Final Year CT & BSc	Dec-18	Placement
65	Preparation of Placement Brochure Soft			Dec-18	Placement
66	Meet all top hotels for placement			Dec-18	Placement
67	Employers' Feedback			Dec-18	Placement
68	IQAC Meeting		Faculty	Dec-18	Dr. Arun
69	College Development Committee			Nov / Dec 18	Mr. Ajay Dangat

Date of Display: 15th June 2018

Date of Removal: 30th November 2018


Dr. Sonali Jadhav

Principal

COLLEGE OF HOTEL MANAGEMENT AND CATERING TECHNOLOGY

(Approved by AICTE, New Delhi, Recognized by the Government of Maharashtra and Affiliated to University of Pune)

EVENT CALENDAR (2018-2019)

EVEN SEMESTER

Sr.No	ACTIVITY		COURSE / YEAR	PROPOSED DATE / WEEK	INCHARGE
1	Print completion Atithya			Dec-18, Jan-19	Atithya Head
2	Print College Casserole			Dec-18, Jan-19	Ms. Arati P
3	Group meet to introduce training plan		SYCT	Jan-19	Training
4	Revenue Management	Hotelier	Final Yr CT, TyBsc	Jan 2019(1st week)	Dr.Rasika G/ Ms.Meyola
5	Blood Donation			Jan-19	Mr. Manoj S
6	Hotel Orientation - Restaurants		FY BHMCT, BSc.HS	Jan -19 (2nd Week)	Ms. Rajeshree, Ms. Mohini
7	Parents' Orientation and agent presentation		SYCT	Jan-19	Training
8	Unit Test		BHMCT & BSc HS	14th to 21st January 2019 (To be conducted by Incharge faculty)	Ms. Meyola F
9	Campus interviews		Final Year CT & BSc	Jan-19, Feb-19, Mar-19, Apr-19	Placement
10	Prelim Practical		TY BSC HS	4th February 2019 to 11th February 2019	Ms. Meyola F
11	Prelim Practical		BHMCT	To be completed before 11th February 2019	Ms. Meyola F
12	Internal Marks Submission		FY BSc HS	26th February 2019	Ms. Meyola F
13	Final SPPU Practicals		FY BSc HS	18th Feb to 25th Feb 2019	Ms. Meyola F
14	Coffee Bar Visit Assignment		FY BHMCT	Feb 2019 (3 rd Week)	Ms. Rajeshree, Ms. Mohini
15	Essentials of Continental cuisine	Chef Ambar Rode	First Year (BHMCT & Bsc. HS)	Feb 2019 (3 rd Week)	Rahul / Gauri
16	Sports Week		Entire College	Feb-19	Mr. Suraj Mhashilkar

Donali

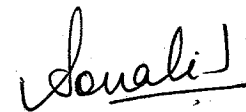
Sr.No	ACTIVITY		COURSE / YEAR	PROPOSED DATE / WEEK	INCHARGE
17	Sports Day		Entire College	23rd Feb 19	Mr. Suraj Mhashilkar
18	Hotel Property Orientation		FY BHMCT, BSc.HS	Feb-19	Ms Rasika J, Ms. Shweta
19	Atithya	-	Entire College	Feb 2019(1st Week)	
20	Internal Marks Submission		BHMCT & TY BSc HS	To be submitted by 4th March 2019	Ms. Meyola F.
21	Final SPPU Practicals		BHMCT & TY BSc HS	4th to 11th March 2019	Ms. Meyola F.
22	Women's Day Celebration			Mar-19	Mr. Manoj S
23	Flower arrangement Demo	Hotelier	TYCT HK Specialization	March 2019(1st week)	Ms. Honey
24	Legal Concerns in FO	Hotelier	TYCT FO Specialization	March 2019(1st week)	Ms. Honey
25	Safety Awareness for HK staff	Hotelier	SYCT	March 2019(1st week)	Ms Honey
26	Formal Banquets (Lunch)	In House	TYBHMCT	March 2019 (1 st Week)	Respective Faculty
27	Visit to Industrial Catering	Magarpatta	Second Year (BHMCT)	March 2019 (1st Week)	Ms.Rina
28	Demo on Chocolate Work		Final Yr CT & TY BSc HS	March 2019 (2nd Week)	Arun / Hemraj / Shailendra
29	IQAC Meeting		Faculty	Mar-19	Dr. Arun
30	Internal ATKT		BHMCT & TY BSc HS	To be conducted by Exam Cell	Ms. Meyola F

Souali J

Sr.No	ACTIVITY		COURSE / YEAR	PROPOSED DATE / WEEK	INCHARGE
31	Retest		BHMCT & TY BSc HS	To be conducted by in charge faculty before the compilation of Internal marks	Ms. Meyola F
32	Farewell Party		First - Third year	(Subject to change in date)	Gauri, Rasika J & Mr.Suraj
33	Winery visit (Four Seasons/ Fratelli)	Four Seasons, Sula as per availability	SYCT , FYBScHS	Jan - April 2019 (As per winery confirmation)	Mr.Suraj, Ms. Mohini
34	Basic Bakery Short Course		---	May -2019	Dr. Milind
35	Short Course on Advance Bakery & Confectionary		---	May -2019	Dr. Milind
36	Short Course on Food Production (International Cuisine)		---	May -2019	Dr. Milind
37	College Development Committee			June -July 2019	Mr. Dangat

Date of Display: 1st December 2018

Date of Removal: 30th April 2019



Dr.Sonali Jadhav

Principal